

**Minutes of the Annual Retreat of the  
San Mateo County Community College District  
Board of Trustees  
Cañada College - 4200 Farm Hill Blvd., Room 6-101/102, Redwood City, CA 94061  
February 4, 2023**

**This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.**

**The retreat was called to order at 8:46 a.m.**

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona, and Trustee Richard Holober

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant of Gov. Code §54957: Public Employment (Chancellor of San Mateo County Community College District)

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

No statements/comments.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 8:48 a.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 10:13 a.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, Trustee Michael Guingona, and Student Trustee Lesly Ta

**Others Present:**

Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Vice Chancellor of Educational Services and Planning Aaron McVean, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, District Academic Senate President Kate Williams Browne, and Chief Financial Officer Bernata Slater

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*[\(Time Stamp: 1:28:51\)](#)*

President Petrides stated that no reportable actions were taken in Closed Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*[\(Time Stamp: 1:28:58\)](#)*

There are no changes to the agenda.

## **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

[\(Time Stamp: 1:29:09\)](#)

- Chancellor Claire acknowledged Candice Bell, district administration, and ITS support for organizing today's retreat.

## **DISCUSSION ITEMS**

### **Update on Board of Trustee Area 3 Vacancy (8.1)**

[\(Time Stamp: 1:30:35\)](#)

**Summary of Discussion:** Chancellor Claire advised there are a total of ten applicants for the vacancy. Six of those applicants are eligible to be a candidate, 2 applicants are not eligible, and 2 applicants removed themselves as they are no longer interested.

President Petrides gave a brief overview of how the Board would like to move forward with interviews. There will be a Special Meeting on Wednesday, February 8, and during that time the Board will publicly interview the eligible candidates for the vacancy. Each interview will be 15-20 minutes in duration, which will include the Board asking questions. Ms. Bell will randomly call each candidates' name for their interview, and at the end of all interviews will call for a Roll Call Vote for final selection/appointment.

**Public Comment:** None.

## **RETREAT – INFORMATIONAL AND DISCUSSION ITEMS**

Chancellor Claire moved the retreat forward by introducing the topics and context for the day.

### **2023 Marketing and Outreach Plans for Summer and Fall (9.1)**

[\(Time Stamp: 1:39:19\)](#)

**Summary of Discussion:** Vice Chancellor Aaron McVean provided some of the marketing and outreach plans that will continue to help with enrollment.

**Public Comments:** None.

### **Update on District Enrollment Recovery Plan (9.2)**

[\(Time Stamp: 1:52:00\)](#)

**Summary of Discussion:** Vice Chancellor Aaron McVean provided a brief overview regarding the SMCCCD's district-wide recovery plan, then each college president briefly presented on how each college will move forward with outreach and efforts to increase enrollment.

The Board of Trustees commented, asked questions, and commended each college on their approach and outreach to increase enrollment.

Please see presentations in the agenda from February 4, 2023.

**Public Comments:**

- Wayne Lee, candidate for Trustee Area 3 Vacancy
- Kate Williams-Browne
- Kathleen Sullivan-Torres

- David Eck
- Monica Malamud

### **Recess for Lunch**

The retreat recessed from 12:12 p.m. - 12:32 p.m.

### **Discussion on Free Community College Strategic Initiative Program (9.3)**

[\*\(Time Stamp: 3:46:42\)\*](#)

***Summary of Discussion:*** Vice Chancellor McVean presented on how SMCCCD will move forward with SB 893 past the Spring Semester. This is not a proposal, but discussion on what the district values about this initiative, so administration knows more on how to design it and create it to move forward. This is more of a value, preference, and focus discussion.

Please see presentations in the agenda from February 4, 2023.

***Public Comments:*** None.

### **Preliminary Discussion of the 2023-2024 Budget (9.4)**

[\*\(Time Stamp: 4:45:19\)\*](#)

***Summary of Discussion:*** Executive Vice Chancellor Richard Storti presented on the preliminary findings and potential budget for 2023-204.

Please see presentations in the agenda from February 4, 2023.

***Public Comments:*** Monica Malamud commented.

### **ADJOURNMENT**

The meeting adjourned by consent at 2:28 p.m.

Submitted by

Michael Claire, Secretary