

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
January 25, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 4:06 p.m.

Board Members

Present: Vice President John Pimentel, Trustee Michael Guingona, and Trustee Richard Holober

Board Members

Absent: President Lisa Petrides, (absent at time of Roll Call; arrived in person at 4:11 p.m.)

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

Trustee Guingona stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant of Gov. Code §54957: Public Employment (Chancellor of San Mateo County Community College District); (2) Conference with Labor Negotiator - Agency Designated Representatives: Mike Claire and Richard Storti Employee Organization: Non-represented Employees; (3) Conference with Legal Counsel - Potential Litigation: Initiation of Litigation Pursuant to Gov. Code, § 4956.9, Subd. (d)(4): One case; (4) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section § 54956.9 - Number of Potential Cases: 3; and (5) Liability Claims: Gov. Code § 54956.95 | Workers' Compensation Claim: Two Cases | Agency Claimed Against: San Mateo County Community College District

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No statements/comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 4:08 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:13 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona, Trustee Richard Holober, and Student Trustee Lesly Ta

Others Present:

Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Vice President Manuel Alejandro Perez (sitting in for President Kim Lopez), and District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 2:09:19)

President Petrides stated that no reportable actions were taken in Closed Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 2:09:24)

President Petrides stated that staff requests Items 12.1 – 12.4 be moved up in the agenda before Approval of Minutes.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

(Time Stamp: 2:09:56)

- *Chancellor Claire* recognized and sent condolences to the mass shootings in Half Moon Bay.
- *President Moreno* stated excited to see students returning to campus for this semester. She received a positive enrollment report with a 14% total increase and 93% increase of returning students. Recognized and sent condolences to the mass shootings in Half Moon Bay.
- *President Taylor-Mendoza* recognized and sent condolences to the mass shootings in Half Moon Bay and Monterey Park. CSM has reached out to these communities to work in solidarity and unity with them as they recover. CSM had a great Flex Day to start the Spring semester. CSM has received funding to establish enhanced services for current and former foster youth in the Next Up Program. Lastly, CSM is hosting a Back-to-School Block Party on January 28th from 1:00 p.m. – 3:00 p.m.
- *Vice President Perez* stated Cañada College hosted an event for the Spring semester and registration. He gave a shoutout to the ITS teams for their support in making sure everything was working properly for staff, faculty, and students. Cañada College is providing care packages and support to the coastal communities to come together for the mass shootings that took place in Half Moon Bay and Monterey Park.
- *District Academic Senate President Browne* appreciated the support for the colleges in providing support to the coastal communities after the mass shootings. The senate is looking forward to an update on the Chancellor Search. She thanked ITS support for their diligence and dedication to providing support to all the classes, especially for the evening classes.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 2:24:06)

- *AFT, Local 1493*: Monica Malamud made statements on behalf of members not agreeing with or not in favor of the Oxford Day Dual Enrollment agreement.
- *CSEA, Chapter 33*: Brittney Sneed made statements on behalf of members regarding negotiations.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 2:31:51)

- Jessica Silver-Sharp commented regarding healthcare for part-time SMCCCD faculty.
- Vera Quijano commented regarding medical insurance charges and inquired about religious exemptions for those charges.
- The following persons spoke regarding contract negotiations:
 - Eric Brenner
 - Jennifer Van Sijil

APPROVAL OF MINUTES

Approval of the Minutes from August 24, 2022 Regular Meeting (9.1)

(Time Stamp: 3:09:09)

Motion to Approve by: Student Trustee Ta

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from September 8, 2022 Regular Meeting (9.2)

(Time Stamp: 3:09:24)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from October 26, 2022 Regular Meeting (9.3)

(Time Stamp: 3:09:41)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from November 30, 2022 Regular Meeting (9.4)

(Time Stamp: 3:10:00)

Motion to Approve by: Trustee Guingona

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from December 12, 2022 Special Closed Session (9.5)

(Time Stamp: 3:10:21)

Motion to Approve by: Trustee Guingona

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye. Student Trustee Ta abstained.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from December 14, 2022 Regular Meeting (9.6)

(Time Stamp: 3:10:45)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye. Student Trustee Ta abstained.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from December 20, 2022 Special Meeting (9.7)

(Time Stamp: 3:11:08)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye. Student Trustee Ta abstained.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (10.1)

(Time Stamp: 3:12:22)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Vice President Pimentel requested to remove Section F1 – F7 to ask questions, Trustee Guingona seconded the motion. Trustee Holober requested to remove Section F9 to discuss, Vice President Pimentel motioned, and Trustee Guingona seconded the motion. Trustee Holober moved to postpone approval of Section F9, and Vice President Pimentel seconded the motion; 3 Trustees (Pimentel, Holober, and Guingona) voted aye for postponement and 1 Trustee (Petrides) vote nay.

Public Comment: Brittney Sneed commented on Section F-9 of the Personnel Report.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 3:43:40)

Approval of the 2023-2024 Integrated District Budget Planning Calendar (11.1)

Approval to Reject Bid and Rebid District-wide ADA Signage Project (11.2)

Ratification of Facilities Use Agreement with the San Mateo County Union Community Alliance for College of San Mateo (11.3)

Ratification of September and October 2022 District Warrants (11.4)

SMCCCD and San Mateo County Office of Education (SMCOE) College and Career Access Pathways (CCAP) Agreement (11.6)

Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (11.7)

Motion to Approve by: Trustee Guingona

Second by: Trustee Holober

Action: All items approved unanimously, with all Trustees voting aye, except Item 11.5. Item 11.5 was removed for discussion at the request of Vice President Pimentel and Trustee Holober.

Summary of Discussion: None.

SMCCCD and Oxford Day Academy College and Career Access Pathways (CCAP) Agreement (11.5)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Holober

Action: Item is not approved, with 2 Trustees voting aye (Vice President Pimentel and Trustee Guingona) and 2 Trustees voting nay (President Petrides and Trustee Holober).

Summary of Discussion: This item was removed from Consent, so it can be discussed. AFT members are not in agreement with this item, particularly 10.9 of the agreement. AFT Representatives Monica Malamud and Marianne Kaletzsky both commented on behalf of AFT members. The Board is requesting that Vice Chancellor McVean and district administration make amendments to the agreement.

OTHER RECOMMENDATIONS

NOTE: Items 12.1 – 12.4 were moved up in the agenda before Approval of Minutes.

Receipt and Acceptance of the 2021-2022 District Audit Report (12.1)
(Time Stamp: 2:44:26)

Motion to Approve by: Student Trustee Ta

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Financial Officer Bernata Slater introduced John Dominguez and Steven Currie to briefly present the audit report findings.

Public Comment: Monica Malamud commented.

Receipt and Acceptance of the 2021-2022 KCSM-FM Audit Report (12.2)

[\(Time Stamp: 2:44:31\)](#)

Motion to Approve by: Student Trustee Ta

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Financial Officer Bernata Slater introduced John Dominguez and Steven Currie to briefly present the audit report findings.

Public Comment: None.

Receipt and Acceptance of the 2021-2022 General Obligation Bond Financial and Performance Audit Reports (12.3)

[\(Time Stamp: 2:41:38\)](#)

Motion to Approve by: Student Trustee Ta

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Financial Officer Bernata Slater introduced John Dominguez and Steven Currie to briefly present the audit report findings.

Public Comment: None.

Receipt and Acceptance of the 2021-2022 Retirement Futuris Public Entity Investment Trust Audit Report (12.4)

[\(Time Stamp: 2:41:42\)](#)

Motion to Approve by: Student Trustee Ta

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chief Financial Officer Bernata Slater introduced John Dominguez and Steven Currie to briefly present the audit report findings.

Public Comment: None.

Break

[\(Time Stamp: 4:08:36\)](#)

The meeting recessed for Break at 8:14 p.m.

Reconvened to Open Session

[\(Time Stamp: 4:24:15\)](#)

The meeting reconvened from Break at 8:30 p.m.

Appointment of CSEA Member to the Educational Housing Corporation Board (12.5)

(Time Stamp: 4:25:18)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Spring 2023 Interim Policy for SB 893 Student Transportation Support (12.6)

(Time Stamp: 4:26:21)

Motion to Approve by: Student Trustee Ta

Second by: Trustee Guingona

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Board Members agree that students must at least be taking six units on campus to receive transportation support. Trustee Holober motioned for this amendment, and Vice President Pimentel seconded the motion.

Public Comment: None.

Adoption of Resolution No. 23-01 in Support for District Wide Student Housing Grant Application (12.7)

(Time Stamp: 4:41:08)

Motion to Approve by: Trustee Holober

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti provided a brief overview regarding the application process, etc.

Public Comment: None.

DISCUSSION ITEMS

February 4 Board Retreat Planning Update (13.1)

(Time Stamp: 4:57:31)

Summary of Discussion: The Board agreed that Board Norms did not have to be a topic of discussion during the retreat. The retreat is confirmed to take place at 9:00 a.m. – 2:00 p.m., at Cañada College.

Public Comment: None.

Updated on Board Vacancy for Trustee Area 3 (13.2)

[\(Time Stamp: 5:02:28\)](#)

Summary of Discussion: Chancellor Claire advised that at this time there are three individuals interested in the position and have submitted applications.

Public Comment: None.

Compensating Students for Participation in Participatory Governance Activities (13.3)

[\(Time Stamp: 5:06:04\)](#)

Summary of Discussion: Student Trustee Ta and Arya Shadan briefly presented on this item. Students that participate in Participatory Governance Activities would like to be compensated. The SMCCC Foundation has agreed to pay the students as a pilot program. Student Trustee Ta would like the Board to approve for an Education Code to be written by the students, so it can go before the state for all students. Student Trustee Ta would like for this item to be brought back for approval in February.

Public Comment: Monica Malamud commented on behalf of AFT members in support of this, but members want to be paid for participation as well. Brittney Sneed commented on behalf of CSEA members in support of this, but members want to be paid for participation as well.

Note: The Board voted to continue the meeting past 9:30 p.m. Motioned by Vice President Pimentel and seconded by Trustee Guingona.

INFORMATION ITEMS**Educational Housing Corporation Board Update (14.1)**

[\(Time Stamp: 5:29:36\)](#)

Summary of Discussion: Trustee Holoher stated that four community members need to be recruited to be on this board, then come back on a future agenda for approval. Trustee Holoher and Trustee Guingona will work with district administration and staff to do outreach to recruit the four members.

Public Comment: None.

Cell Signal District-wide (14.2)

[\(Time Stamp: 5:33:00\)](#)

Summary of Discussion: Chief Technology Officer Daman Grewal advised that the cell signals for the campuses are not good, with the signals on the Skyline College campus being the worst.

Public Comment: None.

Report on Proposed Agenda Items for Future Meetings (14.3)

[\(Time Stamp: 5:39:01\)](#)

Summary of Discussion: The Board would like to have an update on the Telework Pilot, Student Compensation for Participatory Governance, and the Foundation MOU.

Public Comment: None.

Report of Public Information Requests for December 2022 (14.4)

Summary of Discussion: None.

Public Comment: None.

COMMUNICATIONS

- Chancellor Claire advised there are no communications.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 5:41:27)

- Vice President Pimentel stated he is excited about the increase in enrollment, and the efforts that are being made by each college.
- Trustee Guingona stated he attended the San Bruno City Council Meeting to discuss the Board Vacancy.
- Student Trustee Ta stated she's been accepted to San Francisco State University. She also mentioned there's no seat at the dais for a member to represent the Classified Senate.
- Trustee Holoher stated he is in the process of amending BP 1.02 and will have it back to district administration to place on the agenda for Board approval.
- President Petrides stated she attended a CCLC conference over the weekend, and the next board meeting will be the Board Retreat on Saturday, February 4, 2023.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 9:56 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:35 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

The Board met in Closed Session, and there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at 11:36 p.m.

Submitted by

Michael Claire, Secretary