

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
November 9, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:04 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee John Pimentel, and Trustee Thomas A. Nuris

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober stated that during Closed Session, the Board will take up items as listed on the printed agenda including: 1) Public Employee Performance Evaluation: President, College of San Mateo; 2) Public Employee Performance Evaluation: President, Skyline College; 3) Conference with Legal Counsel - Potential Litigation: Initiation of Litigation Pursuant to Gov. Code, § 4956.9, Subd. (d)(4): One case; 4) Conference With Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9, Subd. (D)(2): Two cases

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

(Time Stamp: 1:47)

No statements/comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:05 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:35 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Lesly Ta

Others Present: Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:31:14)

President Holober stated that no reportable actions were taken in Closed Session.

DISCUSSION OF THE ORDER OF THE AGENDA

[\(Time Stamp: 1:31:21\)](#)

Chancellor Claire requested to move Item 8.3 Discussion of Revised Timeline for Chancellor Search ahead of Item 8.1 Discussion of Proposed Telework Pilot Program.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

[\(Time Stamp: 1:32:00\)](#)

- Juanita Celaya stated the District Administration and CSEA have yet to work together regarding the Spark Point Coordinator positions and the duties outlined for these particular positions.
- Lucia Lachmayr commented regarding the slow pace of contract negotiations.
- Katherine Harer commented on behalf of AFT President Monica Malumud regarding contract negotiations and faculty frustration.
- Evan Kaiser commented on behalf of Laura Wiltec regarding contract negotiations.
- Michael Hoffman commented regarding contract negotiations.
- Wesley Liu is a student at Skyline College, and he commented on the barriers he is having receiving access to research databases such as JayStore and ProQuest. It is difficult to formulate well written papers without having necessary access to these databases, and he is requesting assistance from District Administration and Staff.

NEW BUSINESS

Approval of Personnel Items (7.1)

[\(Time Stamp: 1:51:06\)](#)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

STUDY SESSION

Discussion of Revised Timeline for Chancellor Search (8.3)

[\(Note: This item was moved up in the agenda at the request of District staff.\)](#)

[\(Time Stamp: 1:52:14\)](#)

Summary of Discussion: Chancellor Claire advised this item was on the agenda at the request of one Board Member, so Trustees are kept abreast of what is happening with the Chancellor Search as the end of the semester is approaching. The proposed question is whether or not the Board would like to extend the timeline as it pertains to the finalist interviews, as there will be a new Board Member being sworn-in in December. Some Board Members would like to move forward

with the current timeline with the current Board Members; however, there are some that would like the timeline extension so the new Board Member can participate in the search process. Dr. Joan Smith of Community College Search Services was in attendance to address any questions or concerns.

January 10, 2022 is the date to which the Board has selected to have finalist interviews.

Public Comment: None.

Discussion of Proposed Telework Pilot Program (8.1)

(Time Stamp: 2:21:19)

Summary of Discussion: This item has been discussed in a previous meeting, so the goal for this discussion was for the Board to come to some sort of agreement and provide direction to District Administration regarding this program. Julie Johnson, Chief of Human Resources, was in attendance to address any questions or concerns.

Public Comment:

- Annette Perot, President of CSEA Chapter 33, commented regarding the initial language (the use of Classified Professionals) not being changed. There needs to be clear distinction between positions within the program language.

Discussion of Proposed Changes to Board Policy 2.14 Outside Employment and Review of Proposed Administrative Procedure 2.14.1 (8.2)

(Time Stamp: 3:07:10)

Summary of Discussion: Chancellor Claire advised this item is on the agenda, as District Administration sees the need to revisit the policy on outside employment.

The Board directed District Administration to give this policy back to District Participatory Governance Council (DPGC) to suggest language for this particular policy. They are in agreement that the outside employment should not pose a conflict of interest with SMCCCD, and the reporting aspect of outside employment should not be made a requirement.

Public Comment:

- Juanita Celaya, 1st Vice President of CSEA Chapter 33, stated CSEA is not in agreement with the proposed Administrative Procedure 2.14.1. Additionally, the policy and procedure come from a standpoint that is assuming that a faculty or staff member that has outside employment is going to be doing something wrong.
- District Academic Senate President Browne addressed a few topics on behalf of some faculty members to include knowing if there are general reasons for the policy change and if it is connected to the teleworking pilot.
- Monica Malamud advised the policy has come before District Participatory Governance Council (DPGC) three times. Union Members believe faculty should have the freedom to use any time beyond the time they work for the district as they see fit, and should not have to disclose it to the District Administration.

- David Eck stated he finds the reporting requirement unnecessary.

San Mateo County Promise - Cradle-to-Career Coalition Update (8.4)

(Time Stamp: 3:35:00)

Summary of Discussion: Vice Chancellor Aaron McVean presented an update on the work District Administration and staff has been doing towards accomplishing this initiative, along with its potential partners.

Public Comment: None.

COMMUNICATIONS

(Time Stamp: 3:55:30)

None.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 3:55:45)

President Holober: He congratulated Trustee Goodman on winning the election for a seat on the City Council for the City of Millbrae. He also congratulated Michael Guingona on winning the election for the seat on the SMCCCD Board of Trustees as a Trustee for Area 2.

President Holober stated that the next Regular Board Meeting is Wednesday, November 30th.

ADJOURNMENT

Meeting adjourned at 9:00 p.m.

Submitted by

Michael Claire, Secretary