

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
September 8, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 4:06 p.m.

Board Members

Present: President Richard Holober, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel

Board Members

Absent: Vice President Lisa Petrides (arrived in Closed Session after Roll Call; exact time unknown)

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Liability Claims: Gov. Code § 54956.95 | Workers' Compensation Claim: Two Cases | Agency Claimed Against: San Mateo County Community College District; (2) Public Employee Performance Evaluation: Review of Goals - Chancellor; Evaluation - Chancellor; (3) Conference with Labor Negotiator | Agency Designated Representative: Michael Claire and Richard Storti | Employee Organization: Non-Represented Employees; (4) Conference with Legal Counsel - Potential Litigation: Initiation of Litigation Pursuant to Gov. Code, § 4956.9, Subd.(d)(4): One case; and (5) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

No statements/comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 4:08 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:11 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Lesly Ta

Others Present:

Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 2:11:41)

Vice President Petrides stated that no reportable actions were taken in Closed Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 2:11:56)

There are no changes to the agenda.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

(Time Stamp: 2:12:25)

- **President Moreno** requests that tonight's Board Meeting be adjourned in memory of Jubilee Tupufanoo Taofata'ea was a staff member in the Office Admissions and Records at Skyline College. She radiated kindness and joy, and will be deeply missed.
- **President Taylor-Mendoza** provided everyone with an update on upcoming activities and events on CSM campus.
- **Interim President Lopez** stated Cañada College's enrollment is still increasing, and mentioned upcoming activities and events, as well as other initiatives on campus.
- **District Academic Senate President Browne** mentioned the senate has met once and they are building their task groups for the school year.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 2:21:00)

- **CSEA, Chapter 33:** Juanita Celaya commented regarding negotiations.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

(Time Stamp: 2:25:27)

- Karen Cage commented regarding a meeting she and other community members had about Building 1 at Cañada College. She acknowledged Student Trustee Ta and appreciated her speaking with her about the building and it's future.

NEW BUSINESS

Approval of Personnel Items (9.1)

(Time Stamp: 2:28:04)

Motion to Approve by: Vice President Petrides

Second by: Trustee Nuris

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Trustee Pimentel is inclined to vote against approving the Personnel Report. He would like data on several personnel aspects of the district.

The Board of Trustees is requesting a more detailed report as to why positions are being created, if positions are new, etc.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 2:45:04)

Acceptance of Grant Funds From the National Science Foundation's Scholarships in STEM for Skyline College's Immerse in STEM Project (10.1)

Adoption of Resolution No. 22-23 in Support of Bayshore Elementary School District Parcel Tax Measure M (10.2)

Adoption of Resolution No. 22-24 in Support of La Honda-Pescadero Unified School District Bond Measure R (10.3)

Adoption of Resolution No. 22-25 in Support of Redwood City School District Bond Measure S (10.4)

Adoption of Resolution No. 22-26 in Support of Measure W – Sequoia Union High School District Bond Measure (10.5)

Adoption of Resolution No. 22-27 in Support of South San Francisco Unified School District Bond Measure R (10.6)

Approval of the Agreement with San Mateo Union High School District regarding Middle College at College of San Mateo (10.7)

Acceptance of Donations by the District: Soccer and Baseball Scoreboards at Cañada College (10.8)

College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement between San Mateo County Community College District and Middle College at Skyline (10.9)

College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement between San Mateo County Community College District and Middle College at College of San Mateo (CSM) (10.10)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: All items approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

OTHER RECOMMENDATIONS

Public Hearing of the 2022-2023 Final Budget (11.1)

(Time Stamp: 2:47:01)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Open Hearing: 6:47 p.m.

Public Comment: None.

Close Hearing: 6:48 p.m.

Adoption of the District FY 2022-2023 Final Budget (11.2)

[\(Time Stamp: 2:47:35\)](#)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor provided a brief overview of what is included in the budget book, and answer any questions that the Board might have.

Public Comment: None.

Adoption of Resolution 22-28 Affirming Support for Free Community College in San Mateo County (11.3)

[\(Time Stamp: 3:40:52\)](#)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Goodman

Action: Roll Call Vote, with all Trustees voting aye. Student Trustee Ta cased an Advisory Vote of aye.

Summary of Discussion: Vice President Petrides made the suggestion to replace the word blessed with fortunate, financially privileged, or verbiage.

Public Comment: None.

Approval of Letter Urging the Governor's Approval of SB 893 (11.4)

[\(Time Stamp: 3:44:05\)](#)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: Erin Struss read a letter from faculty, students, and staff that supports SB 893.

Interim Policy for SB 893 Fee Waivers (11.5)

[\(Time Stamp: 3:47:52\)](#)

Motion to Approve by: Vice President Petrides

Second by: Trustee Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Vice Chancellor McVean was present to introduce the policy and answer any questions the Board might have.

Public Comment: None.

Break

[\(Time Stamp: 4:03:39\)](#)

The meeting recessed for Break at 8:04 p.m.

Reconvened to Open Session

[\(Time Stamp: 4:19:21\)](#)

The meeting reconvened from Break at 8:19 p.m.

Approval of Revisions to Board Policy 1.15 – Officers of the Board (11.6)

[\(Time Stamp: 4:19:30\)](#)

Motion to Approve by: Trustee Nuris

Second by: Trustee Pimentel

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Trustees reviewed the policy once more to make any final suggestions to revisions.

Public Comment: None.

INFORMATION ITEMS

Discussion of Marketing Campaign Effectiveness, the Student Success Link and Systems-Wide Enrollment Management (12.1)

[\(Time Stamp: 4:24:56\)](#)

Summary of Discussion: Karrie Mitchell presented briefly on enrollment management and trends, as well as marketing campaigns.

Public Comment: None.

Update on Student Housing Grant Application (12.2)

[\(Time Stamp: 5:52:36\)](#)

Summary of Discussion: *There is an extension on the application deadline, so this item was tabled.*

Public Comment: None.

Discussion of Potential Revisions to Board Policy 6.04 – Minimum Class Size Guidelines (12.3)

[\(Time Stamp: 5:53:06\)](#)

Summary of Discussion: This is a first read for discussion, as the goal is to drop the student count to 10 per class. Student Trustee Ta would like this policy to be taken to District Participatory Governance Council can review and put guidelines in place.

Trustees provided direction and suggestions on what DPGC can place in the policy for approval.

Public Comment:

- Monica Malamud provided a little more context in what can help faculty with the revisions and guidelines.
- President Moreno stated Skyline has a Students First Course Cancellation Strategy.

Report on Proposed Agenda Items for Future Meetings (12.4)***(Time Stamp: 6:22:27)***

Summary of Discussion: Trustee Goodman mentioned Board Evaluations still needing to be completed.

Public Comment: None.

Report of Public Information Requests for August 2022 (12.5)***(Time Stamp: 6:23:23)***

Summary of Discussion: None.

Public Comment: None.

COMMUNICATIONS***(Time Stamp: 6:23:43)***

- Trustee Goodman mentioned an email they received regarding Admissions and Records.

STATEMENTS FROM BOARD MEMBERS***(Time Stamp: 6:24:53)***

- Vice President Petrides stated the number of high school students within San Mateo County.
- Trustee Pimentel mentioned a rally to sign and/or celebrate SB 893 on September 22nd. He requested support from the Board of Trustees to consider voting No on Measure V in Menlo Park for Ravenswood School District.
- Trustee Goodman suggested district administration adjust the President's script to read an Advisory Vote for Student Trustee. He received communication from Middle College Students at Cañada College wanting to have the opportunity to utilize the gym.

President Holober stated that the next board meeting will be October 26, 2022.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 10:30 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:26 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

The Board met in Closed Session, and there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at 11:27 p.m.

Submitted by

Michael Claire, Secretary