

**Minutes of the Special Retreat of the  
San Mateo County Community College District  
Board of Trustees  
Miramar Farms - 420 Purisima Way, Half Moon Bay, CA 94019  
June 25, 2022**

**This was conducted remotely via Zoom. A video recording of the meeting can be accessed at:  
<https://smccd.edu/boardoftrustees/meetings.php>.**

**The retreat was called to order at 9:10 a.m.**

**Board Members**

**Present:** President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Holober announced that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant of Gov. Code, §54957: Public Appointment/Employment (Chief of Staff)

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

No comments.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 9:11 a.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 9:20 a.m.

**Board Members**

**Present:** President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Lesly Ta

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

There were no statements from the public.

**NEW BUSINESS**

**Approval of Personnel Items (7.1)**

*Motion to Approve by:* Trustee Nuris

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

**Discussion/Action Regarding Proposed "Extension and Amendment to Employment Agreement Between the San Mateo County Community College District and Mitchell Bailey" Providing for One-Year Appointment as Chief of Staff (7.2)**

*Motion to Approve by:* Trustee Nuris

*Second by:* Vice President Petrides

*Action:* Approved unanimously by Roll Call Vote with President Richard Holoher, Vice President Petrides, Trustee Thomas A. Nuris, Trustee Maurice Goodman, Trustee John Pimentel voting aye and Student Trustee Ta casted an Advisory Vote of aye; and there were no abstentions or votes of no.

*Summary of Discussion:* None.

*Public Comment:* None.

**RETREAT – INFORMATIONAL AND DISCUSSION ITEMS**

President Holoher requested that Chancellor Claire move the retreat forward by introducing the topics and context for the day.

Chancellor Claire started off by thanking the Board of Trustees for being in attendance. He introduced William Tunick, Attorney at Law of Dannis Woliver Kelly, as he will be conducting the training on the Brown Act. He also introduced Magda Gonzalez of Management Partners. She will be the facilitator to assist with keeping the focus on today's agenda, as well as lead the discussion on Board Operations and Norms.

**Brown Act Training for Board of Trustees (8.1)**

*Summary of Discussion:* Mr. Tunick covered the following aspects about the Brown Act:

- Role of the Brown Act
- Purpose of the Brown Act
- Meaning of the Brown Act
- Agenda Requirements
- Rules of Closed Session

The Board asked clarifying questions to make certain the Brown Act is not being violated during Board Meetings, as well as outside of the Board Room.

**Break**

The retreat recessed for Break at 10:40 a.m.

**Reconvened from Break**

The retreat reconvened from Break at 10:52 a.m.

**Discussion of Board Operations and Norms (8.2)**

*Summary of Discussion:* Ms. Gonzalez covered the objectives about Board Operations and Norms:

- Review and discuss ways to strengthen the Board's teamwork.
- Affirm the roles of the Board and the Chancellor.
- Establish governing norms.

The Board contributed to the discussion with clarifying questions, suggestions, positive compliments, and needed improvements. Ms. Gonzalez advised the operations and norms may be written up in a Board Policy.

**ADJOURNMENT**

The meeting adjourned by consent at 12:01 pm

Submitted by

Michael Claire, Secretary