

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
May 25, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:12 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober announced that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel – Existing Litigation: Jordan Chavez v. San Mateo County Community College District – San Mateo County Superior Court - Case No. 21-CIV-06647; (2) Conference with Legal Counsel – Potential Litigation: Significant Exposure to Litigation Pursuant to Gov. Code § 54956.9, Subd. (D)(2): Two Cases; (3) Conference with Labor Negotiator for Employee Organizations: AFSCME, AFT, CSEA, Unrepresented Employees; and (4) Pursuant to Gov. Code § 54957: Public Employee Discipline/Dismissal/Release.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No statements/comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:14 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:13 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Ashley Garcia

Others Present: Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:03:02)

President Holober stated that no reportable actions were taken in Closed Session, and the Board will reconvene to Closed Session immediately following the conclusion of Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:03:10)

Staff requested that Agenda Item 13.1 – Approval of Service Award for 2021-2022 Student Trustee Ashley Garcia be moved up in the agenda to immediately follow Presentations to the Board by Persons or Delegations, and that a recess be called immediately following the consideration of Item 13.1. The Board agreed to the re-ordering of the agenda.

MINUTES

Approval of the Minutes from the April 27, 2022 Regular Meeting (6.1)

(Time Stamp: 1:04:00)

Motion to Approve by: Trustee Nuris

Second by: Trustee Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

Presentation from Associated Students of Skyline College (7.1)

(Time Stamp: 1:04:41)

Summary of Discussion: ASSC President Anthony Tran provided a summary of student activities and events that took place at Skyline College during the Spring Semester.

Presentation from Associated Students of Cañada College (7.2)

(Time Stamp: 1:12:19)

Summary of Discussion: ASC President Xitlali Curancita and ASC Vice President Jeison Velasquez provided a summary of activities and events that took place at Cañada College during the Spring Semester.

Presentation from Associated Students of College of San Mateo (7.3)

(Time Stamp: 1:22:16)

Summary of Discussion: ASCSM President Andrea Morales provided a summary of student activities and events that took place at College of San Mateo during the Spring Semester.

Presentation of C-SPAN StudentCam Documentary Video Competition Winners from Skyline College (7.4)

(Time Stamp: 1:45:34)

Summary of Discussion: Timothy Rotenberg, teacher of 12th Grade U.S. Government and Economics at the Skyline College Middle College, recognized Middle College students Isabella Estevez, Camille Catolos, and Allison Galon, who received honorable mention in the C-SPAN StudentCam Documentary Video Competition. Craig McAndrew, Director of Education Relations at C-SPAN, stated students were to submit a five to six minute video essay on a policy or program of the Federal Government and how it affects their lives. The student video, “Should we care about the CARES Act?” was screened.

Approval of Service Award for 2021-2022 Student Trustee Ashley Garcia (13.1)

[\(Time Stamp: 2:03:12\)](#)

Motion to Approve by: Vice President Petrides

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: This meeting was the last meeting for Student Trustee Ashley Garcia. At this time, the Board approved her Service Award and made congratulatory remarks and thanked her for her service.

Public Comment: None.

RECESS FOR CONGRATULATORY CELEBRATION

[\(Time Stamp: 2:11:10\)](#)

The Board recessed at 7:23 p.m. to congratulate and celebrate Student Trustee Ashley Garcia.

RECONVENE TO OPEN SESSION

[\(Time Stamp: 2:25:56\)](#)

The meeting reconvened at 7:37 p.m.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

[\(Time Stamp: 2:26:03\)](#)

- **Chancellor Claire** welcomed Student Trustee-Elect Lesly Ta. He mentioned end-of-year celebrations of student success, including commencement ceremonies and acknowledged the work of faculty and staff. The Chancellor also shared thoughts of support for the families and those who lost their loved ones during the Rob Elementary School shooting in Uvalde, TX.
- **President Moreno** mentioned the college's first outdoor graduation commencement will be held this Friday. She mentioned many other congratulatory events and activities that took place this month. There are many faculty and staff change and hirings taking place for the upcoming year.
- **President Taylor-Mendoza** acknowledged the College of San Mateo Softball Team on their win at the California Community College Athletic Association State Championship. She also announced the college's first outdoor graduation commencement will take place this Friday.
- **Interim President Lopez** acknowledged Daria Matrainco, a Ukrainian International Student, as she was recognized by NBC Bay Area. She noted that the college's graduation commencement will be held this Saturday at 10:00 a.m. She also mentioned that the college hosted a pilot of the K-14 Equity Leadership Academy with Sequoia Union High School District, along with many other events.
- **District Academic Senate President Browne** thanked the Senate Presidents and Vice Presidents at each of the colleges for their work during this school year, as well Senate Co-Chairs. The Senate added the Meet and Greet this year, which was a success in connecting the Senate and Board of Trustees. She mentioned part of the Senate's goals for next year is to continue listening, collaborating, and stepping into action.

- **Student Trustee Garcia** stated College of San Mateo decided to endorse SB893, and they are waiting on the other colleges' response to the endorsement. She also mentioned how well the students have hosted so many events during the school year, and did an awesome job highlighting racial justice and equity.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

[\(Time Stamp: 2:40:22\)](#)

- **AFT, Local 1493:** Marianne Kaletzky stated the group has begun meeting about negotiations for the next faculty contract (2022-2025). She congratulated all students within the District who will be graduating in the upcoming commencements. She recognized the AFT 1493 Scholarship recipient, as well as the AFT student interns.
- **CSEA, Chapter 33:** Annette Perot stated the group is now looking to schedule meetings to discuss the contract for the 2022-2025 school years. She also mentioned that CSEA awarded scholarships to students at each of the colleges.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

[\(Time Stamp: 2:46:22\)](#)

No comments.

NEW BUSINESS

Approval of Personnel Items (11.1)

[\(Time Stamp: 2:47:17\)](#)

Motion to Approve by: Vice President Petrides

Second by: Trustee Goodman

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Director of Human Resources, David Feune, stated there are two items that staff recommends to be removed from the report. The items to be removed are under Section H-1 Public Employee Retirement for Tom Bauer and under Section H-3 Resignation for Elaine Rodriguez.

Public Comment: President Taylor-Mendoza acknowledged David Valdez and Andrea Vizenor as new cabinet members at College of San Mateo.

Consideration and Approval of Cañada College President Employment Agreement (11.2)

[\(Time Stamp: 2:52:20\)](#)

Motion to Approve by: Trustee Nuris

Second by: Trustee Goodman

Action: Approved, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Office Julie Johnson summarized the employment agreement as follows:

- The Employment Agreement to employ Kim Lopez as President of Cañada College, which was included as an attachment in the Board packet, provides for a three (3) year term of agreement, through June 30, 2025.
- Effective July 1, 2022, annual compensation will be that outlined in Executive Salary Schedule (10), Grade EC, Step 5 (currently \$297,204).
- Ms. Lopez will receive 225 hours of vacation annually, and can cash out up to 10 days of vacation annually.
- She will receive one (1) day per month of sick leave, and the same health and welfare benefits, including post-retirement medical benefits, as are generally provided to management personnel of the District.

Public Comment: None.

Consideration and Approval of Vice Chancellor for Educational Services and Planning Employment Agreement (11.3)

(Time Stamp: 2:54:56)

Motion to Approve by: Vice President Petrides

Second by: Trustee Goodman

Action: Approved, with all Trustees voting aye.

Summary of Discussion: Chief Human Resources Office Julie Johnson summarized the employment agreement as follows:

- The Employment Agreement to employ Dr. Aaron McVean as Vice Chancellor for Educational Services and Planning, which was included as an attachment in the Board packet, provides for a three (3) year term of agreement, through June 30, 2025.
- Effective July 1, 2022, annual compensation will be that outlined in Executive Salary Schedule (10), Grade EC, Step 5 (currently \$297,204).
- Dr. McVean will receive 225 hours of vacation annually, and can cash out up to 10 days of vacation annually.
- He will receive one (1) day per month of sick leave, and the same health and welfare benefits, including post-retirement medical benefits, as are generally provided to management personnel of the District.

Public Comment: None.

NEW BUSINESS: Approval of Consent Agenda

(Time Stamp: 2:56:48)

Disposition of District Records for Cañada College (12.1)

Approval of Agreement with South San Francisco Unified School District Regarding Middle College at Skyline College (12.2)

Approval of Agreement with San Mateo Union High School District Regarding Middle College at Skyline College (12.3)

Certification of District Equal Employment Opportunity Fund Allocation Application (12.4)

Approval of Curricular Additions, Deletions and Modifications for Cañada College, College of San Mateo and Skyline College (12.5)

Approval of Menlo Park Trade Incubator: Global Entrepreneurship Global Entrepreneurship, Cañada College Menlo Park Continuing Education Certificate (12.6)

Approval of Contract for Community, Continuing and Corporate Education Collaborative Second Programming Full Stack Developer Continuing Education Certificate in Partnership with Cañada College (Menlo Park Site) (12.7)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: All items approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

NEW BUSINESS: Other Recommendations

Reappointment of Member to the District's Citizens' Bond Oversight Committee (13.2)
(Time Stamp: 2:58:23)

Motion to Approve by: Trustee Nuris

Second by: Trustee Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Recommendation to Suspend Student Health Fees for the 2022/2023 Academic Year (13.3)
(Time Stamp: 2:59:10)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Recommendation to Suspend Parking Fees and Parking Permit-Related Citations for the 2022-2023 Academic Year (13.4)
(Time Stamp: 2:59:58)

Motion to Approve by: Trustee Pimentel

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: The Board asked that a student survey be conducted to collect data to see how this affects enrollment impact as a result of the parking fee suspension.

Public Comment: None.

Authorization to Execute a Lease Agreement for the College of San Mateo Education Facility in Half Moon Bay (13.5)

(Time Stamp: 3:08:28)

Motion to Approve by: Vice President Petrides

Second by: Trustee Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Adoption of Facial Covering Requirement Framework (13.6)

(Time Stamp: 3:10:03)

Motion to Approve the Recommendation by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Alternative Motion to Get More Information about Framework by: Trustee Nuris

Second by: President Holoher

Motion to Adopt Framework by: Trustee Nuris

Second by: President Holoher

Action: Motion fails; 3 – Nay (Vice President Petrides, Trustee Goodman, and Trustee Pimentel); 2 – Aye (President Holoher and Trustee Nuris); 1 – Advisory Vote Nay (Student Trustee Garcia).

Alternative Motion to Move in Direction of County CDC Standards: Trustee Nuris

Second by: President Holoher

Action: Motion passes; 3 – Aye (President Holoher, Vice President Petrides, and Trustee Nuris); 2 – Nay (Trustee Pimentel and Trustee Goodman); 1 – Advisory Vote Nay (Student Trustee Garcia).

Public Comment:

- Marianne Kaletzky stated that the AFT does not have a position on the item, but shared data that the union collected from a faculty survey, with 46% comfortable with the recommendation and 54% are not comfortable with the recommendation.
- David Lau read comments from faculty about their feelings regarding the recommendation to modify the current indoor masking requirement.
- Katharine Harer read comments from faculty about their feelings regarding the recommendation to modify the current indoor masking requirement.

- Jessica Silver-Sharp read comments from faculty about their feelings regarding the recommendation to modify the current indoor masking requirement.
- Kolo Wamba read comments from faculty about their feelings regarding the recommendation to modify the current indoor masking requirement.
- Lorraine Barrales-Ramirez read comments from faculty about their feelings regarding the recommendation to modify the current indoor masking requirement.
- Lesly Ta commented against lifting the indoor masking requirement.
- Annette Perot stated that CSEA sent a survey to their members, which resulted in 60% comfortable with required masking indoors; 24% comfortable with optional masking indoors regardless of vaccination status; 9% comfortable with vaccinated persons wear masks as optional and unvaccinated persons wear masks indoors; and 7% comfortable with any of the above.

INFORMATION ITEMS

Framework for Reviewing and Revising COVID-19 Policies, Practices and Protocols (14.1)

[*\(Time Stamp: 4:27:03\)*](#)

Summary of Discussion: The Board found the Chancellor's framework to be appropriate and anticipate recommendations in the coming months.

Public Comment: None.

Discussion of and Direction for Employee Housing Program (14.2)

[*\(Time Stamp: 4:33:12\)*](#)

Summary of Discussion: President Holober explained that he and Trustee Goodman serve on the District's Housing Corporation Board of Directors, and that body has requested guidance from the District Board relating to several philosophical and governing matters. Vice Chancellor Mitchell Bailey explained, that in particular, the Housing Board was seeking guidance on: (1) Understanding/clarifying the purpose of the employee housing program; (2) Understanding the vision of the District in constructing (or acquiring) additional employee housing complexes; and (3) Understanding the vision for affordability as it pertains to the setting of rental rates.

Trustees expressed general support for the employee housing program and appreciation for gaining a better understanding of the mechanics, details and operations of the program and the Housing Corporation. The Board did not provide any specific guidance to the Housing Corporation on the matter of rental rates, nor did they issue any objections to the rental rate increase considered by the Housing Board. Trustee Goodman advised that it is important to have a diverse membership on the Housing Board to equitably determine policy matters for the employee housing program. The Board agreed that the recruitment and appointment of new members to fill vacancies was very important.

Public Comment: None.

Discussion of Potential Housing Partnership Opportunities (14.3)

[*\(Time Stamp: 5:26:47\)*](#)

Summary of Discussion: Chancellor Claire explained that the District had been approached by a developer who will be required to provide for affordable housing as part of a development project in Redwood City who would like to potentially give the District funding for housing to satisfy

city requirements, as the developer has no interest in developing housing. The Board directed District administration to continue having discussions with the developer but to bring any final recommendations regarding official partnerships to the Board before any final decisions are made.

Public Comment: None.

Update on FY 2022-2023 Tentative District Budget Development for the Unrestricted General Fund (14.4)

(Time Stamp: 5:37:18)

Summary of Discussion: Executive Vice Chancellor Storti presented a brief summary of the tentative budget development and noted that the tentative budget would be presented to the Board at its June 22 meeting for consideration.

Public Comment: None.

The following items can be found on the video entitled “2022-05-25 Board of Trustees Regular Meeting – Part II”

Update on the Recruitment of a Performance Auditor/Policy Analyst (14.5)

(Time Stamp: 1:03)

Summary of Discussion: Executive Vice Chancellor Storti presented an update on the recruitment process for this position. He suggested to use the Community College Services as a search consultant to assist the District with recruiting for this position. The Board agreed that the use of this consultant would be helpful and the Board asked that President Holober meet with the consultant to ensure clear understanding of what is desired with this position.

Public Comment: None.

District Financial Summary for the Quarter Ending March 31, 2022 (14.6)

Summary of Discussion: This item was presented for informational purposes only.

Public Comment: None.

Auxiliary Operations Financial Summary for the Quarter Ending March 31, 2022 (14.7)

Summary of Discussion: This item was presented for informational purposes only.

Public Comment: None.

Report of Public Information Requests for April 2022 (14.8)

Summary of Discussion: This item was presented for informational purposes only.

Public Comment: None.

COMMUNICATIONS

(Time Stamp: 7:04)

- Chancellor Claire advised received communication from student who is concerned about the vaccination mandate and her inability to attend school in person.
- Trustee Goodman stated he received communication from Lakesha Webb regarding the mask mandate.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 7:43)

- Trustee Goodman mentioned the shooting at Rob Elementary School. He stated that everyone should take time to love their families and students. Use the summer to refresh and refill, and get ready for the fall semester.
- Trustee Pimentel appreciated the conversation about the Housing Corporation. The Foundation is looking for the Board's guidance on capital campaign and how they take care of business, and he would like to see it on the next meeting agenda.
- Student Trustee Garcia mentioned it has been a wonderful year, and she appreciates the opportunity to be on the Board.
- Trustee Nuris also acknowledged the shooting that happened at Rob Elementary, and students are being failed somehow and the root cause needs to be found.
- Vice President Petrides stated what can the District and people do to educate to be human and what does that really mean.
- President Holoher thanked Student Trustee Garcia for her service.

President Holoher stated that the next Board meeting will be June 22, 2022.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 11:08 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 12:16 a.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Holoher reported the Board met in Closed Session, and there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at 12:17 a.m.

Submitted by

Michael Claire, Secretary