

**Minutes of the Study Session of the Board of Trustees  
San Mateo County Community College District  
October 27, 2021 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:06 p.m.

**Board Members**

**Present:** President Thomas A. Nuris, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Lisa Petrides, Trustee John Pimentel

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Nuris stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Ratification of July and August 2021 Confidential District Warrants; (2) Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): One Case; and (3) Conference with Labor Negotiator for Employee Organizations: AFSCME, AFT, CSEA, Unrepresented Employees

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY**

No comments.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:08 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:14 p.m.

**Board Members**

**Present:** President Thomas A. Nuris, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Lisa Petrides, Trustee John Pimentel, Student Trustee Ashley Garcia

**Others Present:**

Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*[\(Time Stamp: 1:57:40\)](#)*

President Nuris stated that no reportable actions were taken in Closed Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*[\(Time Stamp: 1:59:20\)](#)*

President Nuris stated that staff asks that Information Item 21-10-08C – Update on San Mateo Athletic Club Operational Transition be moved up in the agenda to be considered immediately prior to Item 21-10-02A – the Approval of Revision to Miscellaneous Pay Rate Salary Schedule. The Board agreed to the change and no further modifications were requested.

**Approval of the Minutes of the October 13, 2021 Study Session (21-10-02)**

*(Time Stamp: 2:00:02)*

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Edits or Corrections:* None.

**Approval of the Minutes of the October 20, 2021 Special Closed Session (21-10-03)**

*(Time Stamp: 2:00:29)*

*Motion to Approve by:* Trustee Petrides

*Second by:* Vice President Holober

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Edits or Corrections:* None.

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

**Contemporary Conversation Regarding Race, Class, Gender, Privilege and Equity: Creating Filipinx Learning Communities (21-10-09C)**

*(Time Stamp: 2:00:54)*

Dr. Newin Orante, Dr. Liza Erpelo, Doris Garcia, and Griselda Paredes presented on the Kababayan Learning Community and provided an update on the history of the community, accomplishments and progress to date and asked for the Board's support with future efforts relating to the growth of the learning community for Filipinx students.

The Board of Trustees expressed its collective support for the Filipinx Learning Community and thanked the team for its work in developing and nurturing the programs and services that make up the community. Trustees also expressed willingness to engage their peers on area high school district boards to help with expanding the program and opportunities to Filipino students and communities.

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

*(Time Stamp: 2:18:05)*

- *Chancellor Claire* mentioned the Whistleblower Hotline is now operational; provided an updated on the hiring of the Internal Auditor; and the efforts in placing feminine and menstrual products on all college campuses, per a new state law.
- *President Moreno* acknowledged the 25-year District Service Award Celebration that was held at Skyline on Monday, October 25<sup>th</sup>.
- *President Taylor-Mendoza* stated she participated in the 5k Fun Run by the San Mateo Rotarians; she attended a board meeting of the Cabrillo Unified School District with Superintendent of Schools Nancy Magee to show support of Shawn McFictrick and the District's Equity statement and work; she wrote an editorial in response to an article about the Latinx community being least likely to succeed in Cabrillo Unified School District.

- ***Interim President Lopez*** invited everyone to attend the virtual Cañada College President's Luncheon on November 2<sup>nd</sup> at 12:00 p.m. The luncheon and all donations go to Cañada's scholarship fund and basic needs for students.
- ***District Academic Senate President Browne*** gave a brief overview about the Senate and some of the current work which includes the District Curriculum Committee and District Teaching and Learning Committee looking at credits for prior learning and course delivery. The Senate discusses some of the college president's concerns about transparency, full participation of leadership staff and students, and guidance and decision making of campuses. Lastly, the Senate held their first Board Meet and Greet of the year with Trustee Goodman.
- ***Student Trustee Garcia*** mentioned the that District Student Council met and some of the topics discussed were districtwide gender neutral restrooms, composition of hiring committees, and undocumented students representation.

### **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

[\*\(Time Stamp: 2:29:45\)\*](#)

- ***CSEA, Chapter 33:*** Annette Perot commented on the financial impact that COVID-19 has had on faculty and staff and encouraged the Board to authorize a cost of living adjustment.
- ***AFSCME, AFL-CIO, Local 829, Council 57:*** Tina Acree advocated for a cost of living adjustment for unit members.

### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

[\*\(Time Stamp: 2:34:10\)\*](#)

- Candice Johnson addressed her concerns about the lack of a compensation increase for faculty and staff.
- Frank Elliott thanked the Board and District Administration for the progress and positive direction of the San Mateo Athletic Club.
- Anny Gabrielly Moreira Da Silveira, a student at Cañada College and a member of the Phi Theta Kappa Honor Society, asked for the Board's support of their annual chapter project, which this year, is to have a Fire Alert Indicator and Air Quality Indicator placed on the District's website.

### **INFORMATION ITEMS**

#### **Update on San Mateo Athletic Club Operational Transition (21-10-08C)**

[\*\(Time Stamp: 2:44:30\)\*](#)

***Summer of Discussion:*** Executive Vice Chancellor Storti provided a brief update on the operational transition of the athletic club in order to start January 1, 2022. SMAC operations will no longer be run by a third-party vendor, but within SMCCCD. The update included taking a student-centered approach, fitness/aquatics programs, staffing plan, budget and financial planning, and general operational areas.

The Board expressed its general pleasure with the progress on getting the athletic club transitioned by January 1, 2022. Trustee Holoher asked about marketing for the opening, and believes it is a

good time to get started on any plan that the District is working on right now.

Trustee Petrides asked about marketing, staffing, community member involvement, and the academic piece of the student-centered approach.

*Public Comment:* None.

## **NEW BUSINESS**

### **Approval of Revision to Miscellaneous Pay Rate Salary Schedule (21-10-02A)**

[\*\(Time Stamp: 3:15:25\)\*](#)

*Motion to Approve by:* Trustee Goodman

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Pimentel asked to receive additional background on the Community Education teaching positions large pay range. Chancellor Claire and Vice Chancellor Bauer responded accordingly.

Trustee Petrides inquired about the SMAC positions pay rate being comparable to what was being paid prior. The positions pay rate being offered are slightly higher.

*Public Comment:* None.

### **Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (21-10-03A)**

[\*\(Time Stamp: 3:18:40\)\*](#)

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Pimentel inquired about the reassignment and reclassification processes. Chancellor Claire explained the difference between the two.

Trustee Holober suggested that the Board and District Administration take another look at the reclassification process.

Trustee Pimentel asked about the Passport Acceptance Facility Staff positions at Skyline College. President Moreno explained that this position serves the Study Aboard Program, with a focus on underserved students.

*Public Comment:* None.

## **NEW BUSINESS: Approval of Consent Agenda**

[\*\(Time Stamp: 3:25:30\)\*](#)

### **Ratification of District Warrants for July and August 2021 (21-10-01CA)**

**Disposition of District Records (21-10-02CA)**

**Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College (21-10-03CA)**

**Amendment of 2020-2021, 2021-2022, and 2022-2023 Academic Calendars to Include the Observance of the Juneteenth Holidays (21-10-04CA)**

**Acceptance of Grant Funds from the Silicon Valley Community Foundation to Support the Development of an Early Childhood Apprenticeship Program at Skyline College (21-10-05CA)**

**Acceptance of Title V Developing Hispanic Serving Institutions Program Grant from the U.S. Department of Education (21-10-06CA)**

**Acceptance of Gifts and Donations by the District: Fire Equipment from the Central County Fire Department (21-10-07CA)**

**Approval of College and Career Access Pathways Dual Enrollment Partnership Agreement with La Honda-Pescadero Unified School District (21-10-08CA)**

*Motion to Approve by:* Trustee Pimentel

*Second by:* Vice President Holober

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustees asked for additional context and analysis in regards to the District Warrants, as well as the Disposition of Records, for future reports.

**NEW BUSINESS: Other Recommendations**

**Approval of Contract Award for Districtwide Agency of Record for Marketing Services to Vision Point Marketing (21-10-102B)**

[\*\(Time Stamp: 3:28:23\)\*](#)

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Petrides

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Vice Chancellor Bailey noted that the item presented for consideration to by the Board was in direct alignment with the Board's study session in July relating to marketing and outreach, and with the Board's interest in supporting efforts to bolster student enrollment. Mr. Bailey noted that the agency of record would assist with the development of a long-term, comprehensive marketing strategy. He noted that marketing, in and of itself, was not a singular fix for enrollment declines. He noted the agency of record contract was for three years, with two one-year options to renew, while the subsequent request for \$1.15 million for advertising was for the next 12 month period.

Trustees asked about the strategy and structure that will be used to reach the populations (hyper marginalized students) the District is trying to engage, once determined; and with the goal to increase enrollment, questioned if the colleges are ready to receive the influx of students. Trustees

also asked that a more detailed plan regarding the advertising spending be brought back for Board review and input.

*Public Comment:* None.

**Approval of Partnership Agreement with Notre Dame de Namur University (NDNU) for Bachelor's Degree Completion Pathway (21-10-103B)**

[\(Time Stamp: 3:52:36\)](#)

*Motion to Approve by:* Trustee Goodman

*Second by:* Vice President Holober

*Action:* Approved (3 – 0), with President Nuris, Vice President Holober and Trustee Goodman voting Aye, Trustee Petrides abstaining from the vote, and Trustee Pimentel not present during the vote.

*Summary of Discussion:* Trustee Goodman asked if there are any implications of Stanford's efforts of acquiring the NDNU campus and will students benefit from this pathway. It was noted by staff that the recent acquisition was a positive development for the University.

*Public Comment:* None.

**Consideration of Quotes for Demographer Services for Board Trustee Areas Map Review (21-10-104B)** [\(Time Stamp: 3:55:18\)](#)

*Motion to Approve by:* Trustee Goodman

*Second by:* Vice President Holober

*Action:* Approved, by unanimous vote, engaging Davis Demographics.

*Summary of Discussion:* Vice Chancellor Bailey and Attorney William Tunick provided the Board with an overview of its responsibilities in assessing demographic changes in their trustee area map based on data from the 2020 Census and presented a quote from a demographer for the Board's consideration. The Board elected to move forward and.

*Public Comment:* None.

**INFORMATION ITEMS**

**Review of District Application Framework for State Student Housing Funds (21-10-03C)**

[\(Time Stamp: 4:03:20\)](#)

*Summary of Discussion:* Vice Chancellor Bailey and Executive Vice Chancellor Storti provided an update on the application being completed to receive State Student Housing Funds. Mr. Bailey and Dr. Storti noted that the District application would request \$98.5 million in state funding, with a \$10 million contribution of local funds from the District, to construct a 144,000 square foot facility, serving 495 students throughout the District and be located on the College of San Mateo campus.

Trustee Goodman asked if a narrative will be provided, by way of presenting prior District work on this project, and explaining the commitment to support students, not simply seek state dollars.

Vice President Holober commended District Administration and staff for pulling together to meet the application deadline for the grant of October 31. He stated this is not the norm of running a government agency, but the District is on a timeline and he is glad the Board directed to move forward.

It was acknowledged by the Board and staff that no decisions have been made regarding how the \$10 million District contribution to the project would be used; though use for part-time students was suggested, no formal recommendation or Board discussion has occurred and the use of those funds will be presented to the Board for approval should the project be funded.

*Public Comment:* None.

### **RECESSED TO BREAK**

8:38 p.m.

### **RECONVENED TO OPEN SESSION**

8:46 p.m.

### **Update on Spring Semester 2022 Return to Work and Operations (21-10-04C)**

[\(Time Stamp: 4:29:25\)](#)

*Summary of Discussion:* Chancellor Claire provided an update on operations (student scheduling, vaccinations, and COVID testing) for faculty, staff, and students returning to campus in the Spring Semester from the perspective of having the students and their needs in mind. He noted that registration starts November 1, 2021 for the Spring Semester 2022.

Vice President Holober asked about the percentage of student scheduling in regards to in-person courses versus remote learning courses.

Trustee Goodman mentioned the marketing aspect to have students come back to SMCCCD, but what are they coming back to – in-person or remote learning.

College presidents advised that scheduling is student-driven and based off of those preferences and noted that students are wanting to have the greatest flexibility in attending their courses.

*Public Comment:*

- Dr. Jeremiah Sims questioned the need to insist on bringing people back on campus.
- Peter Wyatt asked if those who have contracted COVID-19 and have antibodies are being considered are being considered for exemption from vaccinations.

### **Consideration of Amendment to Board Policy No. 2.90 Relating to Employee and Student Vaccination Requirements (21-10-05C)**

[\(Time Stamp: 5:29:00\)](#)

*Summer of Discussion:* Chancellor Claire provided the Board with possible amended language to the policy which would clarify a number of issues and would also potentially remove the religious exemption for students. He noted that the proposed amendments are a result of discussions with various stakeholder groups across the District, and that not all groups or members of groups are in complete agreement.

In relation to the removal of the student exemptions, Trustee Goodman noted that, “Just because you could, doesn’t mean you should.” He asked if students were involved in the amendment of the policy, as there are students that believe strongly in their religious beliefs in being vaccinated or not.

Trustees understand and know how difficult this topic is when it comes to mandatory vaccinations and provisions relating religious exemptions. Trustees cautioned about having different standards for employees and students.

Student Trustee Garcia stated she does not know of any students that are requesting a Religious Exemption.

***Public Comment:***

- Dr. Jeremiah Sims spoke against removing the religious exemption for students.

**Review of Proposed New Board Policy Relating to Non-Resident Tuition Waiver Eligibility (21-10-06C)** [\*\(Time Stamp: 5:50:17\)\*](#)

***Summer of Discussion:*** Vice Chancellor McVean presented a proposed draft policy to support the District’s undocumented students. He noted that the proposed policy is aligned with the values of the SMCCCD and the focus of the District Strategic Plan. A non-resident tuition waiver that meets the proposed criteria will result in a potential loss of future revenue, but will also remove a substantial barrier to accessing higher education for the undocumented communities served by the District.

Vice President Holober mentioned a technical correction was needed to reconcile the notations of sub-paragraphs in the last section that do not exist.

***Public Comment:*** None.

**Review of Proposed Revisions to Board Policy 2.27 – Policy on Smoking (21-10-07C)** [\*\(Time Stamp: 6:01:34\)\*](#)

***Summer of Discussion:*** Rika Yonemura-Fabian, Mark Heringer, Autumn Albers, and Frida Arguello presented information supporting the revision to the District’s policy regarding smoking, noting the need for consistency in application across the three colleges and the public health benefit to members of the campus community.

***Public Comment:***

- Janet Herbst expressed support for the policy changes.

**COMMUNICATIONS** [\*\(Time Stamp: 6:13:34\)\*](#)

Chancellor Claire mentioned the communications received from community members in favor of continuing the Crystal Spring Cross Country Course, as well as communications regarding the Religious Exemptions for students.



**STATEMENTS FROM BOARD MEMBERS**

*(Time Stamp: 6:14:17)*

*President Nuris:* Congratulated Vice President Holober on being a new grandfather.

*Vice President Holober:* None.

*Trustee Goodman:* None.

*Trustee Petrides:* None.

*Trustee Pimentel:* Wrote an opinion piece on free community college, which he would like to share with local newspapers; suggested the District not have confidential warrants, unless there is a specified reason; met with a faculty member regarding in-person and online learning, of which he mentioned to perhaps take the learning to the community or an outside entity as satellite campuses.

*Student Trustee Garcia:* None.

President Nuris stated that the next board meeting will be November 10, 2021.

**RECONVENE TO CLOSED SESSION**

*(Time Stamp: 6:18:20)*

The Board recessed to Closed Session at 10:34 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 11:45 p.m.

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Nuris announced that the Board took action on one item in Closed Session.

**ADJOURNMENT**

Meeting adjourned at 11:46 p.m.

Submitted by

Michael Claire, Secretary