

**Minutes of the Study Session of the Board of Trustees  
San Mateo County Community College District  
October 13, 2021 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

**CONVENE TO OPEN SESSION**

The Board convened to Open Session at 6:06 p.m.

**Board Members**

**Present:** President Thomas A. Nuris, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Lisa Petrides, Trustee John Pimentel, Student Trustee Ashley Garcia

**Others Present:** Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

**CONSIDERATION OF RESOLUTION REGARDING BROWN ACT MEETING REQUIREMENTS (21-10-101B)**

*(Time Stamp: 1:08:29)*

*Motion to Approve by:* Trustee Goodman

*Second by:* Vice President Holober

*Action:* Approved unanimously by Roll Call Vote.

*Summary of Discussion:* Chancellor Claire provided the Board with a brief overview about the need for the resolution, and noted that if the Board wished to continue with the provisions of the resolution, it would need to adopt a resolution to that effect every thirty (30) days.

*Public Comment:* None.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*(Time Stamp: 1:12:45)*

None.

**Approval of the Minutes of the September 22, 2021 Study Session (21-10-01)**

*(Time Stamp: 1:13:00)*

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Petrides

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Edits or Corrections:* None.

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

[\(Time Stamp: 1:13:27\)](#)

- Amber Steele spoke about her concerns regarding the mandatory vaccination policy for faculty, staff, and students.
- Joaquin Rivera commented about the faculty compensation.
- Annette Perot spoke about the financial impact of COVID-19 on the District's classified employees.
- Joseph Puckett asked that Board Members meet with AFSCME members and/or representatives to discuss increasing employee compensation.
- Rosemary Bell commented about the need to be more transparent about safety protocols for faculty, staff, and students return to campus in the spring semester.

## **NEW BUSINESS**

### **Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (21-10-01A)**

[\(Time Stamp: 1:15:42\)](#)

***Motion to Approve by:*** Vice President Holober

***Second by:*** Trustee Pimentel

***Action:*** Approved unanimously, with all Trustees voting Aye.

***Summary of Discussion:*** Staff asked that the position under Section F, Item #2 be removed from the report. The Board further amended this item, by removing Section E in its entirety. Trustee Pimentel asked for a list of all non-represented employees receiving additional duties pay.

***Public Comment:*** None.

## **STUDY SESSION**

### **Update on Student Success Link Implementation (21-10-01C)**

[\(Time Stamp: 1:37:42\)](#)

Dr. Karrie Mitchell, Vice President of Planning, Research, and Institutional Effectiveness, provided an update on the District's implementation of the Constituent Relationship Management (CRM/Salesforce) software. Dr. Mitchell provided background on the CRM, the phases of implementation, and Project Prioritization.

The Board discussed the Early Alert or Student Alert system. Trustees emphasized the importance of faculty knowing and understanding the process and the importance of the system as it pertains to student status. District Academic Senate President Browne mentioned that the Early Alert system does present a few loopholes or issues for faculty. Each college has their own alert system, which is continuing to be developed.

### **Discussion of Potential Next Steps in Developing Student Housing (21-10-02C)**

*(Time Stamp: 2:47:00)*

Vice Chancellor/Chief of Staff Mitchell Bailey and Executive Vice Chancellor Richard Storti led the discussion on revisiting the development of Student Housing. Dr. Stori and Mr. Bailey provided the Board with both building/facility scenarios and financing options and asked for Board direction on how to proceed.

Board Members advised that the details and plans can be taken care of later and directed district administration to confidently move forward with preparing and submitting documents/materials to obtain a portion of the Secure State Funding (deadline is October 31<sup>st</sup>) and/or the Planning Grant to build Student Housing.

***Public Comment:*** Maxine Turner expressed concerns about meeting the grant funding deadline and advised that the Board should not give direction without more project details and public input.

### **COMMUNICATIONS**

*(Time Stamp: 3:55:54)*

None.

### **STATEMENTS FROM BOARD MEMBERS**

*(Time Stamp: 3:56:03)*

***President Nuris:*** None.

***Vice President Holober:*** Commended staff on their willingness and readiness to move quickly to get something done, especially regarding the grant for funding Student Housing.

***Trustee Goodman:*** None.

***Trustee Petrides:*** With Dr. Taylor-Mendoza, met with the mayor and city manager of Half Moon Bay to discuss District outreach to the coastal communities; they will start the process of putting together Town Hall Meetings, both in-person and virtual.

***Trustee Pimentel:*** Has had conversations with elected officials of Sequoia Union High School District to meet regarding how the districts can better coordinate. He asked about an update on the hiring of an Internal Auditor, as well as an update on the Whistle Blower Hotline.

***Student Trustee Garcia:*** None.

### **ADJOURNMENT**

President Nuris stated that the next board meeting will be October 27, 2021.

Meeting adjourned at 9:00 p.m.

Submitted by

Michael Claire, Secretary