

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
October 23, 2019, San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Maurice Goodman, Vice President Karen Schwarz, Trustee Richard Holober, Trustee Dave Mandelkern, Trustee Thomas A. Nuris

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Goodman said that during Closed Session, the Board will (1) hold a conference with legal counsel regarding two cases of anticipated litigation as listed on the printed agenda, (2) consider public employee discipline, dismissal, release, (3) hold a conference with the agency labor negotiator as listed on the printed agenda, and (4) consider ratification of confidential district warrants.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

None

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:05 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:20 p.m.

Board Members Present: President Maurice Goodman, Vice President Karen Schwarz, Trustee Richard Holober, Trustee Dave Mandelkern, Trustee Thomas A. Nuris, Student Trustee Jordan Chavez

Others Present: Interim Chancellor Michael Claire, Chief Financial Officer Bernata Slater, Skyline College Interim President Jannett Jackson, College of San Mateo Acting President Kim Lopez, Cañada College Vice President of Administrative Services Graciano Mendoza, District Academic Senate President Jeramy Wallace

PLEDGE OF ALLEGIENCE

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Goodman said the Board took no reportable action during closed session. He said the Board will return to closed session at the conclusion of the open session to continue consideration of the items listed on the printed agenda.

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

APPROVAL OF THE MINUTES OF THE MINUTES OF THE SEPTEMBER 25, 2019 STUDY SESSION (19-10-3)

It was moved by Trustee Schwarz and seconded by Trustee Holober to approve the minutes as presented. The motion carried, all members voting Aye.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

CONTEMPORARAY CONVERSATION REGARDING RACE, CLASS, GENDER, PRIVILEGE AND EQUITY: UNDOCUMENTED STUDENT ACTION WEEK (19-10-2C)

Aaron McVean, Vice Chancellor of Educational Services and Planning, said Undocumented Student Action Week is a systemwide campaign in the California community college system to advocate and provide support and resources for the undocumented student population. He said the Undocumented Student Action Week is supported by the State Chancellor's Office, the Community College League of California, the Foundation for California Community Colleges,

Immigrants Rising and the Student Senate for California Community Colleges. He said representatives from each college will report on activities that took place on the campuses during the week.

Paolo Mora Paredes, Retention Specialist at the Multicultural and Dream Center at College of San Mateo, said the college hosted webinars for educators and students twice each day. Six group discussions with 25-35 students were held to raise awareness about undocumented student issues. During these discussions, students had the opportunity to share their knowledge and experiences as well as to learn from their peers. The closing keynote and poetry reading was presented by Alan Pelaez Lopez. Ms. Mora Paredes said the college hopes to continue the momentum built during Undocumented Student Action Week for upcoming events, including the weekly Undocu-Circle events.

Pamela Ortiz Cerda, Dream Center Program Services Coordinator at Skyline College, said she is part of the State Chancellor's Office Dreamers Advisory Group and works part-time with Immigrants Rising on the higher education team. Ms. Ortiz Cerda said that each day of Undocumented Student Action Week had events related to a theme. The daily themes were: Educational Access, Legal Rights, Entrepreneurship, Mental Health, and Art as Healing and Resistance. Throughout the week, students crafted a Wall of Support which was revealed on Friday. Students in Professor Rika Yonemura-Fabian's class and the Peunte class were invited to share their stories. The Wall of Support is currently displayed in the library.

Adolfo Leiva, Director of the SparkPoint Center at Cañada College, introduced Saul Miranda, the new Program Services Coordinator for the Dream Center. Mr. Leiva said Undocumented Student Action Week included activities on each day at seven venues across the campus. There were 12 events attended by more than 200 individuals. Events included student webinars, community dialogue, a film screening of "Documented" by Jose Antonio Vargas, "Know Your Rights" conversations with Carmen Torres of the Immigration Institute of the Bay Area, and Stories and Snacks. The DREAMers Student Club was a critical part of the weeklong events. Throughout the week, students were invited to participate in creating a collaborative mural.

Student Trustee Chavez thanked the presenters for everything they do to serve students.

Trustee Mandelkern thanked the presenters. He said the activities that took place during Undocumented Student Action Week were impressive.

President Goodman asked if there are opportunities for Board members to engage with undocumented/LatinX student communities to make sure the Board is responsive to their needs, concerns and fears. Mr. Leiva said the Board would be welcome to participate in future events. He said this show of support would send a positive message to students. Ms. Ortiz Cerda said a dialogue with Board members would be welcomed, either through a town hall or closed group conversations.

Dr. McVean thanked the presenters for the work they do every day to support the undocumented students in the District.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Interim Chancellor Claire congratulated the three colleges and support staff in the District Office for a very successful accreditation visit and process. He said there are 127 individual standards, collectively representing best practices in education. He said the preliminary reports from the visit are outstanding. The Accrediting Commission for Community and Junior Colleges (ACCJC) will make the final determination and the formal reports are expected in mid-February.

Skyline College Interim President Jackson said a 17 member team from the governor's office, the legislative analyst's office and the Department of Finance came to the college on October 16 to examine several areas of focus, including the Promise Scholars Program, Guided Pathways, Strong Workforce and AB 705. She said Skyline College was one of only two colleges selected to be visited. Dr. Jackson noted several recent activities on the campus: Fall Health Fair, Get Work Wednesday, Grammar Hour of Power, Study Abroad Reception and Luncheon, and Meet Your Meta Major Fair. She said events are listed on the college website and Board members are welcome to attend any activities. Dr. Jackson said the 50th Skyline College Anniversary Celebration, which is a major fundraiser for student scholarships, will be held on November 15. The opening of the STEM Center in Building 7 will take place on November 18.

Cañada College Vice President Mendoza said the 2nd Annual President's Luncheon was successful and President Moore asked that he thank all who attended.

Andrew Young, President of the Associated Students of College of San Mateo (ASCSM), recognized several student senators who were in the audience. Mr. Young outlined ASCSM recent activities including Welcome Week and the Fall 2019 Club Fair. He said there are approximately 36 active clubs on campus. He said that groups created by students make a great difference in student success. Mr. Young said the Advocacy Board organized a voter registration drive, providing an incentive for students to participate in civic engagement. The Programming Board organized a breast cancer awareness event. Events co-sponsored by ASCSM included: the CSM Leadership Conference, People of Color in Technology; Welcome Sports Day; Rock en Español; Mooncake Festival; De-stress Art Workshop; Dia De Los Muertos; Lock-in Team Building Event; and Dashain-Tihar Festival Celebration. Mr. Young said ASCSM is involved in the issues of food insecurity and wellness, allocating \$6,000 to support the SparkPoint Campus Snack Program. ASCSM also offers continual support for the Grab-n-Go meal program. Upcoming ASCMS events will include a Halloween Festival, VASEbility Event, Relaxation Week, and a Night Market 2020, which is a celebration of food and culture targeting the larger community.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Paul Bissember, AFT Executive Secretary, thanked Interim Chancellor Claire for a recent discussion on the 50 Percent Law, exploring possible ways to close the gap and support faculty. He said he looks forward to further discussions. Mr. Bissember said AFT is in contract negotiations over important issues, including workload, part-time pay equity, FLC Lab rates, and policies on investigations and progressive discipline. He said AFT has been reaching out to faculty across the District to share updates and solicit feedback. Updates are provided on the AFT website.

Juanita Celaya, CSEA 1st Vice President, said that for a very long time, the District had a policy that prohibited hiring managers from serving on the first round of hiring committees. She said that policy served the District well. She said that several years ago, the former Chancellor made a unilateral decision to change the hiring process. She said CSEA believes that the negative comments made in response to an online article in the Palo Alto Daily Post regarding cronyism, nepotism and favoritism within the District are the direct result of the change to the hiring process. Ms. Celaya said that during the last election cycle for the open trustee seat, former Trustee Tom Mohr was asked if he believed hiring managers should serve on the first round of hiring committees. She said he stated his belief that the hiring manager should not chair the committee. He also said that his practice was to stay entirely out of the process and to count on the expert judgment of the committee. Ms. Celaya said CSEA is asking the Board to help fix the hiring process that they believe has allowed cronyism, nepotism and favoritism.

Ms. Celaya said there have been recent discussions by the Board about the reclassification process in the District. She said CSEA would like to thank Trustee Holoher for continually bringing this forward, and for recently asking for a moratorium on administrative and supervisory reclassifications. She said CSEA believes that an unfair reclassification process exists and disagrees that Human Resources has a fair and impartial vetting process. She said CSEA has a process for reclassifications in its contract but it is often manipulated by the administration. She said CSEA recently tried to negotiate a process that would make reclassifications more impartial and fair within the bargaining unit and it was rejected by the District negotiating team, citing administrators who still want to be able to reclassify employees as they choose. She said CSEA believes this means that cronyism, favoritism and nepotism will continue. She said CSEA also recently tried to change the transfer article in the contract to make transferring easier and more automatic and this, too, was rejected.

Ms. Celaya said that administrators and supervisors are reclassified into much higher paying position over and over without ever announcing the job to the public to “see what else is out there.” However, when a bargaining unit member wants to transfer to another location in their same position, what they often hear is: Thanks for your interest in the position; however, it wouldn’t be prudent of me as a manager to “not see what else is out there.” But feel free to apply with the rest of the pool.

Ms. Celaya addressed a classification study and salary survey. She said many of the generics have not been reviewed in years. She said that in order to fix some of the inequity within the District, CSEA believes it is important to perform a classification study which will evaluate and properly identify the work that employees are performing. Ms. Celaya said that for decades, salary surveys were conducted every four years to assess where the District fell within the Bay 10. She said that approximately two and one-half years ago, the former Vice Chancellor of Human Resources negotiated an entirely new salary survey process into the CSEA contract which has proven to be a complete failure. She said CSEA believes there has not been a successful salary survey since 2008. She said CSEA recently tried to negotiate its old – and successful – process back into the contract and it was rejected.

Ms. Celaya said that at a previous board meeting, President Goodman told employees to “do your job.” She said CSEA believes that employees are doing their jobs in trying to ensure fairness/equity for all, not just a few.

Ms. Celaya said CSEA suggests that no increases be given to administrators until all bargaining units have settled their contracts. She said that might be an incentive to negotiate.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Bill Collins addressed compliance with the 50 Percent Law. He said it is surprising to hear that some people feel that the District does not need to comply with the law because it is an old law. He said complying with law is a matter of sound policy and it is not anyone’s place to say that it should be ignored. He asked that the Board adopt a plan to come into compliance as soon as practicable and to spend most of its money on direct classroom instruction as required.

Kyle Elliot said he is a Kinesiology student at Cañada College. He said he is concerned about Building 1 because he has heard that a private company will be moving in and offering private memberships. He said he would like to know how much of the space will be for students and how large the classrooms will be. Interim Chancellor Claire said there are detailed plans for the building. He said there are spaces specifically for Cañada College academic endeavors, some shared space, and some space specifically for the athletic club. He said this is similar to the model that has run at College of San Mateo for eight to nine years. Chancellor Claire said he would be happy to share the square footage breakdown with Mr. Elliot and anyone else who is interested.

Andrea Schmidt asked that Building 1 at Cañada College be placed on a Board agenda. She said that on September 25, Trustee Mandelkern asked that the item be agendaized as an information item at a future Board meeting so that it could be discussed by both groups. She said President Goodman said it would be on the agenda subsequent to the September 30 meeting at Cañada College. She asked that the Board not wait for the building to be built and that the Board not dismiss the opportunity to hear the concerns of students, faculty and the community about the building.

Dr. Michael Reiner, a San Mateo citizen, educational researcher and independent scholar, said the colleges distributed their equity plans on September 11. He said he applauds the efforts to improve success and achieve equity; however, to plagiarize a Board member, we continue to promise much and deliver little. He said a 2017 article in *Ed Source* stated that the California Success Initiative shows little increase in completion rates. He said his research indicates that the District mirrors the statewide results. For the past five years, there has been no change in the completion rate at Skyline College for Hispanic students and the equity gap between Hispanic students versus white or Asian students actually increased. Black students’ credit course success rates at Skyline College since 2000 improved by only one percent per decade and the equity gap between Black and white or Asian students actually increased. More than one-third of Black students do not pass credit courses, approximately twice the rate of Asian or white students. Dr. Reiner said students cannot follow a guided pathway if they do not pass the pathway’s courses.

Dr. Reiner said none of the District’s colleges has succeeded over the past two decades in reducing the gap in credit course success rates. He said the District is one of the best funded in the state but the results are no better than average. He said he believes it is time to stop ignoring the data. He said that to date, the college equity plans have not improved student success. He said that if the new equity plans are designed to be effective, an evaluation should be done, with specific goals to be achieved and with people being held accountable for the outcomes. He said that as a San Mateo County resident and higher education professional, he is concerned about past efforts. He suggested that in the future, the colleges help students learn in and out of the classroom; he said this may be the key to reducing the equity gaps and improving completion, rather than equity plans that are never assessed and appear to yield little fruit according to standard metrics.

Linda Allen said she is the 2nd Vice President for CSEA at Skyline College. She said that on Tuesday, October 15, during the Skyline College town hall meeting, several individuals expressed their personal thoughts and concerns on various issues, from a hydration station and air conditioning in Building 5 to concerns about Building 12. She said that in response to these comments, the Executive Director of Equity erupted into a profanity laced rant putting down the ideas and personal thoughts of individuals who had spoken during the forum. Referencing an online article in the Palo Alto Daily Post and the 84 mostly negative comments that followed, Ms. Allen said this administrator continued to verbally strike out against anyone who had posted an anonymous comment. She said that during his loud, demeaning and profanity laced rant, none of the administrators in attendance – the Interim Skyline College President, Skyline College Vice President of Instruction, Director of Human Resources, Cañada College President, and Interim Chancellor

– interceded and asked that comments remain professional or respect the voices of their colleagues. It was only after a faculty member tried to calm the situation that the Skyline Vice President of Instruction also spoke up. Ms. Allen said this is the type of offensive behavior that has created fear among classified staff, silenced their voices, and caused people to feel a need to make anonymous comments online. She said she was contacted by several classified staff at Skyline College who said they feel even less comfortable speaking up now.

Ms. Allen said Board Policy 4.45. 6(h) states: “Discourteous, offensive, or abusive conduct or language toward other employees, students, or the public is reason for Dismissals or Disciplinary Action.” She said CSEA has similar language for disciplining members who engage in this sort of offensive conduct. She said she hopes the Board will hold administrators to the same standard of conduct to which other District employees are held. Ms. Allen thanked Chancellor Claire for meeting with her and others to discuss this issue.

Paul Bissember made the following statement and asked that it be included in the minutes of the meeting:

“Dear Members of the SMCCCD Board of Trustees,

“Our faculty union, AFT 1493, would like to make a statement regarding an incident that took place at the Presidential Search Town Hall held on October 15 at Skyline College.

“During the Town Hall, a faculty member who expressed concerns about the college culture and operations was silenced by an administrator. The language used in this attack was unprofessional and targeted other employees who also spoke up at the Town Hall.

“None of the administrators present intervened to call attention to the lack of respect and civility demonstrated by the administrator, behavior which we do not expect to see in professional and collegial communication.

The Executive Committee of AFT 1493 respectfully requests that the administration and the Board of Trustees agree that such behaviors that do not align with our values of equity will never happen again to faculty members, classified staff, or any employees of the district. Skyline College's values of Social Justice and Equity should be practiced by everyone in the college community, and administrators are not exempt from the responsibility to act on these values.”

Regards,
AFT 1493 Executive Committee”

President Goodman offered his apology to those faculty and staff members who were directly attacked in this manner – Michele, Kate, Soledad and Nicole. He said he hopes the Board and the District have the opportunity to address these concerns in the future.

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (19-10-2A)

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to approve the actions in the report. Trustee Holober repeated the request he made at a previous meeting that any changes in reclassifications or moves from one position to another include salaries for both the old and new positions. The motion carried, all members voting Aye.

APPROVAL OF CONSENT AGENDA

President Goodman said the consent agenda consists of Board Reports 19-10-1CA through 19-10-4CA. It was moved by Trustee Nuris and seconded by Trustee Mandelkern to approve the items on the consent agenda. The motion carried, all members voting Aye.

Other Recommendations

HEARING OF THE PUBLIC ON CONTRACT AWARD FOR COLLEGE OF SAN MATEO WATER METERING AND INFORMATION SYSTEM PROJECT AND APPROVAL OF CONTRACT AWARD (19-10-102B)

It was moved by Trustee Holober and seconded by Vice President Schwarz to conduct the public hearing and approve the contract award. President Goodman called the public hearing open at 7:31 p.m. and asked for public comments. Hearing none, he declared the public hearing closed. Trustee Holober said he would be interested in knowing if there is an opportunity to review the landscaping of the colleges to include more native, drought-tolerant foliage, which can look beautiful if done correctly. José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, said drought-tolerant plants are included with all modernization projects and new construction. He said each of the campuses has a lawn area, but the peripheries contain all drought-tolerant, low water usage plants. Trustee Holober said he would like to see less lawn and more drought-tolerant plants. After this discussion, the motion to approve the contract carried, all members voting Aye.

APPROVAL OF SOLE SOURCE AGREEMENT WITH STATE CHANCELLOR'S OFFICE IDENTIFIED KEY TALENT TO DIRECT HEALTH CARE AS A DEPUTY SECTOR NAVIGATOR AT CAÑADA COLLEGE (19-10-103B)

It was moved by Trustee Nuris and seconded by Trustee Holober to approve the agreement as presented. The motion carried, all members voting Aye.

RATIFICATION OF AGREEMENT FOR SPECIAL SERVICES WITH RH VENTURES (19-10-104B)

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to ratify the agreement as presented. The motion carried, all members voting Aye.

STUDENT HOUSING UPDATE AND AUTHORIZATION TO ENGAGE A CONSULTANT TO ASSIST THE DISTRICT WITH PROCESSING THE CONCEPT OF DEVELOPING STUDENT HOUSING AND DEVELOPING OPTIONS FOR CONSIDERATION (19-10-105B)

It was moved by Trustee Holober and seconded by Trustee Nuris to engage a consultant as outlined in the report. Chancellor Claire said this is a very complex issue. He said staff recognizes that there is an immediate need to address the issue. He said that at the Board's request, there is now a single portal that combines all of the resources that are available to students, faculty and staff. The site is available through the District's website and the colleges are making it a permanent part of their sites as well. The SparkPoint Centers continue to be major resources for students. There is an emergency fund to help students in crisis at one of the colleges and the District is in the process of determining how best to expand this to serve students at all of the colleges.

Chancellor Claire said there is expertise within the District and throughout the community that can aid the District in relation to student housing. He said:

- Staff is requesting approval to engage an expert consultant with experience in student housing.
- An internal working group is being established which will include staff who have expertise in lining up financing for construction projects and some who have prior experience with student housing. The group will also include representatives from all participatory governance stakeholders.
- A student needs advisory group will be established, composed of representatives from external organizations who can advise the District on how best to leverage local resources.
- Staff will engage the Educational Housing Corporation Board of Directors.
- Staff will seek advice on best practices from other community colleges that have developed student housing. Staff is currently in the process of setting a date for a tour at Santa Rose Junior College.

Trustee Mandelkern said the Board had asked staff to identify specific, concrete steps to address the issue of housing insecurity/homelessness in the short term. He said the new website is a good example, along with working with SparkPoint and working to develop a broader based emergency fund. He said he hoped to see more efforts underway and asked that there be additional updates on further efforts.

Trustee Mandelkern said he attended the recent ACCT conference. He said he attended a session on student housing which was led by two board members of City College of San Francisco, which has a goal of creating 1,000 units of

student housing by 2025. He said many attendees from around the country expressed the same concerns about student housing insecurity and homelessness and reported that it is not only an urban area issue. Trustee Mandelkern outlined some of the best practices that were highlighted during the session:

1. Conduct a survey to determine the needs and preferences of the population to be served, e.g. apartments versus dormitory-style units.
2. Recognize that no district can serve the needs of all students who need housing. Determine where the greatest need is and design a project that will serve that population well.
3. Have clear policies and understanding in place before beginning to build a project. Examples: determine where students will go in the case of mandatory evacuations or power outages.
4. Determine how projects will be implemented. The overwhelming majority indicated that they developed the projects themselves rather than through public/private partnerships due to alignment of priorities and interests, particularly around the issue of rents.

Trustee Nuris asked how districts financed the projects if they developed them themselves. Trustee Mandelkern said the majority were financed through general obligation bonds.

Trustee Holober said the last item in the board report asks for guidance from the Board regarding the establishment of guiding principles. He said that immediately following the first step of conducting a survey, he believes it is necessary to determine what the principles are and to determine who the District wants to serve before going forward with building the project. He said that in earlier discussions, the administration's interest related to international students who could afford to pay market rates or more versus local students who cannot afford to do so but whose needs are quite extreme.

Trustee Nuris said he would expect that a consultant would help structure a plan on how to go through the various steps in an organized fashion to gather the necessary information to make informed decisions before beginning construction. Chancellor Claire said this discussion will be helpful in framing the RFP for the engagement of a consultant.

Trustee Mandelkern asked if staff knows whether Santa Rosa Junior College used a consultant when they began their process of developing student housing. Chancellor Claire said he will check with Santa Rosa Junior College to see if they engaged a consultant. Trustee Mandelkern suggested that staff investigate this with other colleges/districts that have had successful experiences with developing student housing.

Trustee Mandelkern said that when the Board is asked to authorize hiring, there is normally a budget associated with the request. President Goodman said the discussion at this meeting can be considered informational and the Board can direct staff to move forward with an RFP. Trustee Holober withdrew his motion to authorize the engagement of a consultant and the Board agreed unanimously to direct staff to proceed with the RFP.

INFORMATION REPORTS

DISCUSSION OF BROADCASTING OF BOARD MEETINGS (19-10-3C)

President Goodman said the Board has previously expressed interest in broadcasting meetings and this is a follow-up discussion. Student Trustee Chavez said he appreciated the broadcasting of a previous meeting through Zoom, but would prefer that a camera pan to the person who is speaking. He asked where the broadcast videos would be stored. Chief Technology Officer Daman Grewal said they would be stored in a Dropbox location with hyperlinks on the District website.

Trustee Holober said he is in favor of broadcasting and archiving meetings. He said it could alleviate staff time that goes into the preparation of very detailed meeting minutes. He suggested that staff look into what is done in other government agencies around the county. He said he is aware that Peninsula Television, Inc. (PenTV) broadcasts meetings of the Foster City City Council, the Board of Supervisors and the Fair Oaks Community Council. He said Millbrae Community Television (MCTV) broadcasts Millbrae City Council meetings and has contracted with other cities as well. He said there are likely additional companies that provide this service. Trustee Holober said he believes that the staff time saved would likely cover the cost of broadcasting meetings. He said the District could work with the provider to make it possible for students to get credit for doing much of the work, reducing the District's cost mostly to equipment costs while enriching the academic experience of students. Mr. Grewal said this option can be explored. He said the District was considering providing the service in-house, placing a few cameras around the room and having a student work on

livestreaming the meeting through Zoom and uploading it to Dropbox. President Goodman asked Mr. Grewal if he is familiar with video content management systems through which videos can be made searchable. Mr. Grewal said a company called Panopto features video search and can be used with video stored in Dropbox.

Trustee Mandelkern said he has been in favor of broadcasting meetings for many years and believes it will increase access and transparency to the public. He said he believes there is benefit to looking at what other agencies in the county have done. He said he has used the Zoom system in other organizations and is aware that Zoom has recently made enhancements that reduce the amount of human intervention that is necessary. He said the recent experiment of broadcasting a meeting through Zoom was an encouraging first step and he looks forward to further exploration of a solution to broadcasting meetings on a permanent basis.

Student Trustee Chavez said he would hope that transcripts and closed captioning could be included. Mr. Grewal said it is possible to include both of these options.

President Goodman said he would hope to have an action item regarding this issue on the next meeting agenda, with information on a proposal to be sent to the Board prior to the meeting. Chancellor Claire said staff would like to list various options and the associated costs and then ask the Board for direction. President Goodman said the lists should include items touched on during this discussion, such as closed captioning and searchable videos.

Maxine Turner, a member of the public, said she is pleased to see this item moving forward. She said almost all cities have excellent streaming of meetings and staff can consult with them. She said the City of San Mateo City Clerk reports that their system is excellent and reasonably priced. Referring to the next item on the agenda, Ms. Turner said it could include an opportunity to discuss what it would take to broadcast meetings from the former KCSM broadcasting space.

UPDATE ON REQUEST FOR PROPOSALS (RFP) FOR UTILIZATION OF FORMER KCSM-TV SPACE FOR PUBLIC/LOCAL ACCESS BROADCASTING (19-10-4C)

Vice Chancellor Bailey said the District's goal is to release the RFP during the next week, with bids due the first week in December. Staff will review and score the bids and bring a recommendation for a contract award to the Board at the January 23, 2020 meeting.

Trustee Holoher asked if staff has done a survey to identify organizations in the Bay Area that meet the standards. Vice Chancellor Bailey said there are a handful of community-operated organizations and it is not known whether they will be interested in bidding on the project. He said bidders will be asked to outline services they would be able to offer the District, such as opportunities for an educational component and broadcasting of District events. In addition, staff will examine the operational history and financial sustainability of the bidding organizations.

Trustee Holoher said he hopes the District will cast a wide net and make a point of going out to public interest broadcast entities such as Media Alliance, MCTV, Midpen Media Center and others. He said the outreach could include asking what they might be able to do for the District in terms of broadcasting Board meetings. President Goodman said the District's expectations regarding broadcasting Board meetings might be something they are not capable of providing. He said they might be able to man the cameras but not deal with the issues of storing the videos, searching capability, etc. Trustee Mandelkern said he believes it would be worth asking the question.

Trustee Mandelkern said another source of potential interest might be middle schools and high schools in the County that have broadcasting activities and might be interested in using the space.

STATEMENTS FROM BOARD MEMBERS

Trustee Nuris thanked and commended Cañada College for the excellent program at the President's 2nd Annual Luncheon. He said the event was a demonstration of community support and an opportunity to highlight students who have made the District look good. Trustee Nuris said he attended the recent retirees' luncheon and appreciated the opportunity to meet former employees, some of whom taught at the District going back decades. He said he appreciated the opportunity to learn some of the history of the District.

Vice President Schwarz said she was pleased to attend Cañada College's 2nd Annual President's Luncheon. She said the students' stories were very touching and she believes it is important to inform the community about students' experiences. Vice President Schwarz said the recent Trivia Bee, presented by the Redwood City Friends of Literacy and

hosted by Cañada College, was a wonderful event. Vice President Schwarz, referencing comments from the public on Cañada College Building 1, said she attended a public meeting on this topic. She asked if students were invited to the public meetings and if they will be invited in the future. Chancellor Claire said students are able to participate not only in public meetings, but also through participatory governance. Vice President Mendoza said there have been significant efforts to include all members of the community. Vice President Schwarz commented on the medallions that were presented to Board members as recipients of the Phi Theta Kappa (PTK) 2019 Board of Trustees Excellence Award. She said she appreciates this recognition and thanked the Board members who attended the awards ceremony for distributing the medallions.

Trustee Mandelkern congratulated the colleges for the efforts that went into the accreditation visits. He said the visits appear to have been very successful. Trustee Mandelkern said he and Trustee Nuris, as the Board subcommittee, attended the first meeting of the District Strategic Plan Steering Committee. He said the committee is working on identifying steps and data that needs to be gathered. He said the committee has scheduled future meetings for November and December. He said he and Trustee Nuris will provide periodic updates to the Board. Trustee Mandelkern said he was pleased to meet with Tom Epstein, President of the California Community Board of Governors, along with Chancellor Claire, College of San Mateo Acting President Lopez and the student member of the Board of Governors. He said the discussion touched on a number of issues, including the 50 Percent Law, the College Promise Programs and the District's strategic planning process.

Trustee Mandelkern said that in addition to the discussion on student housing mentioned earlier, he attended a number of interesting sessions at the ACCT Conference, including conducting CEO/President/Chancellor searches and Title IX harassment and discrimination investigations. He said it was noted that Title IX regulations will be changing dramatically in the near future. There was also a session by the Los Angeles Community College District (LACCD) on its College Promise Program, which does not use the CUNY ASAP model but uses one similar to it and is achieving results similar to the District's. LACCD reported that it sends an admission letter and package to every high school senior in Los Angeles County, first in November for the early admissions cycle and secondly in April for regular admissions. Trustee Mandelkern said he believes this could boost enrollment and he recommended that the District adopt the practice.

Trustee Mandelkern said the Board was honored at the ACCT Conference awards luncheon with the PTK 2019 Board of Trustees Excellence Award. He said he appreciates the recognition but believes credit should go to the students and faculty advisers who make the program work.

Trustee Mandelkern said he enjoyed Cañada College's 2nd Annual President's Luncheon. He said students presented compelling stories. He said they overcame struggles to become successful, largely on their own initiative and gumption and with some help from individuals in the District. He said the presentations were highly motivational. Trustee Mandelkern said that at the President's Luncheon, Congresswoman Jackie Speier's chief aide Brian Perkins introduced him to a gentleman from Facebook who is involved in Facebook's investment in housing in San Mateo and Santa Clara Counties. He said he has followed up with an email to the contact.

Trustee Nuris thanked Trustee Mandelkern for representing the Board with enthusiasm at many events.

Trustee Holober said he likes the idea of sending admission letters to every student exiting high school and hopes the District will follow up on this idea. Trustee Holober said he appreciates members of the public and the college community expressing their concerns about various things. He said he hopes the Board will look into some of the concerns and respond to them.

Student Trustee Chavez thanked Vice Chancellor Bailey for the update on student housing. He said he believes the PTK award is well deserved. He said all of the colleges work hard to make sure their chapters are topnotch. He said that as a PTK member himself, he is aware of the great work they do.

President Goodman commended the Board on the PTK award. He said the award symbolizes that there is something to strive for and that the Board has to do good work in order to be recognized, even though the work is not always easy. He said Board members must look at each other and call on the administration to be accountable. In turn, the community must hold the Board accountable. President Goodman discussed his previous "do your job" comment. He said it related to the recent incident at the town hall meeting at Skyline College. He said the context around the comment was from a

football player, explaining that players and coaches have roles and responsibilities. He said he was frustrated because the expectation that something would be done was not met. He said employees expect better and individuals in the room did not get that.

RETURN TO CLOSED SESSION

The Board returned to closed session at 8:45 p.m. to continue consideration of the closed session items listed on the printed agenda.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 10:15 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Goodman said that during closed session, the Board ratified the confidential District warrants as presented.

Submitted by

Michael Claire, Secretary

Approved and entered into the proceedings of the November 20, 2019 meeting.

Karen Schwarz
Vice President-Clerk