

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
June 28, 2017, San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Mohr said that during closed session, the Board will (1) hold a conference with legal counsel regarding two cases of existing litigation and one case of potential litigation as listed on the printed agenda, (2) hold a meeting with agency labor negotiator Kathy Blackwood; the employee organization is AFT, and (3) consider contract renewals of public employees as listed on the printed agenda.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

None

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:00 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:05 p.m.

Board Members Present: President Thomas Mohr, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Dave Mandelkern, Student Trustee Alfredo Olguin Jr.

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College Vice President of Administrative Services Eloisa Briones, College of San Mateo President Michael Claire, Cañada College President Jamillah Moore

PLEDGE OF ALLEGIENCE

ANNOUNCEMENT OF ACTION DURING TAKEN DURING CLOSED SESSION

President Mohr said that during the closed session, the Board voted to table consideration of the contract renewals of public employees as listed on the printed agenda.

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Mandelkern and seconded by Vice President Holober to approve the minutes of the meeting of June 14, 2017. The motion carried, all members present voting Aye.

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS: PRESENTATION OF ASSOCIATION OF CALIFORNIA COMMUNITY COLLEGE ADMINISTRATORS (ACCCA) AWARD FOR PROGRESS IN DIVERSITY TO EUGENE WHITLOCK (17-6-2C)

Susan Bray, Executive Director of the Association of California Community Colleges Administrators, acknowledged Kimberlee Messina, Interim Vice Chancellor of Educational Planning and Services, who is a member of the ACCCA Board of Directors. Ms. Bray said ACCCA created the Progress in Diversity Award to recognize the outstanding achievements of individuals in their efforts to expand the concept of diversity in the wider higher education community. She said that in recognizing Vice Chancellor Whitlock, the award also honors the Board of Trustees and District leadership who continue to support diversity. Ms. Bray said that since joining the District in 2014, Vice Chancellor Whitlock has supported and promoted diversity through student-centered approaches, faculty and staff development, training for hiring committees, and encouragement of Board discussions on issues related to diversity.

Vice Chancellor Whitlock thanked Ms. Bray and said he is honored to receive the award. He said he is fortunate to work in a district that has a commitment to progress in diversity. He said Chancellor Galatolo has been continuously open to and supportive of his ideas and suggestions on ways to expand the concept of diversity throughout the District.

Student Trustee Olguin congratulated Vice Chancellor Whitlock. He said students are aware of the commitment to progress in diversity and believe the District is moving in the right direction.

Trustee Mandelkern congratulated Vice Chancellor Whitlock. He said he believes the strength of the entire community is enriched by having a diverse group of people and different points of view. He thanked Vice Chancellor Whitlock for his efforts to make sure the District provides the strongest and richest environment possible.

Trustee Goodman congratulated Vice Chancellor Whitlock, his staff and the District. He said Vice Chancellor Whitlock's selection highlights what the District represents and he commended him for his work.

Vice President Holoher congratulated Vice Chancellor Whitlock and said it is an honor to be recognized by one's peers. He thanked Vice Chancellor Whitlock for his commitment and leadership in promoting diversity and said this is an important value for everyone in the District.

President Mohr said he attended a diversity training for hiring committees presented by Vice Chancellor Whitlock and said the presentation was superb. He said the substance was research based and was in keeping with the goals and values of the Board. He said he believes the training should be provided to everyone in the District.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Chancellor Galatolo thanked Ms. Bray for coming from Sacramento to present the Progress in Diversity Award to Vice Chancellor Whitlock. He said the District Strategic Plan addresses the needs of underserved and traditionally marginalized students. He said this award fits perfectly with the plan to hire faculty and staff that reflect the diversity of the students served by the District. Chancellor Galatolo said Vice Chancellor Whitlock's efforts in this area have made a tremendous difference and will continue to do so for years to come.

Chancellor Galatolo said District Academic Senate President Leigh Anne Shaw could not attend the meeting due to an injury. She provided copies of the Academic Senate's end-of-year report which Board members will find at their places at the dais.

College of San Mateo President Claire distributed an email congratulating the College on receiving a CTE Stars Award from the State Chancellor's Office. The award recognizes the College for its track record on advancing students' economic mobility. President Claire said College of San Mateo is the only community college in the state that showed significant improvement in five sectors.

Cañada College President Moore thanked Board members for attending the College's commencement ceremony. She thanked José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, and his team for ensuring a smooth transition during work on campus facilities.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (17-6-2A)

It was moved by Vice President Holoher and seconded by Trustee Goodman to approve the items in board report 17-6-2A. The motion carried, all members present voting Aye.

RECOMMENDATION FOR ADMINISTRATOR EMPLOYMENT CONTRACT RENEWALS AND RATIFICATION OF CONTRACTS FOR DISTRICT EXECUTIVES (17-6-3A)

The Board tabled this item to a future meeting.

APPROVAL OF REVISIONS TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND NONREPRESENTED EMPLOYEE SALARY SCHEDULES (17-6-4A)

It was moved by Vice President Holober and seconded by Trustee Goodman to approve the revisions as detailed in the report. The motion carried, all members present voting Aye.

APPROVAL OF CONSENT AGENDA

President Mohr said the consent agenda consists of board reports 17-6-1CA through 17-6-19CA as listed on the printed agenda. Vice President Holober asked that items 17-6-7CA, 17-6-10CA, 17-6-17CA and 17-6-19CA be removed from the consent agenda for discussion. It was moved by Trustee Goodman and seconded by Trustee Mandelkern to approve the remaining items. The motion carried, all members present voting Aye.

APPROVAL TO REJECT ALL BIDS AND REBID COLLEGE OF SAN MATEO BUILDING 17 LEARNING COMMUNITIES MODERNIZATION PROJECT (17-6-7CA)

It was moved by Trustee Mandelkern and seconded by Vice President Holober to approve the rejection of bids. Vice President Holober said he understands that the bids were very high. He asked for more information about the construction climate and prospects for future bids for the project. Chris Strugar-Fritsch, Director of Capital Projects, said the construction market is very overheated currently. In addition, many contractors who would ordinarily bid on a project this size are busy doing work for schools during the summer months. Mr. Strugar-Fritsch said the recommendation is to rebid the contract in the fall and to intensify outreach in order to try to bring more contractors into the bidding process. After this discussion, the motion carried, all members present voting Aye.

APPROVAL OF COMMUNITY, CONTINUING AND CORPORATE EDUCATION CLASSES, FALL/WINTER 2017-18 – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (17-6-10CA)

It was moved by Trustee Goodman and seconded by Vice President Holober to approve the classes as listed in the report. Vice President Holober asked for more information on how instructors are hired by the two providers of online classes for the District – UGotClass and Ed2Go. Jonathan Bissell, Executive Director of Community, Continuing and Corporate Education, said UGotClass is part of the Learning Resources Network which is one of the largest continuing education professional associations in the country. He said they hire professionals from throughout the country, many of whom are from member colleges and universities, and have a ninety-six percent approval rating for their courses. Vice President Holober asked if the courses offered by UGotClass for the District are identical or similar to the courses they offer at other districts. Mr. Bissell said the courses are uniform throughout the country. Vice President Holober asked if students are being charged an amount greater than what is paid to the provider. Mr. Bissell said there is a revenue sharing agreement, through which the revenue is shared between the provider and the District. Vice President Holober asked if UGotClass is a new provider and if research has been done on the company. Mr. Bissell said this provider has been in business for a number of years but this is the first time the District is requesting to use their service. He said Ed2Go has been in business for several decades and the District has had a long-standing relationship with them. Vice President Holober said he continues to have some misgivings about the use of third party contractors. Trustee Mandelkern said he shares some of the same concerns and believes this item should be revisited and discussed further. After this discussion, the motion carried, all members present voting Aye.

ACCEPTANCE OF GRANT FROM THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT AND ALLOCATION OF FUNDS FOR INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS AT COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (17-6-17CA)

It was moved by Vice President Holober and seconded by Trustee Goodman to accept the grant and allocate funds as detailed in the report. Vice President Holober said he would like to learn more about the costs and revenue associated with the charging stations. He asked if users of the stations are being charged for the service. Vice Chancellor Nuñez said charging is free for faculty and staff for the first four hours and they are charged a fee after that time. The public is charged a fee as well. Trustee Mandelkern asked if the grant from the Bay Area Air Quality Management District covers the total cost of installation of the stations. Vice Chancellor Nuñez said the grant does not cover the entire cost but offsets the cost. He said a complete report detailing the costs and revenue associated with operation of the stations, as well as the District's costs for installation, will be provided at the next regular Board meeting. Trustee Mandelkern said that because he benefits personally from use of the stations, he will abstain from voting on this item. After this discussion, the motion carried, with Trustee Mandelkern abstaining and the remainder of those present voting Aye.

ADOPTION OF RESOLUTION NO. 17-8 REGARDING BOARD ABSENCE (17-6-19CA)

It was moved by Trustee Mandelkern and seconded by Trustee Goodman to adopt Resolution No. 17-8. Vice President Holober said that in keeping with tradition, he will abstain from voting on this item. The motion carried, with Vice President Holober abstaining and the remainder of those present voting Aye.

Other Recommendations

APPROVAL OF CONTRACT RENEWAL FOR DISTRICTWIDE FOOD SERVICES OPERATIONS TO PACIFIC DINING, INC. (17-6-100B)

It was moved by Vice President Holober and seconded by Trustee Goodman to approve the contract renewal as detailed in the report. Trustee Mandelkern noted that Pacific Dining provides vouchers for food insecurity needs and asked how this is administered. Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, said Pacific Dining's contribution will allow the Colleges to address some needs immediately. He said the administration of the vouchers is decided by each of the colleges individually. Trustee Mandelkern asked if there is an update on the effort to work with Congress regarding expansion of the school lunch program offered in the K-12 system. Chancellor Galatolo said he will follow up with staff in Congresswoman Jackie Speier's office to ascertain the status of food insecurity conversations at the Congressional level.

Trustee Mandelkern asked if the contract with Pacific Dining was compared with other food service contracts for Bay 10 community colleges. Vice Chancellor Bauer said many Bay 10 cafeterias have contracted with Pacific Dining in the past ten years. He said the revenue and in-kind services provided to the District by Pacific Dining compare extremely favorably with other colleges. After this discussion, the motion carried, all members present voting Aye.

APPROVAL OF CONTRACT AWARD FOR DISTRICTWIDE SNACK VENDING TO CANTEEN VENDING SERVICES (17-6-101B)

It was moved by Vice President Holober and seconded by Trustee Goodman to approve the contract award as detailed in the report. Trustee Mandelkern asked if the variety of snacks offered is acceptable to students and if there is a selection of healthy snacks. Student Trustee Olguin said he believes the selection is common to that in most public vending machines. He said he will discuss this item with the Associated Students. Vice Chancellor Bauer said students have representation on each College's Auxiliary Services Advisory Committee. He said that prior to the bid for this contract, vending representatives spoke with students at Cañada College and College of San Mateo. Trustee Mandelkern asked if Canteen Vending Services has a position on providing healthy snacks. Vice Chancellor Bauer said Canteen has installed machines with only healthy snacks in the past; however, they became the lowest selling machines and the food has spoiled. He said there are some healthy snacks in all machines. After this discussion, the motion carried, all members present voting Aye.

ADOPTION OF THE 2017-18 TENTATIVE BUDGET (17-6-102B)

It was moved by Trustee Goodman and seconded by Trustee Mandelkern to adopt the tentative budget as presented. Executive Vice Chancellor Blackwood outlined the budget guidelines: address board goals and District strategic plan; address community needs; balance the budget projections in each of the next three years; and use one-time funds for one-time expenses. She said the budget assumptions are:

- Property tax increase: 6.8%
- RDA funds: \$6.8 million
- International FTES: 13% growth based on International Education plans
- Inflation: 3.11% or best guess for each line item
- Student fees: no increase

Executive Vice Chancellor Blackwood said projected revenue for Fund 1 is \$173.6 million. The largest revenue source is property taxes at \$133.8 million. Other sources are RDA funds, student fees, Proposition 55 funds, non-resident tuition, mandated costs, lottery, interest and other revenues. Projected expenses for Fund 1 total \$173.6 million. The largest expense is site allocations at \$135.4 million. Other expenses are retiree/other benefits, utilities, telephone/hardware/software maintenance, formula adjustment/contracts, insurance, and other/one-time expenses.

Executive Vice Chancellor Blackwood compared the District's revenue based on community-supported status vs. State revenue limit. Based on the revenue assumptions, she said the District will realize a benefit of \$67,351,310 as a result of

being community-supported. She discussed other community college districts in the state which are also community-supported.

Executive Vice Chancellor Blackwood reviewed other funds, including Internal Service, Debt Service, Restricted Fund, Capital Projects, Enterprise/Auxiliary, Special Revenue, Student Aid, and Reserve for Post-Retirement Benefits.

Executive Vice Chancellor Blackwood said Innovation Funding requests for 2017-18 totals \$2 million, with \$500,000 for each of the Colleges, \$200,000 to the District Office-Human Resources, and \$300,000 to District Office-IT Services. She said a detailed report of the funding requests and how each request is related to a strategic plan goal will be provided with the presentation of the final budget report.

Executive Vice Chancellor Blackwood discussed other possible allocations and the share of funding the District is projected to receive. It is estimated that the District will receive approximately \$2 million in one-time Guided Pathways funding, a \$84,000 COLA on categorical programs, and \$1.1 million for scheduled maintenance/instructional equipment.

Executive Vice Chancellor Blackwood said the Self-Assessment Checklist included in the tentative budget is provided by the State Chancellor's Office. It is used for accreditation and helps show that the District is fiscally sound.

Executive Vice Chancellor Blackwood discussed employer contribution increases for STRS and PERS. In 2013-14, the STRS and PERS employer rates were 8.25% and 11.44% respectively. With no increases in salary, the net increase was estimated to be \$8.4 million by 2021. Since then, the PERS rates have increased at a faster rate than anticipated, and the District has granted COLAs and added positions. Now PERS rates will go up to 27.3% in 2024-25 and STRS rates will go up to 20.25% by 2022-23. Using current salary costs and projected STRS and PERS rates, the 2020-21 STRS and PERS costs would increase by \$12.3 million over 2013-14. The total 2017-18 budget for STRS and PERS is \$15.7 million, a \$7.6 million or 94% increase over 2013-14.

Executive Vice Chancellor Blackwood said considerations as the District moves toward a final budget include: Strategic Planning/Innovation Fund, 50% Law, International Education, Accreditation, and Guided Pathways.

President Mohr asked if there were public comments on this item. Maxine Turner asked whether the San Mateo Athletic Club and the approved athletic club at Cañada College provide rent to the District to help offset the cost of building the facilities. She said that if this is not the case, the public is subsidizing a membership club whose members are not paying for the full cost of the operation. She said she believes the District could use more money coming in to support students with transportation and other needs. Executive Vice Chancellor Blackwood said the athletic club is a joint use facility which is shared by students and the community. She said the club does not pay rent but provides all upkeep, maintenance and service to the entire facility which students use and which is an instructional facility. She said the District benefits significantly because the athletic club absorbs costs that would otherwise be paid for out of the instructional programs. In addition, the athletic club allocates hundreds of thousands of dollars to the colleges collectively.

Vice President Holober asked if staff has analyzed the adequacy of the District's various insurance coverages. Executive Vice Chancellor Blackwood said staff works closely with the broker, continuously monitors balances, and reviews the insurance coverage every year.

After this discussion, the motion to adopt the tentative budget carried, all members present voting Aye.

APPROVAL OF 2019-2023 FIVE-YEAR CAPITAL CONSTRUCTION PLAN (17-6-103B)

It was moved by Vice President Holober and seconded by Trustee Goodman to approve the plan as detailed in the report. President Mohr asked if there were public comments on this item. Ms. Turner said the plan includes a number of projects that are directly related to instruction and are to be funded by state and local funds. She asked what local funds are projected to be available. She also questioned why these projects would not be prioritized over a new athletic club and new theater. Vice Chancellor Nuñez said the Facilities Master Plan identified several projects that are contingent on the passage of a statewide bond. He said the Facilities team will need to work with Executive Vice Chancellor Blackwood and others to determine matching local funds. Trustee Mandelkern noted that the District is legally required to submit the report even though it must rely on state funding that is not guaranteed. He said the Facilities Master Plan is a more accurate report.

In response to a question from Student Trustee Olguin about the Lot L expansion at Skyline College, Vice Chancellor Nuñez said this project will consolidate Parking Lot L unpaved areas into an expanded, paved parking lot with an additional 200 to 250 spaces at the end of the project.

After this discussion, the motion to approve the five-year capital construction plan carried, all members present voting Aye.

DISCUSSION AND POSSIBLE APPROVAL OF LETTER OF SUPPORT FOR CALIFORNIA ASSEMBLY BILL 387 (THURMOND) – MINIMUM WAGE: HEALTH PROFESSIONALS: INTERNS (17-6-104B)

Trustee Mandelkern said he understands that AB 387 has been pulled by the author and will not move forward; therefore, there is no need for a letter or resolution by the Board. He said he believes this is a difficult issue that might be worth discussing internally. He said District students spend many hours as interns and there is a certain merit to seeing that they are paid. However, it is difficult to procure internship opportunities and a requirement such as this could diminish those opportunities. Chancellor Galatolo said clinical experience is required and a mandate to pay a fee or compensation to interns could make it more difficult for students to complete this requirement. President Claire said it is already difficult to secure placements and baccalaureate students are given preference. He said it is generally more important to show experience on a resume than to be paid. He added that the state of the economy plays a role as well.

Trustee Mandelkern said there was a trend in the technology sector to use unpaid interns; however, they are now required to pay interns because of the belief that corporations should not benefit from free labor of students. He said this fact would argue in favor of paying interns as a matter of fairness and parity. Trustee Mandelkern said he believes the issue merits further discussion and he would be interested in hearing internal experts' perspectives.

Vice President Holober said the issue involves a question of free labor versus supervised training and it might not be clear-cut. He said an argument for compensation could be made if someone is doing work that is value-added to a hospital or other facility, is work that someone else would otherwise do, and is a situation in which a supervisor could walk away and have full confidence that the work would be done correctly. Vice President Holober asked if hospitals and other health facilities that are licensed have an obligation to provide placements as part of their licensing. Chancellor Galatolo said they are not required to provide placements. Vice President Holober said a more comprehensive solution would be that facilities be required to provide placements for a certain number of students and be required to provide funding so that the students can be paid.

President Mohr said an advocate for AB 387 contacted him about the bill and he was prepared to vote in favor of supporting it because the young people who would have benefitted are those who are vulnerable financially. He said the issue will be brought back to the Board at an appropriate time.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH SEQUOIA UNION HIGH SCHOOL DISTRICT'S TIDE ACADEMY (17-4-105B)

It was moved by Trustee Goodman and seconded by Student Trustee Olguin to approve the Memorandum of Agreement as detailed in the report. Chancellor Galatolo said that while the TIDE Academy falls far short of the ideal concept of an early college high school, he believes it has tremendous potential because of its location in East Menlo Park and proximity to East Palo Alto and Facebook. He said it can offer opportunities to students who are still in high school and might otherwise not pursue post-secondary education. Chancellor Galatolo said he believes this is a step in the right direction in terms of the potential impact on marginalized and traditionally underserved students and he is confident that this is just the beginning of good things to come. He thanked Cañada College President Moore who was involved in the task force on the TIDE Academy.

President Mohr said he was present at some task force meetings and observed President Moore come forward as a leader. He said the District's connection with the Sequoia Union High School District (SUHSD) with regard to the TIDE Academy was in jeopardy and President Moore was successful in keeping the door open. President Moore said that with the support of Chancellor Galatolo she, along with Robert Shoffner at College of San Mateo and Gregory Anderson who was then at Cañada College, was able to explain the importance of the quality education that community colleges can offer to provide more efficient pathways for high school students. President Moore agreed that the TIDE Academy is a work in progress and she hopes it will eventually lead to a full-fledged implementation of an early college.

Trustee Goodman said he sees the agreement as a tremendous opportunity and hopes it can be a model for continuing to enrich the District's relationships with the high school districts as it on-boards Guided Pathways.

Trustee Mandelkern said he is disappointed with the agreement. He said the District Board had conversations with the SUHSD Board two years ago and he was hopeful that the school would be an early access high school. He said the school instead will serve as a pipeline to benefit a certain segment of the population focused on technology and does not particularly serve the needs of the population where the school will be located. Trustee Mandelkern said his impression was that the community was interested in a school that would offer general education and pathways to college degrees, not just for computer science but for all fields. President Mohr said the initial idea was to open an early college high school in which the high school and college districts would work together in an academic setting. He said the SUHSD did not grasp the opportunity but President Moore did as much as she could with the hope that it could be a first step toward establishing an early college.

Trustee Goodman agreed that President Moore did the best she could to keep the door open. He said the establishment and focus of the TIDE Academy were determined by the SUHSD Board and the SMCCCD Board cannot control what another institution does. He said he supports the agreement with the SUHSD but would also be open to discussing whether there is interest in looking at what the District might do on its own sites. President Mohr agreed and said it was clear from the beginning that the District would be an adjunct rather than a partner.

President Moore said that as a result of a meeting she attended with the SUHSD, she was approached by leaders of the Oxford Day Academy, a charter high school in East Palo Alto. She said she is discussing with them the establishment of an early college program through which classes would be held on the Cañada College campus on Fridays. She said she and President Mohr are requesting a meeting with East Palo Alto Mayor Larry Moody to talk about building a stronger partnership for educational opportunities for the East Palo Alto community.

Student Trustee Olguin said he believes programs such as the TIDE Academy can make a community stronger or divide the community. He said he believes it is a good place to start and is pleased that it may move beyond the current model. He said he is in support of attempts to bring marginalized populations into settings in which they are not comfortable because that is how they grow.

Trustee Mandelkern said part of the District's role in serving the community is to provide classes it is asked to offer and he recognizes that it is the SUHSD's prerogative to ask for computer-focused classes. However, he said he is disappointed that the TIDE Academy is not the concept of an early college that was originally discussed because that model could have done more to serve the community and provide pathways for underserved students. Trustee Mandelkern said he is prepared to support the agreement but would ask that the District continue to maintain independent contact with the communities of East Menlo Park and East Palo Alto to ascertain what the community is looking for in terms of pathways to college and early access to college opportunities. He also asked that the District monitor closely the population of students in the TIDE Academy. Trustee Mandelkern said he would be more interested in serving students from the community who are seeking broad educational opportunities rather than students who are seeking a very narrow educational focus.

President Mohr said there are examples of successful and robust early college high schools around the country. He said it is disappointing that the SUHSD moved away from this model but he looks forward to future opportunities.

Chancellor Galatolo said the SUHSD Board is also voting on approval this agreement at its meeting tonight.

After this discussion, the motion to approve the memorandum of agreement carried, all members present voting Aye.

INFORMATION REPORTS

THIRD QUARTER REPORT OF AUXILIARY OPERATIONS (17-6-3C)

The Board accepted the report.

DISTRICT FINANCIAL SUMMARY FOR THE QUARTER ENDING MARCH 31, 2017 (17-6-4C)

The Board accepted the report.

REPORT ON INSTITUTIONAL EFFECTIVENESS GOALS (17-6-5C)

Kimberlee Messina, Interim Vice Chancellor of Educational Services and Planning, introduced Cañada College Interim Vice President of Instruction David Johnson; Skyline College Interim Vice President of Instruction Aaron McVean; and Interim Vice President of Planning, Research and Institutional Effectiveness Gregory Anderson. She said President

Claire was standing in for College of San Mateo Vice President of Instruction Sandra Comerford. Vice Chancellor Messina discussed the performance indicators included in the State Chancellor's Office Institutional Effectiveness Partnership Initiative report. She also reported on data from the District's strategic plan that corresponds with those indicators. The presentation included Districtwide and by-College data on how many students have educational plans, at what level students initially enroll in Math and English, and how they progress to transfer level Math and English.

Vice Chancellor Messina said the Office of Educational Services and Planning will update the District scorecard and fact book every summer, will post them on the District website, and report to the Board. She said the Colleges are evaluating their innovations and initiatives using the agreed upon strategic plan metrics. She said each College is in the process of establishing targets for these metrics and an evaluation timeline and will report to the Board on progress toward goals aligned with the strategic plan.

Trustee Mandelkern said the presentation contained good historical data but did not answer his key questions. He said he was hoping to hear what the key indicators are and how they are associated with each goal of the strategic plan. He said he would like to see the current level of performance, as well the target level. Associated with the target goals, he said he would like to hear which programs are being pursued to reach the target level, how much money is being spent on the programs, and whether the programs are making a difference in outcomes. Vice Chancellor Messina agreed with the importance of understanding what the target levels are and in being able to measure progress toward them.

Student Trustee Olguin said students' educational plans might change over time. He said he believes it is important that students meet on a regular basis with the same counselor. He said interactions that occur on a daily basis – with professors, counselors and other students – are most important because communication leads to better student success. Student Trustee Olguin said he agrees with the need to set goals, but said students also face important issues that cannot be measured by statistics.

President Mohr thanked Vice Chancellor Messina for bringing data forward. He said the data on basic skills is particularly important. He said basic skills has been a trap for students and the Colleges have made a deliberate attempt to address this issue.

President Mohr said that when a strategic goal is recognized, there should also be a plan for evidence gathering that will demonstrate the outcome. He said he believes strongly that there is a need for a District researcher and District plan that connects with the research at the Colleges. President Mohr said each of the subgoals associated with data need a target. He said it is not possible to have serious discourse about how well something is working if a target has not been identified.

Vice Chancellor Messina said the message from the Board is clear and the team will bring the requested information to the Board. Trustee Mandelkern asked when the Board can expect to receive the information needed to make informed decisions about how to spend the substantial amount of money the public has invested in the Colleges. President Claire said the three College presidents will come to an agreement on targets that are achievable and realistic and report to the Board in early fall of this year.

COMMUNICATIONS

President Mohr said the Board received a request from a member of public to open Hillsdale Lot 1 in addition to the lower lot for the Saturday farmers market.

STATEMENTS FROM BOARD MEMBERS

Student Trustee Olguin said he is new in his role as student trustee and may stumble at times in forming words. He said he is here to work with his colleagues who are more experienced and he is pleased to know that he can reach out to them. He said understands that serving on the Board is a privilege and responsibility.

Trustee Mandelkern wished everyone a happy and safe Fourth of July holiday.

Trustee Goodman told Student Trustee Olguin that all Board members are here to be good stewards and serve students and said Student Trustee Olguin's role is important. Trustee Goodman said that at the recent San Mateo County School Boards Association meeting, it was recommended that the next Kent Awards event be held at College of San Mateo.

President Mohr thanked everyone for attending and participating in the meeting in order to help the District get stronger at what it does.

RECESS TO CONTINUATION OF CLOSED SESSION

The Board recessed to closed session at 9:05 p.m. to hold a conference with legal counsel regarding one case of potential litigation.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:52 p.m. President Mohr announced that no action was taken during this portion of the closed session.

ADJOURNMENT

The meeting was adjourned by consensus at 9:53 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the July 26, 2017 meeting.

Richard Holober
Vice President-Clerk