

Minutes of the Meeting of the Board of Trustees
San Mateo County Community College District
June 24, 2009
San Mateo, CA

The meeting was called to order at 6:05 p.m.

Board Members Present: President Karen Schwarz, Vice President-Clerk Patricia Miljanich, Trustees Helen Hausman, Richard Holober and Dave Mandelkern, and Student Trustee Virginia Medrano Rosales

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Jim Keller, Skyline College President Victoria Morrow, College of San Mateo President Michael Claire, Cañada College President Tom Mohr, and College of San Mateo Academic Senate President Diana Bennett

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

President Schwarz announced that in order to allow optimal time for the study session topics, there will be no statements from executives and student representatives at this meeting.

MINUTES

It was moved by Vice President Miljanich and seconded by Trustee Hausman to approve the minutes of the meeting of May 13, 2009. Trustee Mandelkern noted that on page 4, the date of the appellate court ruling referred to in the discussion on Rules and Regulations Section 2.30, Political Activity, is incorrect. The minutes will be amended to reflect the correct sequence of court hearings in the case. The motion to approve the minutes as amended carried, all members voting "Aye."

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

STUDY SESSION

FOLLOW-UP REPORT ON KCSM (09-6-1C)

KCSM General Manager Marilyn Lawrence reviewed the presentation on KCSM at the January 15, 2009 study session. KCSM-TV has been in deficit for years. KCSM-FM has been self-sustaining except for last year. Given the California budget problems, the District can no longer continue to cover the deficit or help financially support ancillary activities. To save the stations, drastic actions must be taken. Options presented were: (1) sell the TV station and keep the FM station; (2) sell the FM station and keep the TV station; (3) sell both stations; and (4) keep both stations but operate differently.

Since that meeting, Ms. Lawrence has talked with a number of station brokers. No one believed that selling the two stations together would bring optimal value. The general consensus is that the sale of a noncommercial television station in the Bay Area would bring in \$3 million to \$5 million. Ms. Lawrence approached Bay Star Communications and they are ready to make a \$5 million bid. If the television station is sold, the District will no longer be able to offer telecourses.

The value of the radio station could be as much as \$750,000. However, there are a number of jazz organizations in the Bay Area that could be approached to create a nonprofit foundation to run the jazz station, while no such possibility exists for the television station.

Trustee Miljanich asked if all bands would have to be sold if a decision was made to sell the television station. Ms. Lawrence said all rights to television programming would have to be relinquished.

Trustee Mandelkern asked what the actual operating loss is. Ms. Lawrence said it is \$1.8 million for the two stations combined.

Trustee Holober asked if there would be any restrictions on the use of funds received through selling either or both stations. Ms. Lawrence said there are no such restrictions.

Ms. Lawrence discussed steps that could be taken if the decision is made to keep the stations but operate differently: (1) investigate reducing or eliminating PBS/NPR/PRI; (2) cut all unnecessary expenditures; (3) staff reductions; and (4) look for alternative revenue streams.

On the radio side, NPR costs KCSM \$22,500 annually. However, streaming fees, paid for by the NPR affiliation, would cost the station \$50,000 to \$60,000 annually. Therefore, it would not make sense to eliminate the NPR affiliation.

PRI costs the radio station \$30,000 annually for the membership fee and for the popular RiverWalk program. Through negotiations, the cost was reduced to \$10,000. In addition, RiverWalk talent will produce pledge spots for the station.

Ms. Lawrence proposes keeping the same jazz format and same announcers for KCSM-FM. Expenses could be cut by use of artist recordings, different pledge strategy and thank you gifts, and more use of automation. Revenue opportunities include the recent addition of an Amazon link, adding advertising on the web page, and special events such as the upcoming fundraiser at Yoshi's.

On the television side, PBS costs \$368,000 annually. Next year, the cost would be more than \$400,000 and would include less content. Ms. Lawrence said the station will not be a PBS member as of July 1. In addition to saving money, it will allow the station to more easily target an audience of people in their 40s rather than 60s. Ms. Lawrence will also seek partnerships with educational institutions to put more local programming on the air. Ms. Lawrence said the negative side to eliminating the PBS membership is that it is a permanent decision.

Expenditure reductions for the television station would include the elimination of Arbitron, changing the Guide, minimizing vacation relief through use of automation, minimizing part-time staff, and monitoring and minimizing expendables. For 2010, there would be a total minimum savings of \$835,000 over 2009. Trustee Mandelkern asked if, with these savings, the combined operating loss would be \$1 million; Ms. Lawrence said that is correct.

The restructured television station would have multiple streams. A PBS-like stream would include themed nights skewed to a younger audience, telecourses, college promotion, Night Owl University, a younger audience block, and How-to Weekends. Other streams would include Worldview and leased channels or Mobile TV. Possible revenue streams include LinkTV, Stanford, Health and Wellness (Delta Dental, Kaiser), Religion, Aljazeera, Russian TV, French TV, and NASA. All of these have expressed interest in doing business with KCSM but the timing is not good because of the economy.

Trustee Mandelkern asked how many potential channels there could be for lease with the digital conversion. Ms. Lawrence said the FCC rule is that the majority of the bandwidth must be used for noncommercial, non-revenue generating programming. For example, one high definition stream would satisfy that requirement and leave two or three other streams that could be leased. Trustee Mandelkern said it appears there would two or three streams that could be leased with a potential revenue of \$200,000 to \$500,000 each; Ms. Lawrence agreed.

Trustee Holober asked if lessees would have 24-hour control of the station they lease. Ms. Lawrence said an agreement could be structured in any way, but the lessees would prefer complete control. Trustee Holober asked if lessees would be satisfied with less highly trafficked stations if KCSM were to keep the primary station. Ms. Lawrence said the issue is whether KCSM makes the cable transition. The signed agreement with the National Cable Television Association assumes that as soon as the station agrees to do digital carriage, all of its stations will get carried with equal opportunity to be seen as a primary channel. However, anyone who is still on analog services will not get the station at all. Trustee Mandelkern asked if there is an additional cost to making the transition. Ms. Lawrence said there is no further cost.

Trustee Mandelkern said he believes both stations are tremendous assets and would not like to see them go away. He said that if one or two digital channels could be leased, it should, along with the other cost reductions described, come close to covering the deficit.

Trustee Hausman said there was a similar discussion years ago and the Board at that time also felt the stations were assets worth saving.

Vice President Miljanich said a decision regarding KCSM must be made in context with all of the other decisions the District must make in the current economic environment.

Trustee Holober asked if a ballpark figure on the general fund subsidy to the stations could be provided. CFO Kathy Blackwood said the District has been transferring about \$1 million per year and College of San Mateo has transferred approximately \$800,000 from its general unrestricted fund; this is the combined total for both stations. Chancellor Galatolo noted that these are direct costs only and that there are also indirect costs such as electricity, maintenance and overhead, as well as use of bond money for equipment and building renovation.

Trustee Holober asked if and how staff reductions would be visible to viewers. Ms. Lawrence said viewers will see changes in programming but hopefully not in services.

Trustee Holober said it is difficult to look at this issue in isolation from the discussion on the budget. He said he does not want to lose the stations but what he does not want to lose, first and foremost, are the educational functions which are the reason the District exists. The decision on where to make sacrifices is very difficult. Trustee Holober said he believes the District is in a situation that is not sustainable. He would like to examine the budget in terms of the District's core function, i.e. how many courses will be cut and how many fewer students and faculty members there will be. Trustee Holober said he agrees that leasing arrangements to bring in revenue should be examined. He said he would not rule out selling either or both of the stations but would be hesitant to do so at the bottom of the market.

Trustee Mandelkern asked if Ms. Lawrence could provide a reasonable expectation of when a lease agreement might be completed, followed by a second or third lease. Ms. Lawrence said that the Health and Wellness sector is the furthest away because they are waiting to see what happens at the federal level. Stanford would like to talk again in the fall. Ms. Lawrence added that she is still pursuing other leads. She asked if it would be helpful to provide quarterly updates to the Board. Trustee Mandelkern said it might be too long to wait for a quarterly report and he would like to see a plan at an earlier time. He suggested that those who were ready to make an offer to buy might be willing to lease immediately.

President Schwarz said she realizes the stations are not the District's core mission, but they are a community asset that the District has had for many years. She said she appreciates that Ms. Lawrence has worked hard and is keeping the doors open. President Schwarz agreed that it is a good idea to come back with a plan. Ms. Lawrence agreed that she will bring a plan to the August 19 Board meeting.

Executive Vice Chancellor Keller asked if there was consensus among Board members to agree to the reductions Ms. Lawrence described, such as elimination of the PBS affiliation. There were no objections.

President Claire said he recognizes the difficult decisions to be made and agrees that KCSM is an asset. He said another piece of information to consider is that the cost to run a class section is approximately \$5,000. Therefore, a \$500,000 operating deficit represents approximately 100 sections, which is 4.5 percent of College of San Mateo's offerings. President Claire said he is not advocating for any position, but is offering information to consider as the District struggles to deliver services. Vice President Miljanich said she appreciates this information and emphasized that decisions will have to be made in context of the entire budget.

REPORT ON CALIFORNIA AB 1455, COMMUNITY COLLEGE BACCALAUREATE DEGREE PILOT PROGRAM (09-6-2C)

Chancellor Galatolo said this bill was introduced by Assemblyman Jerry Hill a few months ago. In its original form, the bill included granting the ability for community colleges to confer baccalaureate degrees on a limited basis. The bill met with resistance from the University of California (UC) and California State University (CSU) Systems. As a result, the bill was amended so that all language regarding the ability to confer degrees was removed and all economic language was also removed. The bill now centers on community colleges being able to continue the dialogue with UC and CSU (predominantly CSU) regarding development of baccalaureate education on community college campuses. The bill passed through the Assembly with no resistance from UC and CSU and with near unanimous support in the Assembly. The bill recently went before the Senate Higher Education Committee where there was no opposition.

With this bill, the District's objective is to address the unmet need for baccalaureate education in San Mateo County, where there is no four-year public institution. Trustee Hausman pointed out that the District is a pioneer in the area of baccalaureate education because of its experience with the University Center at Cañada College.

Chancellor Galatolo said that he, Vice President Miljanich and Director of Community/Government Relations Barbara Christensen recently met with CSU Chancellor Charles Reed and California Community Colleges Chancellor Jack Scott. They told Chancellor Reed that the District's intent is to have a relationship whereby CSU would have a presence on the District's campuses, providing an opportunity for students to seamlessly transition to a university environment at the College they currently attend after they achieve a degree or earn enough credits to transfer. Chancellor Reed agreed to assign a new provost to work on this issue.

Chancellor Galatolo said that Chancellor Scott supports AB 1455 and is also working on providing an opportunity to have Bachelor of Science in Nursing (BSN) and teaching credential programs on community college campuses. Chancellor Scott agreed to assign the Vice Chancellor of Instruction to work with the CSU provost and District staff.

Ms. Christensen said an ultimate goal is to have a model like the University Center be part of the discussion of the Higher Education Master Plan. If a University Center-type concept is embedded in the Master Plan, there would be funding that could be attached to it. Chancellors Reed and Scott were agreeable to this concept.

Vice President Miljanich said the District agreed to work on some issues, including developing an AA degree that is completely transferrable to any CSU, course numbering and remedial education. Chancellor Galatolo added that Chancellor Reed's goal is for the community colleges to have a completely transferrable AA degree with the specific intent of transferring to a CSU. Chancellor Galatolo said the development of such a degree should be brought to the District Academic Senate.

Ms. Christensen said a meeting with the UC Vice Provost for Academic Programs and others is scheduled for July 1 and requested that President Schwarz or another Board member attend the meeting.

President Schwarz asked Ms. Christensen to report on a meeting with State Senator Leland Yee regarding some of the programs offered in the District. Ms. Christensen said that students who complete the nursing program at College of San Mateo can go through an advanced placement nursing program at San Francisco State and get a bachelor's degree with as few as 16 additional units. Ms. Christensen also said that professional organizations in

the field of respiratory therapy are considering requiring four-year degrees; such a program is not currently offered at any CSU and could be one of the programs offered on community college campuses.

Trustee Mandelkern said that it would be interesting to get an idea of programs that are relevant to our students who are not served by four-year institutions. In addition to the BSN degree and teaching credential, Trustee Mandelkern suggested areas such as biotechnology, software technology and electronic games. He said he would feel more comfortable going forward with AB 1455 if the Board has an idea of what some of the programs might be. Chancellor Galatolo said that Ms. Christensen has suggested conducting a community survey after this study session. Trustee Mandelkern asked if community sponsorship might be available for some programs. Chancellor Galatolo said the District could pursue support from education endowments and from foundations such as the Bill and Melinda Gates Foundation.

Trustee Holober said he believes the transferrable degree is an idea which should be pursued. He said that AB 1455 is currently noncontroversial but the baccalaureate degree will be controversial. He said that at a previous Board meeting at which the bill was discussed, the Board noted the need for input from faculty and others, and he asked if there is an interest locally or at the State level from the faculty senates. Chancellor Galatolo said that Chancellor Reed previously tried to bring the issue forward but met with great opposition from the UC and CSU faculty senates. Chancellor Galatolo believes this happened because Chancellor Reed went from the top down and, to be successful, it needs to go from the bottom up. Ms. Bennett said the District Academic Senate was provided a report on AB 1455 at their May 11 meeting. The Senate discussed the bill further after that meeting and is interested in pursuing further discussions.

Chancellor Galatolo said it is important to continue the dialogue. He said planning will take 36 to 48 months and the District must be ready to move from conversation to action after that time, when funding might be available. While seeking direction from the Board, staff will keep the Board fully informed and engaged. In the fall, staff will also engage the Academic Senate and other stakeholders in the conversation.

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (09-6-1A)

It was moved by Vice President Miljanich and seconded by Trustee Hausman to approve the actions in Board Report No. 09-6-1A. Trustee Mandelkern noted that the report lists KCSM staff additions but no reductions. Vice Chancellor Harry Joel said that tonight the Board is being asked to approve only new classifications; the movement of people will come after the managed hiring process is completed. President Claire added that through managed hiring, the District opted not to fund certain existing positions, but they might stay on the books with a zero amount in order to provide some flexibility. After this discussion, the motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

The Consent Agenda consists of the following Board Reports:

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| 09-6-1CA | Adoption of Resolution No. 09-5 Establishing 2008-09 Budget Limits |
| 09-6-2CA | Approval of Service Agreement with Tele-Direct for Pledge Call Center Services, 2009-10 – KCSM |
| 09-6-3CA | Approval of Service Agreement with Goodman Marketing Partners for Membership Services, 2009-10 – KCSM |

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to approve the items on the consent agenda. The motion carried, all members voting "Aye."

Other Recommendations

CURRICULAR ADDITIONS AND DELETIONS – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (09-6-1B)

It was moved by Vice President Miljanich and seconded by Trustee Hausman to approve the additions and deletions as detailed in the report. There was a brief discussion about the content of the "Anthropology of Death" course. Trustee Holober asked about the inclusion of new electrical apprenticeship classes at College of San Mateo. Vice President Susan Estes said they are new courses but are replacing other courses; the purpose is to bring them more into line with what the apprenticeship programs would like. President Schwarz commented that the "Introduction to Scholarships" and "Introduction to Financial Aid" courses are creative and much needed. After this discussion, the motion carried, all members voting "Aye."

APPROVAL OF SUB-GRANT WITH JEFFERSON UNION HIGH SCHOOL DISTRICT (09-6-100B)

It was moved by Trustee Holober and seconded by Trustee Mandelkern to approve the sub-grant as detailed in the report. President Schwarz said she is pleased to see this project and asked if the South San Francisco Unified School District is also involved. President Morrow said Jefferson is the only district involved but once created, the project could be open to multiple districts. After this discussion, the motion carried, all members voting "Aye."

APPROVAL OF AGREEMENT WITH SAN MATEO COUNTY HUMAN SERVICES AGENCY TO LAUNCH FOOD STAMP EDUCATION AND TRAINING PROGRAM AT SKYLINE COLLEGE (09-6-101B)

It was moved by Vice President Miljanich and seconded by Trustee Hausman to approve the agreement as detailed in the report. Vice President Miljanich said that in the course of her work, she has seen a tremendous need to disseminate information about food stamps and she is very pleased to support this agreement. President Schwarz said the program could also be beneficial at the other Colleges and asked why it is proposed for Skyline only. President Morrow asked William Watson, Director of Workforce Development at Skyline, if he knew the degree to which students from other parts of the District might be able to access the service. Mr. Watson said the project could expand to include students from Cañada and College of San Mateo, but the initial pilot project is at Skyline. After this discussion, the motion carried, all members voting "Aye."

ADOPTION OF THE 2009-10 TENTATIVE BUDGET (09-6-102B)

It was moved by Trustee Mandelkern and seconded by Trustee Hausman to approve adoption of the tentative budget. CFO Blackwood said the tentative budget is not bound as it usually is because it is based on the Governor's February budget and is very tenuous. CFO Blackwood thanked everyone at the Colleges who helped with development of the budget and recognized in particular Rachelle Minong, District Budget Officer. A full budget will be brought to the Board in September.

CFO Blackwood said staff at the Colleges and District Office have been doing a tremendous amount of work on developing scenarios and all have identified 10 percent cuts to their budgets beginning July 1. CFO Blackwood now anticipates deeper cuts and expects mid-year cuts as well. The process is underway to identify tiers and come up with ideas to take back to the constituencies for another 5 percent of cuts. The State Chancellor's Office has said that under current legislation, they are allowed to do workload adjustment. This means that districts will receive the same amount of money per FTES as they do now, so that whatever a district cuts, it can reduce the number of students it serves. CFO Blackwood said this is a mixed blessing because while it means we would be serving fewer students, at least districts would no longer be told to continue doing everything but with less money. Chancellor Galatolo said that it is possible that for the first time, graduating high school students will have no public option for higher learning.

Executive Vice Chancellor Keller acknowledged CFO Blackwood for her extraordinary work and noted that her presence on the Board of the Association of Chief Business Officials has been helpful.

Trustee Holober distributed a paper prepared by the Community College League of California showing the impact of proposed budget cuts on the District. The cuts go beyond those in the tentative budget and Trustee Holober asked if the League's numbers are accurate. CFO Blackwood said the League's numbers are more current but cautioned that the League's method of calculation might not be completely accurate. Trustee Holober said that it looks like there will be several more millions of dollars in cuts and, comparing last year's line items with next year's, it is difficult to see what the human toll will be, i.e. how many fewer faculty members, students and sections there will be. CFO Blackwood said it would be more useful to look at the budget in September because it will contain the additional cuts being identified now. She said funds will be cut from the adjunct faculty budget as we have become more productive and class size is growing. Funds will be cut from the classified budget as we go through the managed hiring process. We are also moving everything we can onto grants or some other funding source. We have also eliminated every bit of discretionary spending possible, such as travel, conferences and printing. In terms of the number of students, the current projection is that we will borrow about 300-400 FTES from next year which will result in a funded level decrease of less than one percent next year, mitigating the effect on students. Summer enrollment is strong and so far fall enrollment is strong, with many students registering early. The impact of a fee increase is unknown.

Trustee Mandelkern said it is important to think of all possible options to reduce operating expenses. As an example, the San Mateo Union High School District is considering solar implementation. Trustee Mandelkern said that at the same time, the District should consider other sources of revenue. One way is to be more dynamic with enrollment management in order to achieve full sections in courses that students want. Another way might be to move some credit classes to community education classes which are separate from State FTES and are fee-based. Chancellor Galatolo said this is an idea which is gaining traction among the College Presidents. Trustee Mandelkern said that similar to leasing television channels, there might be other services and/or facilities that the District can offer to corporations or governmental agencies in the County to bring in revenue.

Trustee Holober said he is in favor of moving classes to Community Education for avocational purposes, but we must be mindful not to take away opportunities from students who attend our Colleges to achieve a degree or certificate or to transfer. Chancellor Galatolo said there are many courses that are not degree driven, such as flower arranging and classes that will be offered at the new Wellness Center. Trustee Mandelkern said there are also courses that students take multiple times and perhaps the repeat courses could be in Community Education.

Trustee Holober requested that the September budget be provided to the Board one meeting prior to the one at which they will be asked to approve the budget so that they have time for review. Chancellor Galatolo said that if the State extends the September 15 deadline for submission of the District budget, the public hearing could be held at the September 9 Study Session and approval of the budget could be scheduled for the regular meeting on September 23. It is also possible that a special meeting could be called. CFO Blackwood said that by the August 19 meeting, she will know what the budget will look like and she will present the information even though it will not be in final printed form. Chancellor Galatolo said that, in response to Trustee Holober's comments, the Board will also be advised of the toll resulting from the cuts in terms of positions and courses cut. Chancellor Galatolo said a budget update will be on every meeting agenda until the September approval.

Chancellor Galatolo said it is very important that legislators not be allowed to take away property taxes; if that were to happen, the cuts to the District would be up to 25%. The human toll on programs and student services would be large, would fundamentally change how education is delivered, and could cause K-12 institutions and community colleges to go into receivership.

After this discussion, the motion to approve the tentative budget carried, all members voting "Aye."

APPROVAL OF 2011-2015 FIVE-YEAR CAPITAL CONSTRUCTION PLAN (09-6-103B)

It was moved by Vice President Miljanich and seconded by Trustee Hausman to approve the five-year plan as detailed in the report. Rick Bennett, Executive Director of Construction Planning, called attention to the two "Approved, State Funding Available" projects listed on pages 4 and 5. Mr. Bennett noted that the report states the District leadership has elected not to submit the risk assumption letters required by the State Department of Finance. Mr. Bennett said that yesterday, the decision was made to submit the letter for each of the two projects, but to alter the letter to reflect the State's promise, via email, that the District will eventually be reimbursed.

Trustee Mandelkern said the requirement for the risk assumption letters represents a continuation of the trend by the State to push the financial risk onto districts and he believes it is appropriate to push back.

Noting the statement in the report that "the Department of Finance (DOF) is requiring districts to assume all financial responsibility for projects in the event bonds cannot be sold," Trustee Holoher asked if these are current or future bonds. Mr. Bennett said they are current bonds, some of which have been sold and some not. Trustee Holoher asked if these projects are ones the District would be spending money on in the coming fiscal year; Mr. Bennett said they are. Trustee Holoher asked if the District could be more demanding that the State fund the projects since the State committed the funds and the voters approved the bonds. Chancellor Galatolo said the State is completely unpredictable at this time.

Trustee Mandelkern said that while renovation is important and is part of the economic stimulus, it is important that the District does not inadvertently increase operating expenses by bringing more square footage online. Mr. Bennett said most of the projects are renovation rather than new building and that with renovation comes energy savings.

After this discussion, the motion to approve the five-year plan carried, all members voting "Aye."

ADOPTION OF RESOLUTION 09-6 AUTHORIZING USE OF DESIGN-BUILD PROJECT DELIVERY METHOD (09-6-104B)

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve adoption of Resolution 09-6. The motion carried, all members voting "Aye."

STATEMENTS FROM BOARD MEMBERS

Trustee Hausman attended the commencement ceremony at College of San Mateo and was moved by the granting of honorary degrees to former students who, along with their families, were sent to internment camps during World War II. Trustee Hausman said that President Claire's daughter, Megan, was one of the graduates and played a leading role in the ceremony as president of the student body. Trustee Hausman also attended the topping off ceremony for College of San Mateo Building 10N and commented on Mr. Bennett's interesting presentation on the history of this ritual.

Student Trustee Medrano Rosales also attended the topping off ceremony and is looking forward to being at the future ribbon cutting. She also attended the College of San Mateo commencement ceremony, the San Mateo Middle College commencement, and the Red Cross Heroes Breakfast at which Trustee Hausman received the Tom Lantos Humanitarian Award. Student Trustee Medrano Rosales announced that she won reelection for a second term. She also has been notified that she is a recipient of a Chicano Latina Foundation scholarship. She was also chosen to be interviewed by the Spanish language television network Univision.

Vice President Miljanich attended the Skyline commencement ceremony and commented on the wonderful relationships and spirit which are present at Skyline.

Trustee Mandelkern congratulated Student Trustee Medrano Rosales on her reelection. He also congratulated Trustee Hausman on her Tom Lantos Humanitarian Award. Trustee Mandelkern thanked President Schwarz for

forwarding copies of Skyline College's literary magazine, the Talisman, which contains student poetry, art, and short stories. He asked that President Morrow extend his thanks to Katharine Harer, the Talisman advisor.

President Schwarz attended the San Mateo Middle College commencement ceremony and noted that Devin Dee received a \$180,000 scholarship from the United States Navy. She also noted that Cañada Middle College graduate Joshua Steinberg has received a Pister Scholarship and will be attending the University of California at Santa Cruz. President Schwarz attended the commencement ceremony at Cañada College and said that students were very attentive to Congresswoman Anna Eshoo's speech. President Schwarz attended the Butterfly Class Graduation at Skyline, the Skyline Automotive Awards Banquet and the Skyline College Honors Transfer Program Mini-Symposium. President Schwarz attended the Red Cross Heroes Breakfast and said Trustee Hausman's award is well-deserved. At a celebration on May 20, President Schwarz presented a resolution of honor on behalf of the Board to retiring South San Francisco Unified School District Superintendent Barbara Olds. President Schwarz presented a certificate to Chancellor Galatolo, honoring him for ten years of service with the District.

COMMUNICATIONS

None

RECESS TO CLOSED SESSION

President Schwarz announced that during Closed Session, the Board will discuss the personnel items listed as Items 1-A and 1-B on the printed agenda.

The Board recessed to Closed Session at 8:50 p.m.
The Board reconvened to Open Session at 10:22 p.m.

CLOSED SESSION ACTIONS TAKEN

President Schwarz reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B.

ADJOURNMENT

It was moved by Trustee Mandelkern and seconded by Vice President Miljanich to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:25 p.m.

Submitted by



Ron Galatolo
Secretary

Approved and entered into the proceedings of the July 8, 2009 meeting.



Patricia Miljanich
Vice President-Clerk