

UNADOPTED MINUTES
September 26, 2006
San Mateo, California

The meeting was called to order at 4:06 p.m.

Board members present: President Mandelkern, Vice President-Clerk Hausman, Trustees Holober, Miljanich and Schwarz, and Student Trustee Young

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller, Vice Chancellor Luan, Skyline President Morrow, Cañada Interim President Mohr, CSM Vice President Claire (for President Kelly), and District Academic Senate President Kapp (arrived at 4:50 p.m.)

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the minutes of the Regular Meeting of the Board of August 16, 2006. The motion carried, all members voting "Aye."

It was moved by Student Trustee Young and seconded by Trustee Miljanich to approve the minutes of the Special Meeting of the Board of August 23, 2006. The motion carried, all members voting "Aye."

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

None

STATEMENTS FROM EXECUTIVES

Executive Reports were presented by Chancellor Galatolo, Skyline President Morrow, CSM Vice President Claire, Cañada President Mohr, District Academic Senate President Kapp, and CSM Associated Students President Harry Simms.

Chancellor Galatolo thanked outgoing Executive Assistant to the Board of Trustees, DeAnne Wilkes-O'Rourke and noted that there will be a gathering to recognize her years of service at a later date. Board members added their appreciation for Ms. Wilkes-O'Rourke's service, and President Mandelkern presented her with an engraved crystal plaque. Chancellor introduced the incoming Executive Assistant to the Board of Trustees, Ginny Brooks.

Vice President Claire noted that he distributed copies of a student success story; Karina Orocio is the recipient of a \$20,000 scholarship to UC Santa Cruz.

President Mohr reported the likelihood that the Redwood Symphony Orchestra and Cantera Chorus chorus will return to campus, both to be composed of registered students.

CSM Associated Students President Simms reported that students are very pleased with the new science building; Associated Students has been involved with the new food service program; student representative slots for the accreditation committee have been filled.

District Academic Senate President Kapp reported that there will be an increase in the minimum English and Math requirements for the AS degree. The deadline for the implementation is Fall of 2009. There will also be equivalence classes.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEVELS, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (06-9-4A)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the actions in Board Report No. 06-9-4A. The motion carried, all members voting "Aye."

APPROVAL OF REVISION TO MISCELLANEOUS PAY RATES SALARY SCHEDULE (06-9-5A)

Trustee Hausman asked if the variations in pay rates depend on experience. Vice President Claire stated that it is his understanding that the variations are based on experience and skill sets. After this discussion, it was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the revision of the Miscellaneous Pay Rates Salary Schedule. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA (06-9-1CA – 06-9-6CA)

The Consent Agenda consists of the following Board Reports:

- 06-9-1CA Ratification of fourth quarter District warrants, 2005-06
- 06-9-2CA Amendment of Master Agreement between the San Mateo County Community College District Board of Trustees and the San Mateo County Colleges Educational Housing Corporation, dated August 28, 2006
- 06-9-3CA Renewal of agreements with American Institute for Foreign Study (AIFS), 2006-07
- 06-9-4CA Disposition of District records
- 06-9-5CA Declaration of surplus property
- 06-9-6CA Extension of multiple contract awards for academic furniture

Trustee Hausman asked that Board Report No. 06-9-3CA be set aside for separate discussion. Trustee Schwarz asked that Board Report No. 06-9-5CA be set aside for separate discussion. Executive Vice Chancellor Keller asked that Board Report No. 06-9-6CA be set aside for separate discussion. Following these requests, it was moved by Trustee Hausman and seconded by Trustee Holober to approve the Consent Agenda as amended. The motion carried, all members voting "Aye."

RENEWAL OF AGREEMENTS WITH AMERICAN INSTITUTE FOR FOREIGN STUDY (AIFS), 2006-07 (06-9-3CA)

Trustee Schwarz inquired about the popularity of this program. Vice President Claire said that one faculty member participates each semester. He added that the District is a member of a consortium of community colleges, which offers valuable support for the program. Vice President Claire will provide further program details to Chancellor Galatolo, who will share it with the Board in anticipation of future discussion.

Following discussion, the Board unanimously approved renewal of agreements with American Institute for Foreign Study (AIFS) for 2006-07.

DECLARATION OF SURPLUS PROPERTY (06-9-5CA)

In response to a question from Trustee Schwarz, Director of General Services Rick Bennett explained that 20 microscopes, with a total value of \$700, were left over from Buildings 10, 11 and 12 upon the move to the new science building at CSM. He noted that it is the policy to try to sell surplus items first. The Board Report will be amended to state that the Disposition Plan for the 20 microscopes will be "To be sold or donated."

With that information, the Board unanimously approved the Declaration of Surplus Property.

EXTENSION OF MULTIPLE CONTRACT AWARDS FOR ACADEMIC FURNITURE (06-9-6CA)

Executive Vice Chancellor Keller asked Director of General Services Bennett to clarify the terms of this contract. Director Bennett explained that none of the terms or conditions has changed. He said that approximately \$1.16 million per year has

been spent during CIP I, and requested amendment of the Board Report recommendation to add the phrase “not to exceed \$1.16 million per year” for the term of CIP II.

Following this clarification, the Board unanimously approved the extension of contracts with Kruger International, Commercial Furniture Group, and Interior Concepts, as amended, and authorized continuation of the Administrative Agreement with the Foundation for California Community Colleges.

CONTRACT AWARD TO VOORHEES GROUP, LLC, FOR EDUCATIONAL PLANNING PROFESSIONAL SERVICE – CAÑADA COLLEGE (06-9-102B)

It was moved by Trustee Holober and seconded by Trustee Hausman to award a contract to Voorhees Group of Littleton, Colorado, in the amount not to exceed \$68,000.

Trustee Schwarz stated that the explanation previously given for Skyline College using Voorhees Group was that there was a short timeline and that outside expertise was needed. She asked if, now that the District has a Vice Chancellor for Education Services and Planning, and without a problem with timing, it is necessary to hire an outside agency for educational planning. Chancellor Galatolo said that it is not uncommon to use an external organization for planning. He added that the objective of the Vice Chancellor for Education Services and Planning is to look at the reviews from the three colleges to coordinate the delivery of a broad based curriculum.

President Mohr said that it has been some time since Cañada has done any planning and expertise is needed to objectively seek input from parties inside and outside of the college to collect and analyze data. He added that the college leaders did not want to delay strategic planning until a new president is hired.

Trustee Schwarz asked if CSM will also want to hire an outside planning agency. Vice President Claire said that, although he cannot speak for President Kelly, he believes CSM’s process is different because there is an active Strategic Planning Committee in place and there is constant internal planning taking place. Therefore, it is his understanding that CSM will wait until a new president is hired before proceeding; however, he will speak further with President Kelly about the timing of planning at CSM.

At 5:00 p.m., President Mandelkern declared a 5 minute recess.

Following the recess, President Mandelkern called for a vote on the motion to award a contract to Voorhees Group. The motion carried, all members voting “Aye.”

CONTRACT AWARD FOR BUILDING 17 MODERNIZATION – CAÑADA COLLEGE (06-9-103B)

It was moved by Student Trustee Young and seconded by Trustee Holober to award the contract for construction of Building 17 modernization, Cañada College, to Big-D Pacific Buildings, Inc., in an amount not to exceed \$1,405,000. The motion carried, all members voting “Aye.”

STATEMENTS FROM BOARD MEMBERS

Trustee Holober attended the ribbon cutting ceremony for the Science Building at CSM and was impressed with the building and the observatory. He also asked the Board to consider taking a position in support of Measure A which would allow San Mateo County to enact a tax to support parks and recreation services. Trustee Holober said that he would recommend opposing Proposition 88, which is a parcel tax. He did not recommend a position on Proposition 87, which would levy a tax on California oil producers, but would like the Board to look at this proposition more thoroughly. Discussion followed regarding support for several propositions and local school bond measures. Trustee Hausman asked if there is a precedent to support school bond measures. Director of Community and Government Relations Barbara Christensen said that the Rules and Regulations state the Board can take a position on issues that impact the colleges. Given that the students affected by the current school bond measures are potential future students of our colleges, the issues would appear to be relevant. Chancellor Galatolo said that staff will gather information on the following ballot issues and present it to the Board at the October Study Session: Measure A, Propositions 87 and 88, and local school bond measures.

Trustee Hausman reported that she attended the ribbon cutting ceremony for the new Science Building at CSM and is excited to have such a wonderful facility.

Trustee Schwarz reported that she attended the School Board Association dinner held at CSM and congratulated Trustee Holober for coordinating the event. The District’s new food service operator catered the event and Trustee Schwarz reported that the quality and price of the food was good. She also attended the grand opening of the new San Mateo County Youth Services Center. The opening raised funds to provide scholarships to youth on probation, in hopes of encouraging

them to pursue a college education. Trustee Schwarz also said that she read of a presentation on the Gateway Model given by Regina Stroud-Stanback of Skyline; she would like to have the Board see the presentation or be provided a summary.

President Mandelkern attended the President's Council meeting at Skyline last week and thanked President Morrow and Executive Director of Facilities & Planning Operations Nuñez for leading a tour of the new buildings. President Mandelkern said that he missed the ribbon cutting ceremony for the new Science Building but wants to rebut a newspaper article which called the project frivolous.

Chancellor Galatolo asked that adjournment at this Board meeting be in honor of Philip Garlington.

INFORMATION REPORTS

None

COMMUNICATIONS

None

The Board recessed to Closed Session at 5:30 p.m.

The Board reconvened to Open Session at

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that, at the Closed Session conducted earlier, the Board considered the personnel items listed on the printed agenda and unanimously approved the actions in Board Report No. 1-A and 1-B.

ADJOURNMENT

It was moved by Trustee _____ and seconded by Trustee _____ to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at _____ in honor of Philip Garlington.

The next meeting of the Board will be a Study Session on October 11, 2006, in the District Board Room beginning at 6:00 p.m., to include discussion of Board support for issues on the November ballot.

The next Regular Meeting of the Board will be on October 25, 2006, in the District Board Room, beginning at 6:00 p.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the October 25, 2006 meeting.

Helen Hausman
Vice President-Clerk