

**AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 17, 2013

District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items and potential or existing litigation. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

SWEARING IN OF STUDENT TRUSTEE

MINUTES

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| 13-6-1 | Approval of the Minutes of the Regular Meeting of May 15, 2013 |
| 13-6-2 | Approval of the Minutes of the Special Meeting of June 3, 2013 |
| 13-6-3 | Approval of the Minutes of the Special Meeting of June 5, 2013 |
| 13-6-4 | Approval of the Minutes of the Special Meeting of June 12, 2013 |

STATEMENTS FROM EXECUTIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

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| 13-6-1A | Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel |
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- 13-6-2A Adoption of Resolution No. 13-7 Authorizing Reporting of Defined Benefit Contributions and Remittance Directly To the California State Teachers Retirement System

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 13-6-1CA Approval of Curricular Additions and Deletions – Cañada College, College of San Mateo and Skyline College
- 13-6-2CA Annual Review and Approval of Instructional Material Fees
- 13-6-3CA Approval of Community Services Classes, Fall/Winter 2013 – Cañada College, College of San Mateo and Skyline College
- 13-6-4CA Approval of Off-Campus Facilities, 2013-14
- 13-6-5CA Ratification of March and April 2013 District Warrants
- 13-6-6CA Adoption of Resolution No. 13-8 Establishing 2013-14 Budget Limits
- 13-6-7CA Approval of Domestic/International Student Insurance Program, 2013-14
- 13-6-8CA Approval of Student Accidental Injury Insurance Program, 2013-14

Other Recommendations

- 13-6-4B Appointment of Candidate to Fill Board of Trustees Vacancy
- 13-6-5B Election of Board of Trustees Vice President-Clerk
- 13-6-100B Acceptance of Grant Funds for the Career Ladders Project and Authorization to Execute Grant Agreement
- 13-6-101B Approval of Contract Award for Meal Services for the Child Development Centers at College of San Mateo and Skyline College
- 13-6-102B Approval of Board Policy 7.21, Speech: Time, Place and Manner
- 13-6-103B Approval of Agreement with Moodlerooms, Incorporated
- 13-6-104B Approval of 2015-2019 Five-Year Capital Construction Plan
- 13-6-105B Adoption of the 2013-14 Tentative Budget

INFORMATION REPORTS

- 13-6-1C Update on 2013 Accreditation
- 13-6-2C Information Report on International Education Program

COMMUNICATIONS**STATEMENTS FROM BOARD MEMBERS****RECESS TO CLOSED SESSION**

1. Closed Session Personnel Items

A. Administration Appointment, Reappointment, Assignment and Reassignment: **Cañada College** – Vice President of Instruction, Instruction; Director, Center for International and University Studies, Instruction

B. Public Employment

- 1) Employment: **Cañada College** – Counselor, Counseling Services; Astronomy/Physics Instructor, Science & Technology; Multimedia Instructor, Science & Technology; Math Instructor, Science & Technology; **College of San Mateo** – Art Instructor, Creative Arts/Social Science; Nursing Instructor, Math/Science; Dental Assisting Instructor/Coordinator, Math/Science; Accounting Instructor, Business & Technology; Cosmetology Instructor, Business & Technology; English Instructor, Language Arts; **Skyline College** – Cosmetology Aide, Business; Athletic Trainer, Kinesiology/Athletics/Dance; Art Instructor, Social Sciences/Creative Arts (2 positions); Cosmetology Instructor, Business (2 positions); Math Instructor, Math, Science & Technology; English for Speakers of Other Languages Instructor, Language Arts/LR; Energy Systems Technology Mgmt. Instructor, Math, Science & Technology; Cosmetology Instructor/Coordinator, Business; Automobile Instructor, Business; English Instructor, Language Arts (2 positions); Physics Instructor, Science, Math & Technology; **District Office** – Senior Maintenance Engineer, Facilities/Public Safety
- 2) Re-Employment: **Cañada College** – Workforce Development Specialist, Business, Workforce & Athletics; Instructional Designer/Distance Education Coordinator, Instruction; **Skyline College** – Counselor, Counseling Services; Counselor/Coordinator, Counseling Services; CTE Environmental Technology Coordinator, Workforce Development; CTE Environmental Technology Coordinator, Science Math & Technology

C. Public Employee Discipline, Dismissal, Release

D. Establishment of Equivalency to Minimum Qualifications

2. Conference with Labor Negotiator

Agency Negotiator: Harry Joel

Employee Organizations: AFSCME, AFT and CSEA

CLOSED SESSION ACTIONS TAKEN**ADJOURNMENT**