

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**April 24, 2013**  
**District Office Board Room**  
**3401 CSM Drive, San Mateo, CA 94402**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

*Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

13-4-2            Minutes of the Study Session of April 10, 2013

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES**

13-4-5C            Reading Apprenticeship: A Tool for Student Success, Presented by College of San Mateo

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

13-4-2A            Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

13-4-3A            American Federation of Teachers (AFT), Local 1493, AFL-CIO Initial Contract Proposal to the District and District's Initial Proposal to AFT

13-4-4A            American Federation of State, County and Municipal Employees (AFSCME), Local 829, Council 57, AFL-CIO Initial Contract Proposal to the District and District's Initial Proposal to AFSCME

- 13-4-5A California School Employees Association (CSEA), Chapter 33, AFL-CIO Initial Contract Proposal to the District and District's Initial Proposal to CSEA

### **Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

- 13-4-1CA Ratification of January and February 2013 District Warrants

- 13-4-2CA Ratification of Student Trustee Privileges

### **Other Recommendations**

- 13-4-1B Approval of Revision of Grading Policy: Plus/Minus Grading

- 13-4-2B Approval of Educational Master Plans – Cañada College, College of San Mateo and Skyline College

- 13-4-3B Approval of Curricular Additions – Cañada College and Skyline College

- 13-4-100B Approval of Modification of Subaward to San Francisco State University for HSI-STEM Grant from the Department of Education for Cañada College

- 13-4-101B Acceptance of Subawards for a Grant from the San Mateo County Workforce Investment Board (WIB) Funding for Mobile Application and Customer Relations Cohort Training for Cañada College

- 13-4-102B Approval of Contract Award for College of San Mateo Building 12 Roof Replacement Project

- 13-4-103B Acceptance of District Actuarial Study

- 13-4-104B Adoption of Resolution No. 13-6 Regarding Board Absences

- 13-4-105B Approval of Revisions to Board Policies: 2.25, Prohibition of Harassment; 2.34, Computer and Network Use; 6.13, Curriculum Development, Program Review, and Program Viability; 6.16, Standards of Scholarship; and 6.32, Intellectual Property

- 13-4-106B Receive Public Input on Filling a Potential Board Vacancy, Either by Election or by Appointment

- 13-4-107B Choose Method To Fill Potential Board Vacancy and Discussion of Next Steps

- 13-4-108B Evaluation of Results of First Review of District Elections and Consideration of Next Steps

### **COMMUNICATIONS**

### **STATEMENTS FROM BOARD MEMBERS**

## **RECESS TO CLOSED SESSION**

1. Closed Session Personnel Items
  - A. Public Employment: **District Office** – Public Safety Officer, Facilities/Public Safety; **Cañada College** – Counselor, Counseling Services
  - B. Public Employee Discipline, Dismissal, Release
2. Conference with Labor Negotiator  
Agency Negotiator: Harry Joel  
Employee Organizations: AFSCME, AFT and CSEA

## **CLOSED SESSION ACTIONS TAKEN**

## **ADJOURNMENT**