



## Governing Council Officers 2021-2022

Kate Williams Browne  
2020-2021 DAS President

Jeremy Wallace  
DAS Past President

Vacant  
2020-2021 DAS President-Elect

Sarah Harmon  
District Teaching & Learning

Jessica Hurless  
District Curriculum Committee Chair

David Eck  
Cañada College AS President

Natalie Alizaga  
Cañada College AS Vice President

Teresa Morris/Arielle Smith  
College of San Mateo AS President

Jesenia Diaz  
College of San Mateo AS Vice President

Lindsey Ayotte  
Skyline College AS President

Cassidy Ryan  
Skyline College AS Vice President

### Approved Minutes

Monday, May 9, 2022  
2:15 – 4:30 pm

<https://smccd.zoom.us/j/83041412645>

Meeting ID: 830 4141 2645  
Phone: +1 669 900 9128

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

### 1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1	Present: David Eck (CAÑ), Natalie Alizaga (CAÑ), Teresa Morris (CSM), Jesenia Diaz (CSM), Lindsey Ayotte (SKY), Sarah Harmon (DTL), Kate Browne (DAS), Jeremy Wallace (DAS)  Missing: Cassidy Ryan (SKY), Jessica Hurless (DCC)	Action
1.2	Roll/Introductions	Clerk	1		Procedure
1.3	Consent agenda	President	1	Resolution to continue virtual District Academic Senate meetings	Procedure
1.4	Adoption of today's agenda	President	1	M: Ayotte, S: Sarah, motion passes	Action
1.5	Adoption of the minutes of previous meetings	President	1	April 2022 Minutes – no draft minutes for review	Action
1.6	Public Comment	Public	3	None	Information

### 2. Standing Agenda (35 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	15	Senate presidents and others will briefly share critical, non-agenda items only.  CAÑ (David): Final meeting coming up; scholarship ceremony; VPI is leaving for a president's position so a search committee will be formed soon.	Information

				<p>CSM (Teresa and Jesenia): Two more meetings in the semester; by-laws proposals will be discussed; Arielle will be interim dean of enrollment until October, so CSM executive will be appointing an interim president (which will be announced at the 5/10 senate meeting); next meeting will be hy-flex; VPSS search committee is underway (Kim Lopez is now president of Cañada); scholarship reception is coming up.</p> <p>SKY (Lindsey): Scholarship ceremony last week; end of year celebrations coming up; at the last Skyline senate meeting, election results were announced and new officers are in place – Lindsey will continue as president, new curriculum co-chairs will be Jessica Hurless and Bianca Rowden-Quince, still awaiting ed policy chair; last senate meeting will be May 19 (potentially hy-flex); new VPI for Skyline is Dr. Vinicio J. López.</p>	
2.2	Standing Committee Reports	DCC, DTL	10	<p>Standing committee chairs will briefly share critical items.</p> <p>DCC: (Jessica’s update shared by Kate) <b>Committee Membership 2021-2022:</b> Chair – Jessica Hurless; Lisa Palmer (Cañada College Curriculum Chair); Christopher Walker (College of San Mateo Curriculum Chair); Ada Delaplaine (College of San Mateo Curriculum Specialist); Maria Norris (Skyline College Curriculum Specialist); Jose Peña (Cañada College Curriculum Specialist); Michael Holtzclaw (College of San Mateo Vice President of Instruction); Danni Redding Lapuz (Skyline College Interim Vice President of Instruction); Marianne Beck (Skyline College Articulation Officer); Aaron McVean (Vice Chancellor Educational Services and Planning); Karrie Mitchell (Vice President of Planning, Research and Institutional Effectiveness); Madeline Wiest (Transcript Evaluation Services)</p> <p><b>DCC Completed Projects</b></p> <ul style="list-style-type: none"> <li>• AP/IB/CLEP External Exam Chart</li> <li>• External Exam Catalog Language</li> <li>• Bachelor to Associate Degree Pathway Catalog Language</li> <li>• Associate to Associate Degree Pathway Catalog Language</li> <li>• District Alignment on ENGL 100/ENGL 105 pre-requisite changes</li> <li>• Various Catalog Updates to Language for District Alignment</li> <li>• Sunset Policy for Banked and Deleted Courses (expected completion 5/16/22)</li> </ul> <p><b>DCC Ongoing Conversations &amp; Work</b></p> <ul style="list-style-type: none"> <li>• Credit for Prior Learning</li> <li>• Defining Collegial Consultation</li> </ul>	Information

				<ul style="list-style-type: none"> <li>• District Alignment <ul style="list-style-type: none"> <li>○ Possible need for DCC bylaws or an addition to DAS bylaws</li> </ul> </li> <li>• AB705</li> <li>• AB1111</li> <li>• Title 5 Changes</li> <li>• Need to add Counseling faculty voice to DCC</li> <li>• IDEAA Implementation (Inclusion, Diversity, Equity, Anti-Racism, and Accessibility in Curriculum)</li> </ul> <p>DTL (Sarah): <b>DTL Membership:</b> Sarah Harmon (Chair, CAN); Aaron McVean (Chair, VCES/DO); Natalie Alizaga (SSHum/CAN); Ame Maloney (Library/SKY); Marianne Beck (Curriculum/SKY); Jessica Hurless (Curriculum/SKY); Chris Collins (DEAC/SKY); Bianca Rowden-Quince (ID/SKY); Alison Hughes (Instructional Technologist/CAN); Mike Holtzclaw (VPI/CSM); Chris Smith (IT/DO)</p> <p>Need reappointment: Ame Maloney, Jessica Hurless, Chris Collins, Bianca Rowden-Quince.</p> <p>Committee Membership Needs: Professional Development (possibly from CSM), Curriculum, Student Services, esp. Learning Center/Cohorted Programs, Veterans and/or international students/GOL (dean will be arranged soon; VPI Holtzclaw will continue)</p> <p>DTL Completed Projects</p> <ul style="list-style-type: none"> <li>• Spring 2022 Guidance</li> <li>• Distance Education Modality Definitions</li> <li>• Distance Education Modality Guidance/Explainer</li> </ul> <p>DTL Ongoing Projects</p> <ul style="list-style-type: none"> <li>• Public/Student-Facing DE Modality Definitions</li> <li>• Training for Hy-Flex (DEAC)</li> <li>• DAS website update to include DTL and guidance pages</li> <li>• Faculty Gateway updates</li> <li>• WebSchedule improvements w/ ESC</li> </ul>	
2.3	Presidents' Report	President, Past President	10	<p>President and past President will briefly share district-wide information.</p> <ul style="list-style-type: none"> <li>• Board of Trustees <ul style="list-style-type: none"> <li>○ Dr. Kim Lopez has been approved as Cañada's new president. Kate will be compiling task group reports for the end of year report for the Board.</li> </ul> </li> <li>• DPGC</li> </ul>	Information

				<ul style="list-style-type: none"> <li>○ Board policies have come up related to intellectual property, copyright, outside employment,</li> </ul>	
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**3. New Senate Business (25 minutes)**

	Item	Presenter	Time	Details	Description
3.1	AB705/AB1705	Wendy Brill-Wynkoop	25	<p>Presentation on AB705/AB1705 by Wendy Brill-Wynkoop, president of FACCC.</p> <ul style="list-style-type: none"> <li>• FACCC is opposed to AB1705 but is not opposed to AB705. Negotiations over AB 1705 between FACCC and the bill sponsor “broke down” so FACC opposes bill as written.</li> <li>• Professor Brill-Wynkoop shared legislative resources with the senate</li> <li>• She provided senate with background on AB 705 (2017), which was meant to maximize the probability of students finished transfer math and English in one year (and ESL in three) and to eliminate placement testing. CCCCO created and maintains Title V language for AB 705.</li> <li>• AB 1705 is in the legislature now, and the intent of the bill is to codify the AB 705 Title V language in law, which means, if passed, current regulations from AB 705 could only be changed by the legislature (rather than revised by CCCCO).</li> <li>• AB 1705 would require colleges to place the majority of their students in transfer math and English when they begin their program of study; schools can still require concurrent supports; students can opt out of transfer-level math if their educational goal is not transfer and their program doesn’t require transfer-level math.</li> <li>• Professor Brill-Wynkoop shared talking points for faculty for advocating for changes to the bill as well as data from the CCCCO on course success rates (declining) and throughput (increasing).</li> <li>• She also shared FACCC’s proposed amendments, which include allowing students to choose their courses, eliminating unnecessary courses for CTE, providing professional development for faculty, and making data more accessible.</li> <li>• Dave Eck asked about ESL-related language in AB1705 and if there were any changes to ESL. Prof. Brill-Wynkoop said the bill keeps the timeframe from AB705 to three years to transfer for ESL.</li> <li>• Leigh Anne Shaw noted that ESL faculty across the state had concerns about AB1705. In the revisions to the bill, ESL-related data references have been stricken out. Leigh Anne asked that Prof. Brill-</li> </ul>	Discussion

				<p>Wynkoop find out why. Leigh Anne also noted that the ESL students most impacted by AB705 are adult students and international students, and they are often not included in the data since the data has been focused on California high school matriculants.</p> <ul style="list-style-type: none"> <li>• Lisa Palmer asked what the rationale is for changing the mission of the California Community Colleges since part of the mission is “remedial” education. Prof. Brill-Wynkoop said the mission started to change during the 2008 recession and the focus has shifted to getting students through as quickly as possible and making the colleges more efficient.</li> <li>• Prof. Brill-Wynkoop suggested that faculty advocate for changes to bill and participate in FACCC’s and ASCCC’s legislative training sessions.</li> </ul>	
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**4. Old Senate Business (65 minutes)**

	Item	Presenter	Time	Details	Description
4.1	Task Group Reports	All	60	<p>Reports and recommendations from the DAS Task Groups:</p> <ul style="list-style-type: none"> <li>• Equity-Minded Faculty Hiring <ul style="list-style-type: none"> <li>○ Kate and Natalie: Task Group reviewed current hiring policies but learned that the EEOC is also working on the hiring procedures. Natalie and Kate have joined the EEOC to continue to work on these revisions, and they have only been to two meetings. Kate and Natalie will continue to sit on the EEOC and they recommend that the senate continue to work on this goal.</li> </ul> </li> <li>• Faculty Evaluation Procedures <ul style="list-style-type: none"> <li>○ Faculty Evaluation Procedures have been finalized by the task group. Doniella and Jeramy will clean up the draft documents and send them to AFT for negotiations (AFT has sunshined Faculty Evaluations in this summer’s negotiations).</li> </ul> </li> <li>• Cross-district Curriculum Alignment <ul style="list-style-type: none"> <li>○ See DCC report. Curriculum alignment has just started and recommends they keep working on it next year.</li> </ul> </li> <li>• The 10+1 in Changing Times <ul style="list-style-type: none"> <li>○ Sarah has been working hard this year and has created a great deal of guidance, but they are still working on this goal.</li> </ul> </li> <li>• Article 13 Professional Development</li> </ul>	Information

				<ul style="list-style-type: none"> <li>○ David has been working with the PD chairs at the college to keep working on the DAS draft document to determine what will be forwarded to AFT for negotiations. David also shared some revisions that the task group has added. David is recommending that this work continue.</li> <li>● Processes for Determining Class Sizes <ul style="list-style-type: none"> <li>○ Jeramy shared that the class size task group has been meeting and has completed half of an Administrative Procedure for determining class sizes. The task group will also be visiting DPGC to discuss potential board policy changes. Jeramy recommended that this work continue into the fall.</li> </ul> </li> <li>● Course Schedules/WebSchedule <ul style="list-style-type: none"> <li>○ Sarah and Nick have been working on this goal by working with staff and administration to develop proposals for icons and selectable categories. Some of this work has implications for Banner and ITS, so Sarah is recommending that they continue the work next fall.</li> </ul> </li> <li>● Compressed Calendar <ul style="list-style-type: none"> <li>○ David shared that the task group has been meeting (they meet again May 20) and has divided into four sub-groups. They have been researching other colleges on the compressed calendar and moving towards designing two models. David recommended continuing work on this goal next year.</li> </ul> </li> <li>● Kate thanked the group for their work on the task groups.</li> </ul> <p>Co-chairs should recommend continuing task group, pausing task group, or concluding work of task group.</p>	
4.2	District Senate Election	Wallace/ Ryan	5	<p>Results of DAS election</p> <ul style="list-style-type: none"> <li>● 102 members of the faculty voted. President: 86 votes for Kate Browne and 7 write-ins; President-Elect: 59 votes for Arielle Smith, 39 votes for David Eck, 1 write-in. Kate Browne has been elected President and Arielle Smith President-Elect.</li> <li>● Kate suggested that we have a special meeting this month on the election of Arielle Smith due to her interim position as Dean of Enrollment Services. Kate will schedule this special meeting.</li> </ul>	Information

### 5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
5.1	Announcements	All	5		information
5.2	Adjournment	Browne		M: Sarah, S: Teresa, motion passes	action

## 2021-22 District Academic Senate Goals

1. **Equity-Minded Faculty Hiring:** Engage with the District Antiracism Council to scrutinize and revise the faculty hiring policies and procedures in order to promote equitable hiring practices and to diversify the District's professorate (Kate and Natalie)
2. **Faculty Evaluation Procedures:** Work with the administration, students, and AFT to revise the faculty evaluation procedures in order to promote equity and justice for our students and colleagues (Jeremy)
3. **Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (Jessica)
4. **The "10+1" in Changing Times:** Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
5. **Article 13 Professional Development:** Work with the AFT to finalize the revisions to short- and long-term professional development policies and procedures (David)
6. **Processes for Determining Class Sizes:** Develop and propose processes for determining class sizes (Jeremy)
7. **Course Schedule Presentation/WebSchedule:** Work on issues related to how students interact with course schedules and WebSchedule (Sarah and Nick)
8. **Compressed calendar:** Investigate a compressed calendar and other calendar interventions for increasing enrollment and access (David and Cassidy)