



## Governing Council Officers 2017-2018

Leigh Anne Shaw  
*President*

Diana Bennett  
*DAS Past President/Vice President*

Hyla Lacefield  
*Cañada College AS President*

Jeremy Wallace  
*College of San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Adam Windham  
*District Curriculum Committee Chair*

Diane Tedone-Goldstone  
*Cañada College AS Vice President*

Peter von Bleichart  
*College of San Mateo AS Vice President*

Jesse Raskin  
*Skyline College AS Vice President*

**Agenda**  
Monday, May 14, 2018  
2:15 – 4:30 pm  
District Board Room  
3401 CSM Drive, San Mateo, CA

**Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.**

### 1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	2:15	Note-taker: Hyla Lacefield	Procedure
1.2	Roll/Introductions	Secretary			Procedure
1.3	Consent agenda	President			Procedure
1.4	Adoption of today's agenda	President			Action
1.5	Adoption of the minutes of previous meetings	President			Action
1.6	Public Comment	Public			Information

### 2. Standing Agenda Items

	Item	Presenter	Time	Details	Description
2.1	President's Report	President	2:20	<ul style="list-style-type: none"> <li>• BOT</li> <li>• DPGC</li> <li>• End-of-Year Report: DAS</li> <li>• Past President's Report: Election Results</li> </ul>	Information
2.2	College reports	College Senate Presidents & DCC Chair	2:45	Skyline Canada CSM DCC - Update on Study Abroad	Information
2.3	Equity Matters	Shaw	3:00	Update from District EEO Advisory Committee: Progress on equity training program (IDEAL) for entire district; goal to make available to all faculty to have an opportunity to grow with this training.  Email from E. Whitlock 5/4/18 Diversity Project Grant Announcement	Discussion

				Discussion on visioning for District Senate – how can senate move forward on transforming inclusive teaching practices?	
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### 3. New Senate Business

	Item	Presenter	Time	Details	Description
3.1	Faculty evaluation form revisions and next steps	Shaw	3:15		discussion
3.2	Goals for 2018-2019	Shaw	3:45	Fall item: DAS Statement of Ethics to be reviewed. Please place on local senate agendas for review.  Other goals for DAS in 2018-2019	discussion

### 4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	4:15		information
4.2	Next meeting/Future Agenda items	Shaw		Meetings and note-takers for Fall 2018: Sept 10 Oct 8 Nov 19 Dec 10 Feb 11 Mar 11 Apr 15 (moved to accommodate another meeting) May 13  Future agenda item: Review of Statement of Ethics	information
4.3	Adjournment	Shaw	4:30		action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

### 2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology
6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.

7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).