



Governing Council Officers 2017-2018

Leigh Anne Shaw
President

Diana Bennett
DAS Past President/Vice President

Hyla Lacefield
Cañada College AS President

Jeremy Wallace
College of San Mateo AS President

Kate Williams Browne
Skyline College AS President

Adam Windham
District Curriculum Committee Chair

Diane Tedone-Goldstone
Cañada College AS Vice President

Peter von Bleichart
College of San Mateo AS Vice President

Jesse Raskin
Skyline College AS Vice President

Agenda
Monday, Feb 12, 2018
2:15 – 4:30 pm
District Board Room
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures – 5 minutes

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	2:15		Procedure
1.2	Roll/Introductions	Secretary		Note-taker: Kate Browne	Procedure
1.3	Consent agenda	President			Procedure
1.4	Adoption of today's agenda	President			Action
1.5	Adoption of the minutes of previous meetings	President			Action
1.6	Public Comment	Public			Information

2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Description
2.1	President's Report	President	2:20	<ul style="list-style-type: none"> • BOT <ul style="list-style-type: none"> ○ Construction updates; audit; new state budget proposal; • DPGC - met 2/5/18; policies • Other <ul style="list-style-type: none"> ○ ASCCC Disciplines List review: deadline Sept 30 ○ Regional meetings: OER Feb 10 (American River C); Area B meeting Mar 23 (location?); Spring Plenary Apr 12-14 (San Mateo). 	Information
2.2	College reports	College Senate Presidents & DCC Chair	2:30		Information
2.3	Equity Matters	Shaw	2:50	<ul style="list-style-type: none"> • Museum of Tolerance April 15-17, 2018 • EEOC Diversity Grant Project (email from Whitlock 2/2) • Faculty Diversity Internship Program (FDIP) accepting apps for mentors 	Discussion

3. New Senate Business – 90 minutes

	Item	Presenter	Time	Details	Description
3.1	Appointment of delegates to Equity in Faculty Hiring Institute	Shaw	3:00	Joe Mangan from CSM (see materials) Kate Williams Browne from Skyline (see materials) Nominations from the floor M: /S: /	action
3.2	Revision of Evaluation Forms	Shaw	3:15	DAS reviews proposed changes gathered from review of the survey results and discuss these changes	discussion
3.3	Revision of bylaws	Shaw	3:45	DAS reviews proposed bylaws revisions	discussion
3.4	Updates on review of local Professional Development practices	All colleges	4:15		discussion
3.5	Best practices: Local Senates Handbook	Shaw	4:20	Committee Appointments: p. 40-42 Linking Local Awards to State Awards p. 72 https://www.ascsc.org/sites/default/files/local_senates_handbook2_015-web.pdf	discussion

4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All			information
4.2	Next meeting/Future Agenda items	Shaw		Meetings and note-takers for Spring 2017: March 12: Jeramy April 9: Diana May 14: Hyla Future agenda item: Review of Statement of Ethics	information
4.3	Adjournment	Shaw	4:30		action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology

6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).