



## Governing Council Officers 2017-2018

Leigh Anne Shaw  
*President*

Diana Bennett  
*DAS Past President*

Hyla Lacefield  
*Cañada College AS President*

Jeremy Wallace  
*College of San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Teresa Morris (interim)  
*District Curriculum Committee Chair*

Diane Tedone-Goldstone  
*Cañada College AS Vice President*

Peter von Bleichart  
*College of San Mateo AS Vice President*

Jesse Raskin  
*Skyline College AS Vice President*

**Agenda**  
Monday, Sept 11, 2017  
2:15 – 4:30 pm  
District Board Room  
3401 CSM Drive, San Mateo, CA

**Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.**

### 1. Opening Procedures – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
1.1	Call to order	President	0	2:17; LA Shaw, D Bennett, KW Browne, J Wallace, T Morris 2:25, arrival of H Lacefield & D Tedone-Goldstone.	Procedure
1.2	Roll/Introductions Selection of note-takers	Secretary	5	Present: Note-takers for meetings: 9/11 – Kate 10/9 – Jeremy 11/13 – Teresa 12/11 – Peter 2/12 – [wait until December to select] 3/12 – 4/9 – 5/14 –	Procedure
1.3	Consent agenda	President	0	No items	
1.4	Adoption of today's agenda	President	1	Ordered as amended, Approved [ M: J. Wallace, S: T. Morris]	Action
1.5	Adoption of the minutes of previous meetings [5/28,8/28]	President	1	M: Bennett, S: Lacefield/ U M: Browne, S: Wallace/ U	Action
1.6	Public Comment	Public	3	None	Information

### 2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Action/ Information
2.1	President's Report	President	20	<ul style="list-style-type: none"> <li>BOT updates- <i>Study Session on District-wide Technology; Task Force put together, no faculty, no 'worker bee' staff. DAS recommends faculty membership.</i></li> </ul>	Information

				<p><i>[its charges: operational efficiency thru consolidation; expanded use of data; ease of use for more students and faculty; more mobile use; dvpt of District data dashboard]</i></p> <ul style="list-style-type: none"> <li>• District Participatory Governance Council will meet September 18 (moved due to the Labor Day holiday)</li> <li>• Recap on DACA information sent out to all faculty: <i>DAS letter sent List of FAQs; District may send out more; Refer all queries to Campus Dream Centers.</i></li> <li>• Legislative Update: AB 705 [Irwin], revision of Seymore Campbell [SSSP] – <i>All students who are transfer-bound will enter and complete all transfer-level English &amp; Math within one year; English language learners is 3 years. Those not transfer-bound, will have to take any Eng &amp; Math required within a year. No punitive measures nor tied to funding yet, but Colleges must state why if students do not pass.</i></li> </ul> <p><b>LAnne will send a link to all ASenate Presidents.</b></p> <ul style="list-style-type: none"> <li>• Policy and Procedure updates: Administrative Retreat to faculty <i>[being re-written at District Legal]</i>, Administrative Selection Guidelines (relevant to untenured faculty)- <b>Discuss with AS, tell Canada’s concern about available faculty.</b></li> <li>• Results from Evaluation Forms survey and presentation of information to AFT: <i>LAnne has drafted letter to AFT summarizing the results and responses, DAS requests she send it. .</i></li> <li>• Share with colleges: <ul style="list-style-type: none"> <li>○ CCCCO Guided Pathways info (email from Erika Prasad 9/6- <i>send to College MMGP leads</i>)</li> <li>○ Information on Tradepal (email forwarded by P. Dailey on 8/31)- <i>send to AssocStudents for their interest</i></li> <li>○ OER Regional Meeting Fri. Sept 15 (email from CCCCO on 8/24)</li> </ul> </li> </ul>	
2.2	College reports	College Senate Presidents & DCC Chair	20	Skyline College- discussions of blackface incident and equity, and MetaMajors/Guided Pathways Cañada College- Planning & Budget 1 <sup>st</sup> mtg.; many changes in Administration are unsettling. College of San Mateo- blackface & equity, goals for year, Jeremiah Sims coming to next mtg. District Curriculum- not met yet	Information

### 3. New Senate Business – 90 minutes

	Item	Presenter	Time	Details	Action/Information
3.1	Selection of DAS Vice President	Shaw	5	The vice president shall <ol style="list-style-type: none"> <li>1. Act as president in absence of that officer</li> <li>2. Succeed to the presidency in the event of the vacancy of that office</li> <li>3. Perform such functions as the president assigns to assist in carrying out the purposes and policies of the District Academic Senate</li> </ol>	Action

				<p>4. Perform any other functions as assigned by the president From DAS By Laws <a href="http://smccd.edu/academicsenate/2016ConstitutionBylaws.pdf">http://smccd.edu/academicsenate/2016ConstitutionBylaws.pdf</a> Diana Bennett nominated- M: Shaw, S: Lacefield/ U</p>	
3.2	College policies on plagiarism	Shaw	10	<p>Inconsistencies in plagiarism policies of two colleges with Title 5; please review with policy bodies at local campuses.</p> <p>Cañada: Academic Dishonesty Action Checklist 2D: When a violation occurs the instructor may use his/her discretion to take one or more of the following actions: fail the student in the course</p> <p><a href="https://canadacollege.edu/inside/acad_integrity/AcademicIntegrityPolicy.pdf">https://canadacollege.edu/inside/acad_integrity/AcademicIntegrityPolicy.pdf</a></p> <p>Skyline: 2<sup>nd</sup> bullet under Consequences of Academic Dishonesty. States that consequences of Academic Dishonesty can cause a student to “Have your course grade lowered, or possibly fail the course” <a href="http://skylinecollege.edu/catalog/rightsresponsibilities/integrityhonesty.php">http://skylinecollege.edu/catalog/rightsresponsibilities/integrityhonesty.php</a></p> <p><i>Both Colleges’ Ed Policy Committees need to take up and revise the policy. Text of Black and Bruckman legal opinion in handouts on Sharepoint. Questions can be referred to Leigh Anne Shaw and also the Vice-Chancellor of Educational Services.</i></p>	Information
3.3	Guest discussion: BOT President Mohr, Chancellor Galatolo and Skyline College Pres. Stroud	Shaw	30	<p>Discussion of the events of Spring 2017 that led to a presentation by concerned faculty and staff at the August 23, 2017 BOT meeting; perspectives, and way forward.</p> <p><i>Shaw recapped BOT mtg of Aug 23 where Skyline faculty &amp; staff shared concerns &amp; recommendations; AFT letter sent 1 hr. prior to mtg.; gaps in information between the two. DAS and BOT President letters sent the following week, then Sky ASenate mtg 9/7 gave more nuanced information. Faculty districtwide have differing concerns/opinions related to the amount and quality of information they have received, which is not uniform. Shaw asked Pres. Mohr and Pres. Stanback-Stroud what they would like the DAS to know about incident, what questions the DAS had about the incident, and how to heal community and insert ourselves in moving forward.</i></p> <p><i><u>Mohr:</u> Faculty is at the heart of the work; the incident belongs in the lap of the AS, critical is the teacher-student relationship and the knowledge/curriculum [I/Thou/It]. Expects a teacher to know what blackface conjures up, as students know it. 15 Af-Am faculty &amp; staff came to present a professional concern and ideas. Record needs to be set clear, and all faculty need to know. Social Justice statement by the Board already set. How much do we believe it? Pedagogy is Important!</i></p> <p><i>Suggested <u>Atlantic</u> article: “The First White President” by Ta-Nehisi Coates. W.E.B. DuBois wrote extensively re the ‘solid glass wall’ between blacks &amp; whites, no one heard the other side. Felt like that at BOT mtg. Erikson’s <u>Childhood, Society &amp; Identity</u>.</i></p>	Information

			<p><u>Lacefield</u>: How do we help faculty see their own involvement in white supremacy? Have heard faculty comment- the degree of self-involvement and concern about their own jobs; defend professor b/c non-American born. Some courageous conversations have been had at Canada. Need to work on impact of white privilege.</p> <p><u>Stanback Stroud</u>: Appreciate the communication from Tom. Letter &amp; incident- rec'd complaint just before graduation; described the incident, students' responses &amp; its investigative process. Students began discussing with faculty before admin became involved. No statement could be made [it is called heresay until fully investigated]. Delays in interviewing student due to family issues.</p> <p>Stroud stated that none of us is as racially literate or culturally competent as we might want to be or should be. We are interested in people who want to serve the people of the community we serve, we don't have to be perfect. Faculty member at the center of incident initially responded contritely, then later revised her response. Now she as President must make a recommendation, and Chancellor makes a decision.</p> <p>She stated her roots are in Academic Senate: local and state. None of the presenting faculty were attacking the faculty member. The significant issue includes the black members sharing their pain and the impact. It may be able to work out with the faculty member, which is what Stroud hopes for.</p> <p>The ASenate can: Call for mandatory equity training; can say whoever is defending [AFT] – do not defend on the collective wisdom of the faculty the use of blackface. Call for ethnic studies. Remain pure with academic and professional matters, and concerned about the student experience. Pay attention to the narrative: white supremacy is universal; disparaging and parodying blacks are seen around the world.</p> <p>Her advice: Racism is heavy and exhausting. You live with it every day, micro-aggressions happen daily. As the Senate moves forward, it will be exhausting, you will be unsure of yourself. What helps me: Become crystal clear on where you stand. what is OK, not OK. Be unapologetic Stay close to your authentic self. It is always about race, as long as we live in this nation. It does matter, give yourself permission to be that clear and that confident. Give yourself permission to fumble, nobody has to be perfect, just give a damn.</p> <p><u>Wallace</u>: Unconscious bias training isn't working, people are resentful, scared of losing jobs, confusion on hiring committees. Tokenism in hiring and tenure committees is not helpful.</p> <p><u>Browne</u>: AS at Skyline has a list of activities that she will share with the other senates. They talked with faculty, brought issue to the first meeting, are working on resolution, taking action on key issues.</p> <p><u>Shaw</u>: Concerned that the faculty member appears to have been advised by legal counsel to revise her approach about the incident, that this advice was unwise. Concern that faculty dues paid for this inappropriate counsel. In light of what was shared at the Skyline</p>	
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				<p>senate, the information that was sent out had omissions and much was characterized differently.</p> <p>DAS is advised to access the BOT Recommendations/Resolution shared in Tom Mohr's letter, &amp; Browne will send Sky ASenate email to both Can and CSM presidents.</p> <p>Re-ordered M: Bennett, S: Lacefield/ U</p>	
3.4	Cañada resolution on creation of a district server	Shaw	15	<p>A resolution passed out of Canada's senate in Spring 2017 requests the creation of a district media server.</p> <p><a href="https://www.canadacollege.edu/academicssenate/1617/Resolution_MediaServer_051117.pdf">https://www.canadacollege.edu/academicssenate/1617/Resolution_MediaServer_051117.pdf</a></p> <p>The DAS will discuss the issue and relevant next steps. <i>Lacefield:</i> Certain courses require showing copyrighted materials, and posting materials [songs, movies, etc] and central repository for student art. Must be registered for the course to get access to the material, and it is not easily downloadable.</p>	Information
3.5	FDIP update	Shaw	10	<p><b>Moved/Approved to move up in New Business.</b> Shaw sent letter 9/8 to all Full-time and Adjunct – got some feedback from adjunct that adjunct not eligible for Mentor or Intern. Many workshops will be available to anyone to attend, but FDIP mentors must be full-time faculty due to scheduling flexibility. Now seeking FT Coordinator [release/3 units, needed now, will ramp up to full in Spring 2018]; grow and nurture possible new faculty to diversify the college faculty. Statewide program, recruiting now to start asap.</p>	Information
			70		

#### 4. Final Announcements and Adjournment – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
4.1	Announcements		5		information
4.2	Next meeting/Future Agenda items		5	<p>Meetings for Fall 2017: September 11 October 9 November 13 December 11 (during finals week)</p> <p>Meetings for Spring 2017: February 12 March 12 April 9 May 14</p>	information
4.3	Adjournment			M: Lacefield, S: Bennett/ U 4:22 pm	action
			130		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicssenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

## 2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology
6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).