

## Governing Council Officers 2016-2017



Leigh Anne Shaw  
*President*

Diana Bennett  
*DAS Past President*

Doug Hirzel  
*Cañada College AS President*

David Laderman  
*College of San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Dani Behonick  
*District Curriculum Committee Chair*

Sarah Harmon  
*Cañada College AS Vice President*

Kathleen Sammut  
*College of San Mateo AS Vice President*

Stephen Fredricks  
*Skyline College AS Vice President*

### Agenda

Monday, October 10, 2016  
2:15 – 4:30 pm

### 1. Opening Procedures

	Item	Presenter	Time	Details	Action/ Information
1.1	Call to order	President	0	2:17 PM	Procedure
1.2	Roll/Introductions	Secretary	5	Present: Doug Hirzel, Diana Bennett, Leigh Anne Shaw, Kathleen Sammut, David Laderman, Stephen Fredricks, Sarah Harmon, Monica Malamud, Supinda Sirihekaphong, Dani Behonick, Cassandra Jackson  Note-taker: David	Procedure
1.3	Consent agenda	President	0		Action
1.4	Adoption of today's agenda	President	1	Request to accommodate FDIP presenters in the agenda, upon their arrival. Also amending CSM's VP at top of agenda: should be just Kathleen Sammut M: Bennett / S: Hirzel	Action approved
1.5	Adoption of the minutes of previous meetings	President	1	Minutes of May 16, 2016 minutes M: Sarah /S: Diana / Kathleen abstains  Minutes of Sept 12, 2016 minutes M: Diana /S: David / Kathleen abstains	Action approved
1.6	Public Comment	Public	3	Pres. Shaw shared information that came to her after the publication of the agenda. She mentioned the email sent out by AFT President Malamud on 10/10/16, regarding forums to be held at each campus to discuss negotiations. She encouraged Senate presidents to urge faculty to attend these forums, and she provided some language of changes being proposed by the district to help inform faculty in advance of the forums. She also shared that she and the AFT president discussed the issue discovered at Skyline regarding faculty tenure review processes for grant-funded faculty whose positions are converted to college-funded; both agreed that it is a concern and that there is interest in resolving it in the interest of quality and fairness. Finally, she shared that she and the AFT president reviewed the Flex Memo to discuss its interpretation of the contract, and that there would likely be changes to it next year.	Information

				We would like to agendaize for discussion the grant-funded faculty and tenure process issue. There's no mention of it in the selections guidelines. Externally funded positions might need to be included in the selection committee guidelines. Consistency and respect for the contract is needed.	
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## 2. Standing Agenda Items

	Item	Presenter	Time	Details	Action/ Information
2.1	President's Report	President	15	<ul style="list-style-type: none"> <li>District Participatory Governance Council Need to discuss collegial consultation and what it means; how to allot enough time and space for participants to have a chance to review materials, for informed discussion. Each college should pursue this and bring back input.  Professional development is part of DPGC's purview. Need to explore how/what PD looks like for the district, for all constituents.  Also, DPGC conceived as a catch-all place to bring up issues, if one is unsure where they should be brought up.</li> <li>Board of Trustees meetings updates  9/28, AFT presented workload petition. The BOT and the Chancellor recognized the issue and thanked AFT for bringing it to their attention. Kathy Blackwood's budget update: In a nutshell, the district has 50 million more than if we were state-funded. Categorical funding has increased. PERS/STRS increases: state, employers, and employees all contributing higher amounts. Next BOT at Cabrillo College</li> </ul>	Information
2.2	College reports	College Senate Presidents & DCC Chair	15	<ul style="list-style-type: none"> <li>Cañada College: none</li> <li>College of San Mateo: none</li> <li>Skyline College: A snafu regarding faculty appts to the hiring committee for the new VPI position: some faculty appointed over the summer were later removed from the committee, after they had started the work (they were tenure-track). At the last spring GC meeting, senate can elect an exec comm to decide such matters over summer. Admin selection guidelines mention that faculty must be "non-probationary," which should be interpreted as including tenure-track--since they technically are probationary.</li> <li>District Curriculum The committee is short on personnel and meeting days: only 6 meetings this year. They decided to focus primarily on one issue, rather than tackling several: An audit/review of Curricunet. A task-force approach was suggested, for other curriculum issues that come up and need attention.</li> </ul>	Information

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### 3. New Senate Business

	Item	Presenter	Time	Details	Action/ Information
3.1	Faculty Diversity Internship Program	Dean Carranza, CSM	20	<p>In place of Dean Carranza, Supinda and Cassandra attended and presented.</p> <p>Since last spring, an ad hoc subcommittee of EEO have been drafting a proposal for FDIP, to eventually present to the Board; the sub committee includes full and part time faculty, representatives from HR, supinda reps classified staff. The program is devoted to increase faculty diversity. The District EEO comm submitted a funding request to the State Chancellor's office, and got awarded 65K; they want to use it for FDIP. Two handouts were distributed: a draft proposal, and info on other colleges that have instituted the program. The goal is to launch FDIP next academic year. Each college will have a coordinator, who will in turn work with a District coordinator. Conceived as a two semester program: grad student shadows mentor in fall, then teaches course with mentor overseeing in spring; moving from intern (grad student in fall) to faculty intern (MA, instructor in spring). They hope for 5-10 participants for the pilot year. Compensation for both mentor and intern (with the mentor being relieved of all other non-teaching duties while mentoring). The intern engages PD activity, develops portfolio, with goal of becoming adjunct faculty. District aims to develop relevant PD workshops; have interns participate in appropriate committees, learn the college culture, etc. Diversity conceived broadly, and related to discipline. Concern was raised that such a program could be perceived by both interns and other faculty as an "inside track" to a position. Need for strong messaging that this would not at all guarantee a position, it's merely designed to strengthen qualifications for participants, who would then need to go through the regular screening process. Concern expressed about current adjuncts feeling they are excluded from the advantages of the program. Suggestion to make district PD available to all adjuncts. The aim is for the FDIP team to visit all local senates (already happened at CSM). Suggestion to get official support from DAS, AFT and DPGC, before proposal finalized by EEO, then presented to Board. Pres Shaw cautioned on aiming for launch fall 17; might be too ambitious and rushed with all else going on.</p>	Information
3.2	Senate of the Whole to Representative Senate	President	20	<p>Leigh Anne presented copies of each college's bylaws, made suggested revisions to Skyline's, to shift from senate of the whole to representative senate. She highlighted the sections that each college should modify. She consulted with Eric Narveson from Evergreen college. The vote to change can be done by each college separately. We will aim for vote in December.</p>	Information
3.3	Policy 6.13	President	20	<p>Skyline approved the proposed changes to 6.13 and 6.13.1. We reviewed the new text, and it is ready for approval on consent at the next meeting (although Canada and CSM want to pass it once more before their senate reps – who have previously approved it. Some minor wording modifications were made.)</p>	Information
3.4	Policy 6.27 Procedures 6.27.1 and 6.27.2	President	20	<p>Postponed to next meeting, along with discussion of 6.27s</p>	Information

	(OEI Rubric and Regular/Effective Contact)				
3.5	Review of DAS goals	President	10	<ol style="list-style-type: none"> <li>1. Conversion from Senate of Whole to Representative Senate/By Laws revision.</li> <li>2. Senate leadership and succession planning</li> <li>3. Sharing of best practices (CSM, Cañada, Skyline)</li> <li>4. Development of DE policy, Application of OEI rubric &amp; Regular and Effective Contact hrs</li> <li>5. Canvas migration</li> </ol>	Information

#### 4. Final Announcements and Adjournment

	Item	Presenter	Time	Details	Action/ Information
4.1	Announcements				information
4.2	Next meeting/Future Agenda items			<p>Next DAS meeting is November 14.</p> <p>Follow-up for November meeting: Results of ballot for Senate of the Whole Conversion; Evaluation Guidance Committees follow-up.</p> <p>Item planned for December agenda: Discussion of Local Senates Handbook and areas in which local senates can be more effective.</p>	information
4.3	Adjournment		4:43	M: David, S: Dani	Action approved
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