



[District Academic Senate Website](#)

**APPROVED: 12/14**

**Governing Council Officers 2014-2015**

Diana Bennett  
*President*

Douglas Hirzel  
*Cañada College AS President*

David Laderman  
*College San Mateo AS President*

Kate Williams Browne  
*Skyline College AS President*

Teresa Morris  
*Chair District Curriculum Committee*

Anne Nichols  
*Cañada College AS Vice President*

Theresa Martin  
*College San Mateo AS Vice President*

Stephen Fredricks  
*Skyline College AS Vice President*

**Joint VP Council and District Academic Senate**

**Agenda 11/17/14**

2:15 pm – 4:15pm

**District Board Room**

*Meetings of Governing Council are open to all members of the campus community.*

<b>Item/Topic</b>	<b>Presenter</b>	<b>Time</b>	<b>Details</b>	<b>Action/ Procedure/Discussion/Information</b>
<b>Call to Order</b>	President	1	Time: 2:26 Timekeeper: Theresa Recorder: David	Procedure
<b>Introductions</b>	President	1	Members present: David, Anne, Theresa, Diana, Doug, Teresa, Kate, Steve  Members absent:  Guests: Gregory Anderson, VPI from Canada  Leigh Anne Shaw, Skyline	Procedure
Adoption of Agenda: <b>11/17/14</b>	President	1	M: Doug S: Theresa  Reorder agenda for Leigh Anne AB86 to leave early	<b>Action</b>  <b>Approved</b>
Approval of Minutes: <b>10/13/14</b>	President	1	M: David S: Doug	<b>Action</b>  <b>Approved</b>

Approval of Minutes: <b>09/08/14</b>	President	1	M: Doug S: David	Action  Approved
Approval of Minutes: <b>5/12/14</b>	President	1	M: David S: Doug	Action  Approved
<b>Public Comment</b>				
	Public		3 minutes per speaker on Non Agenda Items	Information
<b>Presentations</b>				
				Information
<b>Agenda Items</b>				
<b>Continuing Senate Business</b>				
<b>1990 Local Min Quals</b>		5	<p>Update from Committee Members</p> <ul style="list-style-type: none"> <li>• 1990 Local Min Quals Task Faculty Committee: <ul style="list-style-type: none"> <li>○ <b>Reading:</b> <ul style="list-style-type: none"> <li>▪ Cañada <ul style="list-style-type: none"> <li>• Yolanda Valenzuela</li> </ul> </li> <li>▪ CSM <ul style="list-style-type: none"> <li>• Jamie Marron</li> </ul> </li> <li>▪ Skyline <ul style="list-style-type: none"> <li>• Rachel Bell</li> </ul> </li> </ul> </li> <li>○ <b>Psychology:</b> <ul style="list-style-type: none"> <li>▪ Cañada <ul style="list-style-type: none"> <li>• Sondra Saterfield</li> </ul> </li> <li>▪ CSM <ul style="list-style-type: none"> <li>• Jim Clifford</li> </ul> </li> <li>▪ Skyline <ul style="list-style-type: none"> <li>• Jen Merrill</li> </ul> </li> </ul> </li> </ul> </li> </ul> <p><b>NEXT STEPS:</b> Final recommendation to District Senate (Dec 2014)</p> <p>Reading delayed: final rec Dec 8; will send written to</p>	Discussion

			<p>Diana by end of Nov.</p> <p>Psych: David said the task force agreed to remove the local min quals. Adjuncts at CSM and Skyline have been unofficially consulted, and agree. Canada needs to check on full vetting with their adjuncts.</p>	
<p>All Board Polices and Procedures may be found at Regs &amp; Rules <a href="#">SharePoint site</a></p>				
<p><b>New Senate Business</b></p>				
<b>Fall Plenary</b>	Fredricks	10	<p>Fall Plenary Session Overview Resolutions</p> <p>Browne: strong issues before state senate. Good move to have state vice chancellors present. Communication is key, macro (state) and micro (our DAS).</p> <p>Fredricks: good for statewide perspective on local issues. Curious about institutes. Chancellor’s office rep had nice personal touch.</p>	Information /Discussion
<b>Sabbaticals</b>	Hirzel	10	<p>Sabbatical Resolution - Cañada</p> <p>Doug shared the resolves of the resolution; newest version includes different data; trouble getting more detailed data on how many applied and granted (sabbaticals). Diana wants to take this forward as a district issue/resolution. Need to confer with AFT and HR, to have all info necessary. Need to explore “permission” for sabbaticals, from VPI offices. This funding stream should be distinct from the Article 13 fund.</p>	Information /Discussion
<b>Curriculum</b>	Morris	10	<p>Alignment of Curriculum district-wide CID, TMC District Faculty Meeting – Opening Day</p> <p>Flex day feedback: Teresa handed out a draft of a form, for faculty to give feedback on the cross-campus discipline meetings held in August. Diana suggested a question about scheduling and div meeting conflicts. Doug suggested a question on what fac think are appropriate topics. Diana suggested an intro to the form on the why, the purpose and importance of having these meetings. Also more coordination in planning and scheduling, between district and each campus.</p> <p>Teresa also made mention of revisions to the state curriculum handbook.</p>	Information /Discussion

			Curriculum institute: ADT's have tight deadlines, state gives mandate on certain degrees, beyond those volunteered by the colleges.	
<b>Prof Development</b>	Martin	10	<p><b>AB-2558:</b> Community colleges: faculty and staff development.</p> <p>New bill to support PD. Bill pledges support for PD, but funding, and distribution, unclear. Each college needs an advisory committee to be "in line" for the money, to file a report.</p> <p>Three requirements: 1) Report of PD expenditures for preceding year; 2) an advis comm; 3) a plan for using resources. No money attached to bill.</p> <p>Additional Faculty Funding Sources</p>	Information /Discussion
<b>Baccalaureate Degree</b>	Nichols	10	<p><b>SB 850:</b> Introduced, Block. Public postsecondary education: community college districts: baccalaureate degree pilot program.</p> <p>Steve: Skyline moving forward on BA for respiratory therapy.</p> <p>Cannot apply for any BA program if a CSU offers one. Question of min quals, and others, remain.</p>	Information /Discussion
<b>AB 86</b>	Shaw	10	<p><b>AB 86:</b> Adult Education</p> <p>Bill asks CC's and adult schools to restructure adult ed. Need to do it soon to secure continued funding. All three colleges have good relations with adult ed. Other districts not so rosy. For us, strong commitment to strong vision, much faculty involvement and support. Final report due 12/31. Anderson: state work group has been dissolved, reinvented with more voices, more top-down from Sacramento. As a result, another year likely of funding for more planning. CCC's will be fiscal agent. Shaw: AB 86 should be going through district and local senates. Accelsmccd.org</p>	Information /Discussion
<b>Faculty Hiring Handbook</b>	Browne	10	<p><b>Final DRAFT comments</b></p> <p>DAS final draft from last term went to HR, for more revisions, then forwarded to VP council. Some questions have come up, e.g., around screening/min qual comms. The policies, procedures and handbook need to be updated, cleaned up and aligned.</p>	Information /Discussion

<b>Equivalency to Min Quals</b>	Laderman	5	<b>BP 3.15 and Procedure 3.15.1</b> Should be just equiv for min quals. Separate out the FSA procedure. Clarity on “professional achievement”. And also need a clear plan in the policy, for getting discipline experts from each college on a given min qual equiv committee.	Information /Discussion
<b>Study Abroad</b>	Bennett	5	<b>Study Abroad Faculty Advisory Committee</b> No applicant hired; pool will be reopened. Some new funding is available.	Information /Discussion
<b>DEAC/STOT</b>	Bruni	10	<b>DEAC and STOT</b> DEAC meeting set for November flex day. STOT: 27 participants, strong group, enthusiasm. 226 graduates. Question and discussion on the meaning of regular effective instructor initiated contact hours. CSM will be hosting regional online education workshop from ASCCC, March 20.	Information
<b>Data Offices</b>	Browne	10	<b>Resources for Data Offices</b> Basic Skills Report, Equity Report, SSSP report, etc. Email from Leigh Anne: Need for more institutional support and resources for data analysis, for all these new reports we need to file. Also should have new programming support and new, more accessible software. Diana suggests further discussion to draft a resolution requesting what we need. Anderson: first find out what each college PRIE office has.	Information /Discussion
<b>Announcements</b>				
<b>Next DAS Mtg</b>	Dec 2014		December 8th	Information
<b>Adjourn</b>	President	2	M: Doug S: Theresa	Action Approved

