



Santiago Canyon College

INSTITUTIONAL SELF-EVALUATION REPORT

In Support of an Application for Reaffirmation of Accreditation

August 2021



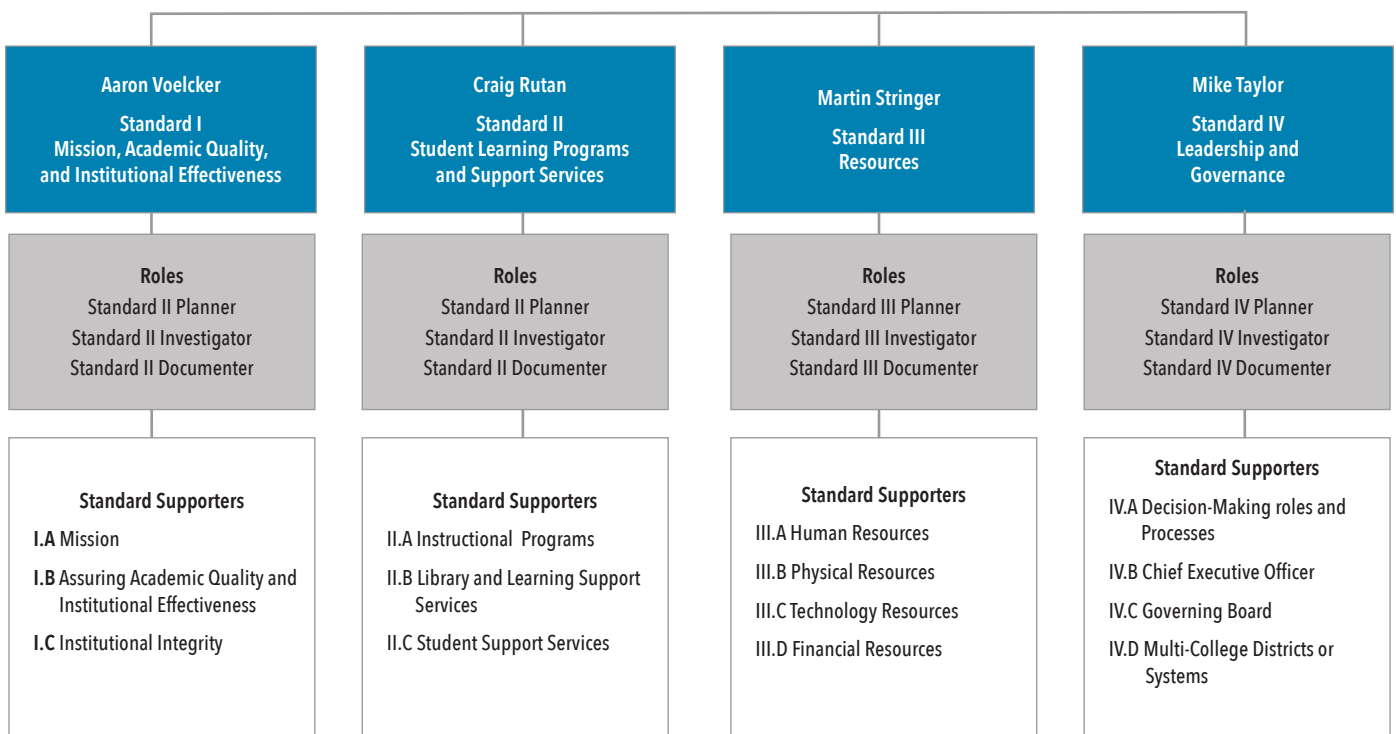
ORGANIZATION OF THE SELF-EVALUATION PROCESS

The accreditation planning process began in fall of 2018 with the identification of four core accreditation chairs to oversee the four major accreditation Standards. The dean of Institutional Effectiveness, Library and Learning Support Services served as the chair of Standard I. The Santiago Canyon College Academic Senate president served as the chair of Standard II. The vice president of Academic Affairs served as the chair of Standard III. The Santiago Canyon College Academic Senate vice president served as the chair of Standard IV.

Each of the four core chairs met regularly to discuss the accreditation timeline (*Intro_02*) and to build a structure of support around the accreditation process with representation from each of the primary constituencies having leadership roles within the major Standard working groups. College personnel with relevant knowledge and experience to support each of the Standards were identified, and an Accreditation Standard Matrix was developed (*Intro_03*) to ensure there were no gaps in support across all Standards and Standard subsections.

A tri-chair model was developed for each major Standard team with each chair having a specific role. The Planner served as the facilitator to set agendas, communicate updates, and serve as the primary point of contact for the core chair appointed to the Standard. The Investigator provided quality control over evidence, ensuring that evidentiary documents were recent, formatted correctly, and properly annotated. The Documenter organized the Standard drafts, compiled information, and served as the initial writer and editor for the Standard. Each Standard team then had Standard Supporters who served as the leads for each of the Standard subsections (*Intro_04, Intro_05*).

ISER ORGANIZATIONAL STRUCTURE



ORGANIZATION OF THE SELF-EVALUATION PROCESS

Drawing from the aforementioned matrix, each Standard team identified individuals to fill each of the tri-chair positions, ensuring that a classified staff member, a faculty member, and an administrator filled one of the primary roles of Planner, Investigator, and Documenter. College personnel with specific and relevant knowledge were identified as standard supporters and efforts were made to ensure student inclusion in the accreditation process by engaging the Associated Student Government.

In fall of 2019, after the first of two trainings was provided to the College by the ACCJC staff liaison, the College began to work toward draft responses to each of the accreditation Standards. Much of the work toward this end was completed within Microsoft Teams, allowing for the posting of evidence, team communication, and collaboration on draft responses.

In spring of 2021, the Accreditation Liaison Officer, with the support of a dedicated final editor from the College's English Department, finalized the Institutional Self-Evaluation Report (ISER) and presented the draft document to the Santiago Canyon College Academic Senate in May of 2021. Once the ISER was approved locally by both the Academic Senate and College Council, the completed document was forwarded to the Rancho Santiago Community College District Board of Trustees for final approval in June and July 2021.