

## **SLOAC Advisory Committee Minutes for Oct 27<sup>th</sup> 4:00 in 9-155**

1. Attendance: Martin Partlan, Ray Lapuz, Rita Sabbadini, Carol Rhodes
2. Approval of minutes of 9/22/08 – by consensus
3. Framework proposal –reports by those who attended each meeting:
  - Divisions – Sci/Tec (not yet presented), Humanities, Work/Bus
  - Classified Senate
  - Academic Senate
  - Curriculum Committee
  - College Council
  - Administration

Summary: All groups generally agreed with the proposal. Curriculum committee was concerned about workload, so item 7 was reworded to fit with any course review process that the Curriculum Committee sets up. Classified was concerned about about exactly what they would be required to do. Rita noted there was now a 3-person committee to assist her with Student Services SLO work. The plan is to incorporate national standards for student service groups, in order to conserve staff effort and reach timeline goals readily.

Next:

Planning and Budget - Nov 5<sup>th</sup>

Several of the original groups want to revisit the SLOAC plan one more time, so I will request agenda time during November meetings.

Discussion of timeline and personnel for drafting Program SLOs. The goal is to have drafts completed in December for stakeholder review and discussion of assessment plans in January.

4. Institutional SLOs - briefly discussed; postponed until more committee members could be present.

### 5. Software for SLOAC

Demos attended: Ray, Rita

If so, is it better done by purchase or in-house?

Depending on exactly how we decide to assess Program SLOs, it may not be necessary to invest in outside software. We will need to assemble a large Alignment Matrix for each Program, specifying which unit (course or service) addresses which Program SLO. Martin put together a sample using Access (in-house relational database) that will be reviewed further. The committee generally thought there was no rush to purchase software.

### 6. Thinking ahead: other workshops

Nov 18<sup>th</sup> – assessment methods. Led by Greg Stoup

No date yet – use of the new Scantron reader. Led by Nathan Staples

Pizza Fridays – proposed by Carol as a means of completing Alignment Matrix and encouraging SLO discussions among faculty and staff. No date, pending approval of Alignment Matrix framework.

7. FYI Grant application - Trustee Program Development funds applied for to purchase 100 copies of Classroom Assessment Techniques (Angelo and Cross) and distribute to faculty.

8. Next meeting: Nov 24<sup>th</sup> 2:45 in 9-153

Minutes respectfully submitted by C Rhodes