



**INSTRUCTION PLANNING COUNCIL
MEETING MINUTES OF**

Friday, September 2, 2011
9:30 am – 11:30 am
Building 6, Room 112

Members Present: Leonor Cabrera, Patty Dilko, Denise Erickson, Linda Hayes, David Johnson, Jonna Pounds, Carol Rhodes, Rita Sabbadini, Greg Stoup, Janet Stringer.

Members Absent: Alicia Aguirre, Sarah Perkins, Byron Ramey, ASCC rep.

Guests: Rajesh Lathigara, Michelle Morton.

1. Approval of Agenda – Approved as amended

2. Approval of Minutes – May 6, 2011 – Approved as amended to include under I. Educational Master Plan, “The committee extensively discussed the addition/revision of the document”.

3. Business

I. Accreditation

Greg Stoup, Director of Planning, Research, & Student Success, reported that our college is in the self-evaluation reporting stage, in preparation for the Fall 2013 Accreditation Comprehensive visit. During the summer, 16 Accreditation Standard Co-Chairs were identified, who will lead the writing task for the Self Evaluation Report. Two training programs will be available for the Accreditation Standard Co-Chairs to attend. The report addresses the four standards set by ACCJC: Institutional Mission and Effectiveness, Student Learning Programs and Services, Resources, Leadership and Governance.

A request was made that an email be sent out to those who will be serving as Accreditation Standard Co-Chairs.

II. College Dashboard

Greg Stoup presented the college Dashboard, a measuring tool to support the college planning process and student performance. The document can be found in Office of Planning, Research & Student Success website, <http://canadacollege.edu/inside/research/index.html>

III. Education Master Plan

Greg Stoup reported that the draft final Education Master Plan is almost complete and will be circulated campus-wide by October. To receive feedback from the college community, an open forum and survey will be available. The Educational Master Plan provides the college an overall planning process. There was discussion on how to measure students meet GE Institutional Learning Outcomes.

IV. Other

A request was made that the committee revisit the IPC membership term and to add the Academic Senate President as an IPC committee member.

4. Adjournment

The meeting adjourned at 10:35 am.