

SixTen and Associates

MANDATE REIMBURSEMENT SERVICES

PROGRAM: 664/02 DESIGN-BUILD CONTRACTS (K-14) DBC 1.2

REIMBURSABLE ACTIVITIES: (FROM THE FILED TEST CLAIM)

Pursuant to Education Code Sections 17250.10, 17250.15, 17250.20, 17250.25, 17250.30, 17250.35, 17250.40, 17250.45, 17250.50, 81700, 81700.5, 81700.7, 81701, 81702, 81703, 81704, 81705, 81706, 81707, and 81708, for each eligible school district, county office of education, and community college district, the direct and indirect costs incurred for the following mandate activities are reimbursable:

1. Preparing For Design Build Contracts
 - A. Determining the responsibilities of each participant in the design-build process and reviewing the guidelines.
 - B. Providing a resolution for adoption by the governing board, that authorizes the use of a design-build contract.
2. Request For Proposal
 - A. Identifying the scope of the project, cost estimates, and other information deemed necessary to identify the criteria to be used for proposal evaluation.
 - B. Establishing and implementing a procedure to pre-qualify design-build entities and a procedure for final selection.
 - C. Inviting interested parties to submit competitive proposals. Meeting with parties which submit proposals.
 - D. Notifying the winner in writing and issuing a written decision supporting the contract award.
 - E. Verifying the selected design-build entity has, or can obtain, sufficient bonding for nondesign work and errors and omissions insurance for all design architectural services.
 - F. Organizing information and preparing and submitting the appropriate applications for obtaining written approval of the plans from the Department

of General Services.

3. Construction

- A. Establishing and enforcing a labor compliance program as outlined in Section 1771.5 of the Labor Contract Code or contracting with a third party to operate the labor compliance program.
- B. Reviewing and auditing payroll records to verify compliance and taking appropriate action in case of non-compliance.
- C. Retaining an architect or structural engineer to be an independent project inspector and complying with any adopted guidelines for design-build projects.
- D. Preparing and submitting a project report to the Legislative Analyst within 60 days of completing the project.